



TOWNSHIP OF DERRY
Board of Supervisors Meeting Minutes
Tuesday, June 27, 2023

CALL TO ORDER

Chairman Abruzzo called the June 27, 2023 Regular Meeting of the Township of Derry Board of Supervisors to order at 7:00 p.m. in the meeting room of the Township of Derry Municipal Complex, 600 Clearwater Road, Hershey, PA. He advised that all public meetings are recorded for providing accurate notes. An Executive Session was held before the meeting where land and legal issues were discussed. After the Pledge of Allegiance, a roll call was conducted.

ROLL CALL

SUPERVISORS PRESENT:

E. Christopher Abruzzo
Natalie L. Nutt
Carter E. Wyckoff
Michael P. Corado
Richard D. Zmuda

ALSO PRESENT:

Christopher S. Christman, Township Manager
Patrick Armstrong, Township Solicitor
Chuck Emerick, Director of Community Development
Tom Clark, Director of Public Works
Garth Warner, Chief of Police Department
David Sassaman, Hershey Volunteer Fire Department
Alison Jacobine, Director of Hershey Public Library
Zachary Jackson, Director of Parks & Recreation
Julie Echterling, Recording Secretary
Becky Sweigart, Public Outreach Coordinator
Eric Stump, HRG Engineer

Public in Attendance:

Garrett Gallia, Bryan Helmer, Olivia Lewis, Rich Gamble, Christine Drexler

VISITOR/PUBLIC COMMENTS

There were no public comments offered.

CONSENT CALENDAR

Adoption of the Board of Supervisors Meeting Minutes for the June 13, 2023 5:30 PM Public Hearing, Adoption of the Board of Supervisors Meeting Minutes for the June 13, 2023 7:00 PM Regular Meeting, and Adoption of the Board of Supervisors Meeting Minutes for the June 21, 2023 6:00 PM Public Hearing.

Authorize the release of financial security in the amount of \$9,040, which had been provided as cash for the Stormwater Management and Erosion and Sediment Pollution Control Plan for 41 Clark Road, S-2022-027.

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Authorize the release of the remaining balance (\$2,190) of the cash financial security provided for the Stormwater Management Site Plan for 50 Laurel Ridge Road, S-2021-017.

Approval of June 27, 2023 Accounts Payable of \$487,629.26 and Payroll of \$349,841.77.

Secretary Wyckoff made a motion to approve all items on the Consent Calendar. Supervisor Zmuda seconded the motion. **Motion carried. 4-0.**

NEW BUSINESS

Swearing in of newest Police Officers:

Chief Warner introduced Mrs. Libby Strayer and provided her background. Chairman Abruzzo swore her in as an officer. Chief Warner introduced Mr. Luke Blair and discussed his background. Chairman Abruzzo swore him in as an officer. Chief Warner noted that they will be starting the Police Academy in July and is excited to have them join the Police Department.

Proclamation - Declaring Friday, June 30, 2023 - “Hershey Bears Day” in Derry Township:

Chairman Abruzzo read a proclamation making June 30, 2023 Hershey Bears Day in Derry Township. The Bears won the Calder Cup for the 2022-2023 season. Hershey Entertainment and Resorts' Garrett Gallia and Brian Helmer were in attendance and brought the Calder Cup to the meeting.

Chairman Abruzzo made a motion to approve the proclamation declaring Friday, June 30, 2023 - “Hershey Bears Day” in Derry Township. Supervisor Corado seconded the motion. **Motion carried. 5-0.**

Derry Township Community Center - Year 1 Overview:

Mr. Christman spoke about the Community Center and the debt services and transfers from the general fund to cover costs associated with the Center. He noted that \$1.5 million a year is for debt services on the Center and how they transferred approximately \$231,000 from the general fund in 2022 to cover expenses. This amount was less than budgeted. He stated these types of Centers provide a service to the Community.

Mr. Jackson went through his PowerPoint presentation outlining the 2022 financial outcome and the 2023 financials as of May 30th. He noted that for 2022 they hit 98% of their budgeted revenues and only 60% of the budgeted expenses. In 2023, they have met 49% of the budgeted revenues, which will increase during the summer months with the outdoor pool. For the 2023 expenses, they are 34% of the budgeted amount. He stated they will continue to focus on program and rental revenues. He stated 50% of their budget is staffing.

Vice Chairwoman Nutt and Supervisor Wyckoff asked Mr. Jackson questions about the Center. He noted that of the over 6,300 members, approximately 64% are from the Township. The competition pool has realized \$40,000 in revenue from competitions. He noted that \$150,000 is put into a capital fund for the replacement of items for the Center. Those items are normally after 5-10 years of service for the rooftop units and pumps that run all day.

Reconveyance of Real Property - 10 West Chocolate Avenue to the Hershey Trust Company:

Mr. Christman stated the Hershey Trust has expressed an interest in re-acquiring the parcel located at 10 W. Chocolate Avenue for use with the Milton Hershey School's property at 14 W. Chocolate. He noted the Township has no plans and has not used this parcel of property. An appraisal was done

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valuing the property at \$60,000. Solicitor Armstrong noted there are necessary steps required for this conveyance should the Board want to proceed.

