



## **TOWNSHIP OF DERRY**

### **Board of Supervisors Meeting Minutes**

**Tuesday, March 11, 2025**

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#### **CALL TO ORDER**

Chairwoman Nutt called the March 11, 2025, Regular Meeting of the Township of Derry Board of Supervisors to order at 7:01 p.m. in the meeting room of the Township of Derry Municipal Complex, 600 Clearwater Road, Hershey, PA. She advised that all public meetings are recorded for providing accurate minutes. An Executive Session was held before the meeting where land and legal issues were discussed. After the Pledge of Allegiance, a roll call was performed.

#### **ROLL CALL**

##### **SUPERVISORS PRESENT:**

Natalie L. Nutt  
Carter E. Wyckoff  
Michael P. Corado  
Richard D. Zmuda  
Dominic V. Giovanniello

##### **ALSO PRESENT:**

Zachary Jackson, Township Manager  
Peter Nelson, Township Solicitor  
Robert Demmel, Lieutenant, Police Department  
Greg Watts, Assistant Director of Public Works  
David Habig, Asst. Director, Community Development  
Alison Jacobine, Director of Hershey Public Library  
Amy Walker, Director of Parks & Recreation  
Becky Sweigart, Public Outreach Coordinator  
Lynn Dawson, Recording Secretary  
Eric Stump, HRG Engineer

##### **ABSENT:**

#### **Public in Attendance:**

Jenelle Stumpf, Danielle Peiffer, Bob Hollowell, Cate Hoke, Joe Hoke, Kieran Holley, Ruth Still, Mike Still, Bob Piccolo, Christopher Stein, Paul Schroeder, Greg Regalski, Melanie Boehmer, Pat Leonard, Marybeth Lavery, Diane Creswell, Charles Creswell, Sean Guay

#### **VISITOR/PUBLIC COMMENTS**

There were no public comments offered.

#### **CONSENT CALENDAR**

**Adoption of the Board of Supervisors Meeting Minutes for the February 25, 2025 Regular Meeting.**

**Reduction of the financial security provided for the Stormwater Management Plan for 610 Hilltop Road, S-2024-002.**

The Board of Supervisors authorizes the release of \$16,576.00 from the cash financial security provided for the Stormwater Management Plan for 610 Hilltop Road, S-2024-002, resulting in a new balance of \$12,762.00.

**Approval of March 11, 2025 Accounts Payable of \$200,193.82 and February 28, 2025 Payroll of**

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**\$421,145.18.**

Supervisor Wyckoff made a motion to approve all items on the Consent Calendar. Supervisor Corado seconded the motion. **Motion carried 5-0.**

### **NEW BUSINESS**

#### **Recognition of 2024 Employee Performance Awards (Z. Jackson)**

Mr. Jackson, along with departmental managers, presented the following Township employees with the 2024 Employee Performance Awards, due to their outstanding performance and dedication:

Police Department - David Still

Fire Department - Christopher Stein

Public Works - Jason Mauser

Library - Mary Krikorian

Parks & Recreation - Diane Creswell

Administration - Jenelle Stumpf

#### **Request to close Java Avenue between East Areba Avenue and East Caracas Avenue for the 5th Annual JavaPalooza. (G. Warner)**

Lt. Demmel stated a request was received from Township resident, Dave Weaver, who has asked for permission to hold a block party, JavaPalooza, thereby requesting to have Java Avenue between East Areba Avenue & East Caracas Avenue be closed to traffic. He noted the festivities will include live bands, food trucks, and activities for adults and children. The date of the event is scheduled for June 28, 2025, from 12:00 p.m. to 10:00 p.m. Due to the larger nature of the block party and the entire community being invited to it, it was determined to bring this before the Board of Supervisors for approval. This has become an annual event, and no issues have been reported in the past. Lastly, Lt. Demmel stated an on-duty Community Service Officer will be available to monitor vehicular and pedestrian traffic in and around the event and barricading will be provided by Public Works.

Mr. Weaver provided background of the event and noted organizations Cocoa Kitties and Veterans Outreach of Pennsylvania will be the recipients of money raised from the event.

Supervisor Corado made a motion that the request to close Java Avenue from East Areba Avenue to East Caracas Avenue on June 28, 2025, from 12:00 p.m. to 10:00 p.m. for JavaPalooza 2025 be hereby approved. Supervisor Zmuda seconded the motion. **Motion carried 5-0.**

#### **Adoption of Decision for Conditional Use Application No. 2024-06, as filed by Chocolate, LP, for 1143 East Chocolate Avenue. (C. Emerick)**

Mr. Habig stated Chocolate, LP, filed a Conditional Use application on December 10, 2024, seeking approval from the Derry Township Board of Supervisors for a group child care facility use on the applicant's property located at 1143 East Chocolate Avenue. The hearing was held on January 28, 2025, and noted if the decision would be adopted as written, it would grant conditional approval for the proposed group child care facility, subject to the conditions and restrictions set forth within the decision. Mr. Habig confirmed that the Derry Township Planning Commission, at their meeting on January 7, 2025, recommended Conditional Use Application No. 2024-06 be approved, as well as the departmental recommendation for the application be adopted as written.

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Chairwoman Nutt discussed the proximity of the playground area to the road and clarified that the land development conditions addressed this as a concern to review at that time.

