



TOWNSHIP OF DERRY

Board of Supervisors Reorganization Meeting Minutes

Tuesday, January 2, 2024

EXECUTIVE SESSION 6:30 PM

CALL TO ORDER

Chairman Abruzzo called the January 2, 2024 Reorganization Meeting of the Township of Derry Board of Supervisors to order at 7:00 p.m. in the meeting room of the Township of Derry Municipal Complex, 600 Clearwater Road, Hershey, PA. He advised that all public meetings are recorded for providing accurate notes. An Executive Session was held before the meeting where legal matters were discussed. After the Pledge of Allegiance, a roll call was performed. Supervisor Zmuda was absent with excuse.

ROLL CALL

SUPERVISORS PRESENT:

E. Christopher Abruzzo
Natalie L. Nutt
Carter E. Wyckoff
Michael P. Corado

ABSENT:

Richard D. Zmuda

ALSO PRESENT:

Christopher S. Christman, Township Manager
Chuck Emerick, Director of Community Development
Tom Clark, Director of Public Works
Garth Warner, Chief of Police Department
David Sassaman, Hershey Volunteer Fire Department
Alison Jacobine, Director of Hershey Public Library
Zachary Jackson, Director of Parks & Recreation
Julie Echterling, Recording Secretary
Becky Sweigart, Public Outreach Coordinator
Eric Stump, HRG Engineer

Public in Attendance:

Michael Postick, Susan Fotos, Marlene Kanuck, John Donald, Rich Gamble, Tracy Brown

VISITOR/PUBLIC COMMENTS

Mr. Rich Gamble, 39 Hockersville Road, spoke to the Board about the entertainment tax. He is frustrated at the price of tickets and how little the Township receives per ticket. He discussed some of the summer concerts that were held in 2023, HE&R revenue for the concerts, average ticket prices, and how the Township receives only about \$8,500 from each concert. He noted for one concert the revenue could be \$1 million. He believes this needs to be looked at, and discuss the impact these events have on the Township's infrastructure. He is going to continue to bring this up at meetings.

REORGANIZATION

RESOLUTIONS

Board of Supervisors Reorganization Meeting Minutes – January 2, 2024

A. Election of the Chairman, Vice-Chairman, Secretary, Assistant Secretary, Treasurer, Solicitor and Engineer (Resolution No. 2024-01).

Secretary Wyckoff made a motion to adopt Resolution 2024-01 appointing the following officers:

Chairman of the Board of Supervisors-Supervisor Abruzzo

Vice Chairwoman of the Board of Supervisors-Supervisor Nutt

Township Secretary-Supervisor Wyckoff

Township Assistant Secretary and Township Treasurer-Christopher Christman

Township Solicitor-Grim, Biehn and Thatcher

Township Engineer-HRG

Supervisor Corado seconded the motion. **Motion carried 4-0.**

B. Establishment of the Manager’s Bond Limit (Resolution No. 2024-02).

Vice Chairwoman Nutt made a motion to adopt Resolution 2024-02 a resolution of the Township of Derry Dauphin County, Commonwealth of Pennsylvania, setting the bond limit for the Township Manager and Treasurer shall be not less than \$1,500,000 for the year 2024. Supervisor Corado seconded the motion. **Motion carried 4-0.**

C. Appointment of a Delegate and an Alternate Delegate to the State Convention (Resolution 2024-03):

Vice Chairwoman Nutt made a motion to adopt Resolution 2024-03 electing Supervisor Wyckoff as the voting Delegate and Supervisor Zmuda as Alternate Delegate to the 2024 State Convention. Supervisor Corado seconded the motion. **Motion carried 4-0.**

D. Selection of Depositories for Township Funds (Resolution No. 2024-04):

Vice Chairwoman Nutt made a motion to adopt Resolution 2024-04 that PNC Bank, Santander Bank, Pennsylvania Local Government Investment Trust, Northwest Bank, Fulton Bank, Wells Fargo, First National Bank, M&T Bank, Branch Banking & Trust Company, Centric Bank, Members 1st Federal Credit Union, Hershey Federal Credit Union, Bryn Mawr Bank Corp. (Hershey Trust), and Pennsylvania Treasury Invest Program are selected as depositories for the funds of the Township of Derry for the year 2024, and the Township Treasurer is further authorized to invest Township funds in any security as authorized in Act 102 of 1980; and that the Township Treasurer, who has been duly elected as Township Treasurer by the Board of Supervisors, is directed to deposit in said depositories all funds coming into his hands as Township Treasurer. Supervisor Corado seconded the motion. **Motion carried 4-0.**