Vice Chairwoman Nutt made a motion authorizing the preparation and filing of a petition and/or other requisite pleadings with the Court to secure approval to reconvey the property located at 10 West Chocolate Avenue to the Hershey Trust Company pursuant to the Second Class Township Code for an amount consistent with the appraisal from Newmark dated June 16, 2023. Supervisor Zmuda seconded the motion. **Motion carried. 5-0.**

Reject bids for construction of sidewalk, curbing, and accessible ramps on Waltonville Road and Jill Drive.

Mr. Clark stated they received the bids for the construction of sidewalks, curbing, and accessible ramps on Waltonville Road and Jill Drive. He noted they received two bids, however they weren't at the prevailing wages and were above the budgeted threshold.

Supervisor Corado made a motion to grant the rejection of the two bids submitted on May 17, 2023, for the construction of sidewalk, curbing, and accessible ramps on Waltonville Road and Jill Drive. Supervisor Zmuda seconded the motion. **Motion carried. 5-0.**

Rebid-construction of sidewalk, curbing, and accessible ramps on Waltonville Road and Jill Drive:

Mr. Clark asked the Board to authorize the rebidding of the construction of sidewalk, curbing, and accessible ramps on Waltonville Road and Jill Drive. This new bid will include the prevailing wage rates for the construction.

Vice Chairwoman Nutt made a motion to grant the request for authorization to rebid under the prevailing wage rates for the construction of sidewalk, curbing, and accessible ramps on Waltonville Road and Jill Drive. Supervisor Corado seconded the motion. **Motion carried. 5-0.**

Authorization to request placing an order for a new dump truck for Public Works:

Mr. Clark requested authorization to place an order for a new 39,000 GVW Single Axle Stainless Steel Dump Body with 11-foot snowplow and tailgate salt spreader. This request is to jump start the ordering process so that the Township receives the equipment in a timely manner in 2024. The funding will be allocated under the 2024 Road Equipment Fund in the amount of \$221,950. He noted no payments will be due in 2023.

Supervisor Zmuda made a motion to grant the request to place an order for a new 39,000 GVW Single Axle Stainless Steel Dump Body with 11-inch snowplow and tailgate salt spreader be granted to ensure receipt of the equipment in a timely manner in 2024. Supervisor Corado seconded the motion. **Motion carried. 5-0.**

2023 Ben & Tim Day 5k race on Saturday, August 26, 2023, starting at 9:00 am:

Chairman Abruzzo made a motion to approve the request to conduct the 2023 Ben & Tim Day 5K race on Saturday, August 26, 2023, starting at 9:00 a.m., over various Township roadways on a route approved by the Derry Township Police Department. Supervisor Zmuda seconded the motion. **Motion carried. 5-0.**

Financial security for the Stormwater Management Plan for 1776 Kaylor Road, S-2023-007:

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Vice Chairwoman Nutt made a motion to accept cash financial security in the amount of \$11,184 and enter into the Agreement to Provide Financial Security between C. Scott Hanford and Pamela S. Potash and the Township for the Stormwater Management Plan for 1776 Kaylor Road, S-2023-007. Supervisor Corado seconded the motion. **Motion carried. 5-0.**

SUPERVISOR BOARD/COMMITTEE REPORTS

Supervisor Zmuda and Vice Chairwoman Nutt attended the Transportation meeting. Mrs. Nutt provided the updates from the meeting including: DTMA project updates, roundabout on Waltonville Road being open, Middletown & Wood Road planning on issues, and discussion of grants available. Supervisors Wyckoff and Corado attended the DTMA meeting. They were updated on projects, 2022 financials and audits, and contracts were discussed.

DEPARTMENTAL REPORTS

Public Works

Mr. Clark provided an update on the paving project which should be complete this week, pending anymore rain delays.

Library

Mrs. Jacobine stated that there are 300 readers participating in the summer program. They will be closed on July 4. She noted they will stop receiving book donations for the book sale on June 30th.

Parks & Recreation

Mr. Jackson shared the hours for the July 4 holiday at the Community Center. The next drive-in at Shank Park will be on July 7 at dusk.

Township Engineer

Mr. Stump stated HRG will be looking into obtaining counts on the lights with controllers. This data can be used for better function fluctuations instead of the historical PennDOT data. This will be no cost to the Township.

Township Manager

Mr. Christman noted it was nice to see Mr. Rich Gamble back in the audience.

VISITOR/PUBLIC COMMENTS

There were no comments offered.

ADJOURNMENT

Supervisor Zmuda moved to adjourn the meeting at 8:00 p.m. Vice Chairwoman Nutt seconded the motion. **Motion Motion carried. 5-0.**

SUBMITTED BY:

Carter E. Wyckoff, Township Secretary