

TOWNSHIP OF DERRY
BOARD OF SUPERVISORS MEETING MINUTES
NOVEMBER 22, 2022

CALL TO ORDER

Chairman Abruzzo called the November 22, 2022 Regular Meeting of the Township of Derry Board of Supervisors to order at 7:02 p.m. in the meeting room of the Township of Derry Municipal Complex, 600 Clearwater Road, Hershey, PA. He advised that all public meetings are recorded for providing accurate notes. After the pledge of Allegiance, a roll call was completed. He noted the Board met in executive session at 6:00 p.m. to discuss legal matters.

IN ATTENDANCE:

SUPERVISORS

E. Christopher Abruzzo, Chairman
Natalie L. Nutt, Vice Chairwoman
Carter E. Wyckoff, Secretary
Richard D. Zmuda
Michael P. Corado

ALSO PRESENT:

Christopher Christman, Township Manager
Patrick Armstrong, Solicitor
Chuck Emerick, Director of Community Development
Thomas Clark, Director of Public Works
Chief Garth Warner, Police Department
David Sassaman, Hershey Volunteer Fire Company
Zachary Jackson, Director of Parks & Recreation
Alison Trautmann, Director of Hershey Public Library
Matthew Bonanno, HRG Engineer
Becky Sweigart, Public Outreach Coordinator
Julie Echterling, Recording Secretary

Public in Attendance:

Holly Evans, John Foley, Frank Jones, Linda Jones, Greg Ragalski, Craig Mellott, Dave Weaver, Bob Gurt, Randy McKillop, Tom Fosnacht, Kenny Hinebaugh, Colton Leonard, Rich Gamble, Curt Dudley

VISITOR/PUBLIC COMMENTS:

Mr. Dave Weaver, 214 Java Avenue, spoke about the Milton project. He hoped the Township was being proactive about the traffic with this project, specifically the traffic that may use the downtown. He noted that the Planning Commission only mentioned traffic once when reviewing this project. He reminded the Board of the millions spent for downtown and hopes the traffic is addressed.

Mr. Rich Gamble, 39 Hockersville Road, spoke about the Courtyard of Honor. He believes the focus is too much on one person versus the veterans who gave their life for their country. He would like to see the Police and Fire have their memorial close to their location. He spoke about the sacrifice of the veterans and how they need to have their own special area.

OLD BUSINESS:

UPDATE ON COURT OF HONOR:

Chairman Abruzzo discussed how they are actively working with the Courtyard of Honor foundation. He spoke about first responders having their area and veterans having their stand alone memorial. He noted while the foundation raises the money for this project, the Township will be responsible for the land and maintenance. He noted they would fill in the gap.

Mr. Randy McKillop spoke of establishing the foundation in February 2022. They have raised nearly \$100,000. He thanked everyone for their support of the project and will continue to work on the project.

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Mr. John Foley 238 Mine Road, spoke as the President of the MHS alumni association. He stated they support the project as they have many alumni in high-ranking positions in all the branches of the military. He noted they have 57 gold stars and support the project and look forward to being partners in this plan.

Chairman Abruzzo stated that Supervisors Zmuda and Corado are also involved and are excited about being part of this project. He spoke about the Memorial Day ceremonies and how veterans hold a special place in their hearts. They are expecting to bring plans to the Board to review and have the groups back during this time.

CONSENT CALENDAR

Vice Chairwoman Nutt made a motion to approve the following items on the Consent Calendar:

1. Adoption of the Board of Supervisors Minutes for the 5:30 PM October 24, 2022 Special Meeting.
2. Adoption of the Board of Supervisors Minutes for the 6:00 PM October 24, 2022 Public Hearing.
3. Adoption of the Board of Supervisors Minutes for the 7:00 PM October 25, 2022 Regular Meeting.
4. Adoption of the Board of Supervisors Minutes for the 5:30 PM November 15, 2022 Budget Hearing.
5. Approved November 8, 2022 Accounts Payable of \$1,363,085.70 and Payroll of \$323,328.27.
6. Approved November 22, 2022 Accounts Payable of \$407,879.93 and Payroll of \$320,117.26.

