



TOWNSHIP OF DERRY

Board of Supervisors Meeting Minutes

Tuesday, September 10, 2024

EXECUTIVE SESSION 6:00 PM

CALL TO ORDER

Vice Chairwoman Nutt called the September 10, 2024, Regular Meeting of the Township of Derry Board of Supervisors to order at 7:06 p.m. in the meeting room of the Township of Derry Municipal Complex, 600 Clearwater Road, Hershey, PA. She advised that all public meetings are recorded for providing accurate notes. An Executive Session was held before the meeting where land, legal, and personnel matters were discussed. After the Pledge of Allegiance, a roll call was performed. Chairman Abruzzo was absent with excuse.

ROLL CALL

SUPERVISORS PRESENT:

Natalie L. Nutt
Carter E. Wyckoff
Michael P. Corado
Richard D. Zmuda

ABSENT:

E. Christopher Abruzzo

ALSO PRESENT:

Christopher S. Christman, Township Manager
William Oetinger, Township Solicitor
Garth Warner, Chief of Police Department
Zachary Jackson, Assistant Manager
Chuck Emerick, Director of Community Development
Alison Jacobine, Director of Hershey Public Library
David Sassaman, Hershey Volunteer Fire Department
Greg Watts, Assistant Director of Public Works
Becky Sweigart, Public Outreach Coordinator
Lynn Dawson, Recording Secretary
Eric Stump, HRG Engineer

Public in Attendance:

AJ Somma, Daryl Christopher, Elizabeth Christopher, Matthew Christopher, Rita Smith, Marybeth Lavery

VISITOR/PUBLIC COMMENTS

There were no public comments offered.

CONSENT CALENDAR

Adoption of the Board of Supervisors Meeting Minutes for the August 27, 2024 Regular Meeting.

Release of the performance security provided for FEMA approval of a Letter of Map Revision (LOMR) regarding the Preliminary/Final Subdivision and Land Development Plan for Hersheypark 2020 Attraction, Plat 1298.

The Board of Supervisors authorizes the release of performance security in the amount of \$61,922.00,

Board of Supervisors Meeting Minutes – September 10, 2024

which was provided in the form of PNC Bank Letter of Credit No. 18130894-00-000 for FEMA approval of a Letter of Map Revision (LOMR) regarding the Preliminary/Final Subdivision and Land Development Plan for Hersheypark 2020 Attraction, Plat 1298.

Release of the financial security provided for the Stormwater Management Plan for Hersheypark Wildcat Modifications, S-2022-024.

The Board of Supervisors authorizes the full release of financial security in the amount of \$192,202.00, which had been provided in the form of PNC Bank Letter of Credit No. 18136935-00-000 for the Stormwater Management Plan for Hersheypark Wildcat Modifications, S-2022-024.

Approval of September 10, 2024 Accounts Payable of \$1,383,445.30 and August 30, 2024 Payroll of \$389,865.77.

Supervisor Zmuda made a motion to approve all items on the Consent Calendar. Supervisor Corado seconded the motion. **Motion carried 4-0.**

NEW BUSINESS

Recognition of Top Summer Readers 2024

Ms. Jacobine shared over the summer; the Hershey Public Library's Summer Reading program saw over 252 children read 121,374 minutes. The library enjoys recognizing their top readers each year as a way of celebrating the accomplishments of every child that took part in library activities. The following are the top 6 readers from the summer reading program. Vice Chairwoman Nutt presented certificates:

Matthew Christopher
Aarjavee Kandel
Arya Kandel
Jameson Rabena
Jordan Rabena
Peter Ruggiero

Consideration of Resolution 2024 - No. 20 - Disposition of Public Records in accordance with Township of Derry Resolution 319 and the Municipal Records Act of 1968, as amended.

Mr. Christman stated each year the Township is required to dispose of public records that are no longer worthy of retaining and have exceeded their useful life for auditing purposes. Therefore, documents from the finance office from FY2016 and FY2017 are eligible to be shredded, which include: AP/AR, payroll, bank statements, receipts, check stubs and month end reports. If approved, these documents will be shredded at the Township Shred-It Event on October 19, 2024.

Supervisor Zmuda made a motion to approve Resolution 2024 - No. 20 - Disposition of Public Records in accordance with Township of Derry Resolution 319 and the Municipal Records Act of 1968, as amended. Supervisor Wyckoff seconded the motion. **Motion carried 4-0.**

SUPERVISOR BOARD/COMMITTEE REPORTS

Supervisor Zmuda noted next weekend (September 20, 21 & 22, 2024) will be busy within the Township and requested the following information be added to the Township website:

- Post Malone concert (Hersheypark Stadium) on September 20, 2024
- Tucker Carlson event (Giant Center) on September 21, 2024

Board of Supervisors Meeting Minutes – September 10, 2024

- PIAA cross-country event on September 21, 2024
- Beth Hart (Hershey Theatre) on September 21, 2024
- The Maxwell Project (The Englewood) on September 21, 2024
- Hersheypark Dark Nights on September 20-22, 2024

DEPARTMENTAL REPORTS

Hershey Volunteer Fire Department

Mr. Sassaman shared the Hershey Fire Department will be hosting the 18th annual soup cook-off on Saturday, September 28, 2024, from 11 a.m. - 2 p.m.

Public Works

Mr. Watts stated the Public Works department recently removed several hazardous trees within Shank Park. He noted the township tax office roof work was recently completed.

Library

Ms. Jacobine shared they will have a Teen Zine event on Tuesday, September 17, 2024, at 3 p.m., and an Art History: Ancient Mesopotamia and Egypt, on Wednesday, September 18, 2024, at 6 p.m.

Parks & Recreation

Ms. Walker confirmed the outdoor pool has been closed for the season, and they are under their fall hours. She stated Learn To Swim registration will open for township residents on September 24, 2024, at 9 a.m., with non-resident registration starting on September 25, 2024, at 9 a.m. Also, Ms. Walker shared many non-aquatic related programs and activities are available and online for registration.

Township Engineer

Mr. Stump stated last week he and Derry Township staff met with PennDOT to review their preliminary plans for the roadway improvement project along Middletown Road in the Vine Street interchange into the Hummelstown area. PennDOT is in the fact-finding stage currently, with a 4-year design program and a potential start date of 2028 or 2029.

Township Manager

Mr. Christman stated the Board of Supervisors recently approved the Hershey Halloween parade for October 16, 2024, but recently noted a conflict with an event at the Hershey Theatre. Due to this, the Halloween Parade has been rescheduled to October 24, 2024. They will not change the route or timing of the event, and communication will occur as soon as possible relating to the date change.

VISITOR/PUBLIC COMMENTS

No public comments noted.

ADJOURNMENT

Supervisor Zmuda made a motion to adjourn the meeting at 7:25 p.m. Vice Chairwoman Nutt seconded the motion. **Motion carried 4-0.**

SUBMITTED BY:

Carter E. Wyckoff, Township Secretary

Board of Supervisors Meeting Minutes – September 10, 2024