Supervisor Zmuda made a motion that the Decision for Conditional Use Application No. 2024-06 is hereby adopted. Supervisor Corado seconded the motion. **Motion carried 5-0.**

### **The Preliminary/Final Land Development Plan for Milton Hershey School Essential Employee Dwellings, Main Campus - Phase 2, Plat 1397. (C. Emerick)**

Mr. Habig commented that the focus of this land development plan is construction of two additional “essential employee dwelling” buildings for Milton Hershey School, with the proposed buildings mirroring the buildings constructed under plat 1339 in 2021. He stated each structure will contain five dwelling units, served by public sanitary sewer and water facilities, and will have private hydrant access. The dwellings will be accessed from a single new driveway onto Meadow Lane, approximately 400 feet north of Bachmanville Road. Based on the anticipated traffic within the campus. Mr. Habig agreed that a traffic study is not necessary for this development. Mr. Habig reviewed the waivers and deferments requested from the subdivision and land development ordinance. He finalized his review by stating the department head recommendation would be to approve plat 1397, conditional upon items 1 through 18 being satisfactorily addressed.

#### **Suggested Motion 1 of 2 – WAIVERS and DEFERMENTS:**

Supervisor Wyckoff made a motion that waivers and deferments are granted from the Subdivision and Land Development Ordinance (Chapter 185) as noted in the *Explanation* section of this agenda item for the Preliminary/Final Land Development Plan for Milton Hershey School Essential Employee Dwellings, Main Campus - Phase 2, Plat 1397. Supervisor Zmuda seconded the motion. **Motion carried 5-0.**

#### **Suggested Motion 2 of 2 - PLAN:**

Chairwoman Nutt made a motion that the Preliminary/Final Land Development Plan for Milton Hershey School Essential Employee Dwellings, Main Campus - Phase 2, Plat 1397, is approved, subject to compliance with items 1 through 18 in the *Department Head Recommendation* section of this agenda item. Supervisor Wyckoff seconded the motion. **Motion carried 5-0.**

### **Request to close West Areba Avenue between Glen Road and Valley Road for the 51st annual St. Joan of Arc Church Festival. (G. Warner)**

Lt. Demmel stated a letter of request was received from Festival Committee member, Paul Schroeder, requesting a road closure on West Areba Avenue, between Valley Road & Glen Road to traffic due to heavy pedestrian traffic during the festival. He noted that the festival committee members will contact residents, who reside within the requested road closure, to inform them of the festival and of the intended road closure. The dates of the festival are June 5 through June 7, 2025, with the request for the roadway to be closed each day during the festival operating hours of 5:00 p.m. to 10:00 p.m. Festival Committee personnel will be responsible for placing the barricades during the times of the road closures and also for the removal of the barricades at the end of the festival and the roadway being re-opened. He closed by noting this has been an annual event with no issues reported and the road closure makes it safer for those attending the festival.

Supervisor Giovanniello made a motion that the request to close West Areba Avenue between Glen Road and Valley Road on the evenings of June 5, June 6 and June 7, 2025, from 5:00 p.m. to 10:00 p.m. for the annual St. Joan of Arc Festival be hereby approved. Supervisor Corado seconded the motion. **Motion carried 5-0.**

### **Request to conduct the 8th annual 2025 Troegs Bikes & Beers bike event Saturday, May 10,**

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### **2025, starting at 8:00 am. (G. Warner)**

Lt. Demmel shared that the Police Department received a request relating to the 8th Annual Troegs Bikes & Beers event on Saturday, May 10, 2025. The event starts at Troegs Independent Brewery and proceeds east on Hersheypark Drive, then turns right onto Lingle Avenue, before traveling back through Hershey and surrounding areas. The bike riders will return on Laudermilch Road, turn right on to Hersheypark Drive, before finishing back at Troegs Brewery. No roadways will be closed for the event; however, a partial lane safety buffer will be implemented for the safety of the bike riders and vehicular traffic at the beginning of the event.

Supervisor Giovanniello made a motion that the request to conduct the 2025 8th annual Troegs Bike & Beers bike event on Saturday, May 10, 2025, starting at 8:00 a.m., over various Township roadways on a route approved by the Derry Township Police Department be hereby approved. Supervisor Wyckoff seconded the motion. **Motion carried 5-0.**

### **SUPERVISOR BOARD/COMMITTEE REPORTS**

No updates to report.

### **DEPARTMENTAL REPORTS**

#### **Public Works**

Mr. Watts stated milling has started on the roads involved in the recent PA Water repair work, with future paving scheduled to begin on March 23, 2025, between 6:00 p.m. and 6:00 a.m. Chairwoman Nutt noted the updated spring hours for residents to utilize the Recycling Center.

#### **Library**

Mrs. Jacobine shared the following upcoming events:

- March 15, 2025, at 1 p.m. - Chess Club
- Quilting supply drop off event will continue on Saturdays through April 5, 2025, and return on April 16, 2025, to attend the Quilting Exchange
- Saturday, March 22, 2025, at 2:00 p.m., the YWCA will present "Human Trafficking: Preventing and Understanding"

#### **Parks & Recreation**

Ms. Walker stated they are preparing for the annual Egg Hunt, scheduled for Saturday, April 12, 2025, with a rain date of Sunday, April 13, 2025.

#### **Community Development**

Mr. Habig stated they have received a conditional use application for the new lumber yard project and suggested a hearing meeting date of April 22, 2025, 5:30 - 7 p.m., as well as an overflow 'if needed' meeting date of April 29, 2025, at 6:00 p.m.

#### **Township Manager**

Mr. Jackson thanked the department heads for their support and involvement in the annual employee performance award recognition.

### **VISITOR/PUBLIC COMMENTS**

No public comments offered.

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**ADJOURNMENT**

Supervisor Zmuda made a motion to adjourn the meeting at 7:55 p.m. Supervisor Giovanniello seconded the motion. Motion carried 5-0.

**SUBMITTED BY:**

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Michael P. Corado, Secretary