E. Naming of money to be paid to the Hershey Fireman’s Relief Association for the year 2024 (Resolution 2024-05):

Secretary Wyckoff made a motion to adopt Resolution 2024-05, be it resolved and enacted, that the Township of Derry will pay over to the Hershey Fireman's Relief Association all monies received from Foreign Fire Insurance Tax for the year 2024. Vice Chairwoman Nutt seconded the motion. **Motion carried 4-0.**

BOARD OF SUPERVISORS APPOINTMENTS

A. Appointment of One (1) Member of the Board of Supervisors to the Downtown Core Design Board for a Five-Year Term (2024-2028): (Expired term of Rick Zmuda)

Supervisor Corado made a motion to reappoint Supervisor Zmuda to Downtown Core Design Board for a Five-Year Term. Vice Chairwoman Nutt seconded the motion. **Motion carried 4-0.**

Board of Supervisors Reorganization Meeting Minutes – January 2, 2024

B. Appointment of One (1) Member of the Board of Supervisors to the General Authority for a Four-Year Term (2024-2027). (Expired term of Carter Wyckoff)

Vice Chairwoman Nutt made a motion to reappoint Supervisor Wyckoff to the General Authority for a Four Year Term. Supervisor Corado seconded the motion. **Motion carried 4-0.**

C. Appointment of One (1) Member of the Board of Supervisors to the Industrial and Commercial Development Authority for a Three-Year Term (2024-2026). (Expired term of Chris Abruzzo):

Vice Chairwoman Nutt made a motion to reappoint Chairman Abruzzo to the Industrial and Commercial Development Authority for a Three-Year term. Supervisor Corado seconded the motion. **Motion carried 4-0.**

D. Appointment of One (1) Member of the Board of Supervisors to the Derry Township Municipal Authority for a Five-Year Term (2024-2028). (Expired term of Mike Corado):

Vice Chairwoman Nutt made a motion to reappoint Supervisor Corado to the Derry Township Municipal Authority for a Five-Year term. Secretary Wyckoff seconded the motion. **Motion carried 4-0.**

E. Appointment of One (1) Member of the Board of Supervisors to the Library Endowment Trust for a One-Year Term (2024). (Expired term of Chris Abruzzo):

Supervisor Corado made a motion to reappoint Chairman Abruzzo to the Library Endowment Trust for a one-year term. Vice Chairwoman Nutt seconded the motion. **Motion carried 4-0.**

F. Appointment of Two (2) Members of the Board of Supervisors to the Police Pension Advisory Board for a One-Year Term (2024). (Expired terms of Carter Wyckoff and Mike Corado)

Vice Chairwoman Nutt made a motion to reappoint Supervisors Corado & Wyckoff to the Police Pension Advisory Board for one-year terms. Chairman Abruzzo seconded the motion. **Motion carried 4-0.**

G. Appointment of Two (2) Members of the Board of Supervisors to the Tax Collection Association for a One-Year Term (2024). (Expired terms of Natalie Nutt and Rick Zmuda)

Chairman Abruzzo made a motion to reappoint Vice Chairwoman Nutt and Supervisor Zmuda to the Tax Collection Association for one-year terms. Supervisor Corado seconded the motion. **Motion carried 4-0.**

H. Appointment of Two (2) Members of the Board of Supervisors to the Derry Township and Derry Township School District Working Group for a One-Year Term (2024). (Expired terms of Chris Abruzzo and Natalie Nutt)

Supervisor Corado made a motion to reappoint Chairman Abruzzo and Vice Chairwoman Nutt to the Derry Township and Derry Township School District Working Group for one-year terms. Vice Chairwoman Nutt seconded the motion. **Motion carried 4-0.**

I. Appointment of Two (2) Members of the Board of Supervisors to the Subdivision and Land Development Plan Preapplication Review Committee for a One-Year Term (2024). (Expired terms of Carter Wyckoff and Rick Zmuda)

Vice Chairwoman Nutt made a motion to reappoint Supervisors Wyckoff and Zmuda to the Subdivision and Land Development Plan Preapplication Review Committee for one-year terms. Supervisor Corado seconded the motion. **Motion carried 4-0.**

J. Appointment of Two (2) Members of the Board of Supervisors to serve as Transportation Liaisons for a One-Year Term (2024). (Expired terms of Natalie Nutt and Rick Zmuda)

Board of Supervisors Reorganization Meeting Minutes – January 2, 2024

Chairman Abruzzo made a motion to reappoint Supervisor Zmuda and Vice Chairwoman Nutt as the Transportation Liaisons for one year terms. Secretary Wyckoff seconded the motion. **Motion carried 4-0.**

APPOINTMENTS TO AUTHORITIES, BOARDS AND COMMITTEES

A. Appointment of One (1) Member to the Downtown Core Design Board for a Five-Year Term. (Expired term of Tom Hollerbach)

Vice Chairwoman Nutt made a motion to appoint Susan Fotos to the Downtown Core Design Board for a five-year term. Supervisor Corado seconded the motion. **Motion carried 4-0.**

B. Appointment of Two (2) Members to the General Authority for a Two-Year Term and a Three-Year Term. (Expired terms of Jeff Sirkot and Elizabeth Claypoole)

Vice Chairwoman Nutt made a motion to reappoint Jeff Sirkot to a three year term and Elizabeth Claypoole to a two year term to the General Authority. Supervisor Corado seconded the motion. **Motion carried 4-0.**

C. Appointment of Two (2) Members to the Industrial and Commercial Development Authority for a Two-Year Term and a Four-Year Term. (Expired terms of Matthew Wildasin and Todd Shaffer)

Vice Chairwoman Nutt made a motion to reappoint Matthew Wildasin to a two year term and Todd Shaffer to a four year term to the Industrial and Commercial Development Authority. Supervisor Corado seconded the motion. **Motion carried 4-0.**

D. Appointment of Two (2) Members to the Board of Library Directors for Three-Year Terms. (Expired terms of Sally Copeland and William Ecenbarger)

Vice Chairwoman Nutt made a motion to appoint Cheryl Dellasega and John DeFrank to the Board of Library Directors for three-year terms. Supervisor Corado seconded the motion. **Motion carried 4-0.**

E. Appointment of One (1) Member to the Derry Township Municipal Authority for a Five-Year Term. (Expired term of Charles Duncan)

Supervisor Corado made a motion to appoint Randy Goss to the Municipal Authority for a five-year term. Secretary Wyckoff seconded the motion. **Motion carried 4-0.**

F. Appointment of One (1) Member to the Parks and Recreation Advisory Board for a Five-Year Term. (Expired term of Katherine English)

Vice Chairwoman Nutt made a motion to reappoint Katherine English to the Parks and Recreation Advisory Board for a five-year term. Supervisor Corado seconded the motion. **Motion carried 4-0.**

G. Appointment of One (1) Member to the Planning Commission for a Four-Year Term. (Expired term of Donald Santostefano)

Vice Chairwoman Nutt made a motion to appoint Sean Guay for a four-year term to the Planning Commission. Supervisor Corado seconded the motion. **Motion carried 4-0.**

H. Appointment of One (1) Member to the Police Pension Advisory Board for a one-year term. (Expired term of Lou Verdelli)

Secretary Wyckoff made a motion to reappoint Louis Verdelli to the Police Pension Advisory Board for a one-year term. Supervisor Corado seconded the motion. **Motion carried 4-0.**

I. Appointment of One (1) Member to the Shade Tree Commission for a Five-Year Term.

Board of Supervisors Reorganization Meeting Minutes – January 2, 2024

(Expired term of Matthew Weir)

Supervisor Corado made a motion to appoint Sandra May for a five year term to the Shade Tree Commission. Vice Chairwoman Nutt seconded the motion. **Motion carried 4-0.**

J. Appointment of Two (2) Members to the Tax Collection Association for a one-year term. (Expired term of Robert Cerminara and Kim O'Connell)

Vice Chairwoman Nutt made a motion to reappoint Kim O'Connell and Robert Cerminara for one-year terms to the Tax Collection Association. Supervisor Corado seconded the motion. **Motion carried 4-0.**

K. Appointment of Two (2) Members to the Uniform Construction Code Appeals Board for Five-Year Terms. (Expired terms of Daniel Lauria and Donald Santostefano)

Vice Chairwoman Nutt made a motion to reappoint Daniel Lauria and Donald Santostefano for five-year terms on the Uniform Construction Code Appeals Board. Supervisor Corado seconded the motion. **Motion carried 4-0.**

L. Appointment of One (1) Member to the Vacancy Board for a One-Year Term. (Expired term of Michael Angello)

Secretary Wyckoff made a motion to reappoint Michael Angello for a one-year term to the Vacancy Board. Supervisor Corado seconded the motion. **Motion carried 4-0.**

M. Appointment of One (1) Member to the Zoning Hearing Board for a Five-Year Term. (Expired term of Lindsay Drew)

Vice Chairwoman Nutt made a motion to appoint Joseph Nocera for a five-year term to the Zoning Hearing Board Supervisor Corado seconded the motion. **Motion carried 4-0.**

STAFF APPOINTMENTS

A. Appointment of One (1) Member to the Capital Region Council of Governments for a One-Year Term (Expired term of Tom Clark) and One (1) Member as an Alternate for a One-Year Term. (Expired term of Chris Christman)

Vice Chairwoman Nutt made a motion to reappoint Tom Clark to the Capital Region Council of Governments and Christopher Christman as an alternate for one-year terms. Secretary Wyckoff seconded the motion. **Motion carried 4-0.**

B. Appointment of One (1) Emergency Management Coordinator for a One-Year Term (Expired term of Tim Roche) and Two (2) Deputy Coordinators for a One-Year Term with the Emergency Management Agency. (Expired terms of Brian Blahusch and David Sassaman)

Chairman Abruzzo made a motion to reappoint Lt. Tim Roche as the Emergency Management Coordinator for a one-year term and Brian Blahusch and Dave Sassaman as Deputy Coordinators for one-year terms to the Emergency Management Agency. Vice Chairwoman Nutt seconded the motion. **Motion carried 4-0.**

C. Appointment of One (1) Individual to Serve as Sewage Enforcement Officer for a One-Year Term. (Expired term of Jeremy Bentz)

Vice Chairwoman Nutt made a motion to reappoint Jeremy Bentz as the Sewage Enforcement Officer for a one-year term. Secretary Wyckoff seconded the motion. **Motion carried 4-0.**

CONSENT CALENDAR

Approval of January 2, 2024 Accounts Payable of \$441,799.04 and Payroll of \$375,257.83.

Board of Supervisors Reorganization Meeting Minutes – January 2, 2024

Vice Chairwoman Nutt made a motion to approve all items on the Consent Calendar. Supervisor Corado seconded the motion. **Motion carried 4-0.**

NEW BUSINESS

Resolution 2024-06 - Appointing a firm of certified public accountants to audit all of the accounts of the Township of Derry for the 2023 fiscal year:

Secretary Wyckoff made a motion to adopt Resolution 2024-06, appointing Zelenkofske Axelrod, LLC to examine and audit the accounts of the Township of Derry for the 2023 fiscal year for a sum of \$27,490. Vice Chairwoman Nutt seconded the motion. **Motion carried 4-0.**

Resolution 2024-07-establishing the contribution rate for the police pension fund for 2024 at 4% of wages:

Vice Chairwoman Nutt made a motion to adopt Resolution 2024-07 establishing the contribution rate for the police pension fund for 2024 at 4% of wages is hereby approved. Supervisor Corado seconded the motion. **Motion carried 4-0.**

Time extension for conditional approval of the Preliminary/Final Land Development Plan for Derry Township Municipal Authority Garage Addition, Plat 1376:

Vice Chairwoman Nutt made a motion that the approval of the Preliminary/Final Land Development Plan for Derry Township Municipal Authority Garage Addition, Plat 1376, is extended to July 25, 2024, subject to compliance with items 1 through 16 in the *Department Head Recommendation* section of this agenda item. Secretary Wyckoff seconded the motion. **Motion carried 4-0.**

SUPERVISOR BOARD/COMMITTEE REPORTS

There were no reports provided.

DEPARTMENTAL REPORTS

Hershey Volunteer Fire Department

Mr. Sassaman spoke about the Santa run which went well.

Township Manager

Mr. Christman noted that there has been a lawsuit filed in the Governor Crossing ruling. Solicitor Nelson can handle the appeal if the Board approves. The Board supported Solicitor Nelson handling the appeal.

VISITOR/PUBLIC COMMENTS

Mr. Gamble spoke about HE&R paying their fair share with the entertainment tax. He spoke about the agreement made many years ago. There was 5% entertainment tax legislation instead of what HE&R is paying now. He believes that instead of floating bonds for projects, they should be paying their fair share. Chairman Abruzzo stated the Board is always examining conditions. He noted that all parties need to agree to any changes. Mr. Gamble told the Board that if they needed help, to reach out to the residents to help advocate a change.

ADJOURNMENT

Vice Chairwoman Nutt made a motion to adjourn the meeting at 7:55 p.m. Supervisor Corado

Board of Supervisors Reorganization Meeting Minutes – January 2, 2024

seconded the motion. **Motion carried 4-0.**

SUBMITTED BY:

Carter E. Wyckoff, Township Secretary