Supervisor Zmuda seconded the motion. **Motion carried 5-0.**

NEW BUSINESS:

RESOLUTION 2022-21 KEYSTONE COLLECTIONS GROUP APPOINTMENT:

Mr. Christman spoke about the resolution needed to appoint Keystone Collections Group to collect Local Services Tax (LST) and Occupational Tax. This would become effective January 1, 2023.

Supervisor Zmuda made a motion to adopt Resolution 2022-21 - Appointing Kratzenberg & Associates, Inc. A Pennsylvania Corporation d/b/a Keystone Collections Group as the current and delinquent Local Services Tax ("LST") and Occupation Tax Collector effective January 1, 2023 in accordance with the adopted Tax Ordinances, Resolutions, Rules, and Regulations. Supervisor Corado seconded the motion. **Motion carried 5-0.**

ADVERTISE LST & OCCUPATIONAL TAX COLLECTION CHANGES:

Mr. Christman stated changes need to be made to the ordinance with the appointment of Keystone Collections Group. Solicitor Armstrong spoke about the changes proposed by Keystone including the exemption age and collection process. The Board discussed the changes and would like to keep the Occupational tax exemption age at 19 versus 18 as proposed with high school seniors graduating at age 18. Solicitor Armstrong will reach out to Keystone with all the proposed changes. He noted that advertising for tax ordinances is three weeks versus two weeks and may need additional time with meeting times for the passing of the ordinance.

Supervisor Zmuda made a motion to authorize the Township Solicitor to review and revise the proposed Occupation Tax and Local Services Tax ordinance amendments provided by Keystone and further authorize the ordinances to be advertised for adoption at a future meeting of the Board of Supervisors. Supervisor Corado seconded the motion. **Motion carried 5-0.**

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RESOLUTION 2022-22 FEE SCHEDULE FOR CY2023:

Mr. Christman stated each year in conjunction with the presentation of the annual operating budget, the Administration presents a revised fee schedule that includes modifications that will impact the proposed operating budget.

Supervisor Corado made a motion to adopt Resolution 2022-22 - Establishing a Fee Schedule of Planning, Zoning, Building and Other Fees for Calendar Year 2023. Supervisor Zmuda seconded the motion. **Motion carried 5-0.**

PLAN FOR HERSHEY SQUARE PROPOSED OUTPARCEL DEVELOPMENT, PLAT 1353:

Mr. Emerick stated Plat 1353 represents the expansion of the existing Hershey Square Shopping Center. The expansion includes the addition of a 7,500-square-foot freestanding commercial building and associated improvements, to be located along Hersheypark Drive. A portion of the property is also depicted in the 1-Percent Annual Chance Floodplain as determined in the FEMA Region III Bullfrog Valley Creek Flood Study, prepared by the U.S. Army Corps of Engineers. Post-construction, the site will contain 872 regular parking spaces, 38 compact parking spaces, and 27 accessible parking spaces, totaling 937 parking spaces. The Zoning Hearing Board granted relief to allow a reduction of 234 parking spaces on the site in February 2015. As a result, 924 parking spaces are required and 937 spaces are provided. A trip generation has the potential to generate 1,626 average weekday trips. Of the total average daily traffic, approximately 117 new trips (enter/exit) will occur during the AM peak hour and approximately 76 new trips will occur during the PM peak hour.

The applicant did not submit a full traffic study as required by the Subdivision and Land Development Ordinance (SALDO). The traffic will discharge into the Mae Street and Hersheypark Drive intersection, which has been identified as a problem intersection and was the subject of the Walton Avenue Corridor Alternatives Study in May 2014 and is also included in the Greater Hershey Area Regional Transportation Study. The developer made a \$5,000 contribution in lieu of providing a traffic study while processing the Preliminary/Final Land Development Plan for Hershey Square Shopping Center, Plat 1259, in 2015. Since the current proposal is similar in nature to the prior proposal, he believes another contribution would be of more value to the Township than a traffic study. The applicant has provided an estimate of \$15,400 for a study, if required, and is willing to provide a traffic contribution in that amount in lieu of the study. He discussed the stormwater management system proposed for this plan. He listed the conditions for the plan.

Chairman Abruzzo asked questions of Ms. Holly Evans, Evans Engineering, about the flooding and the property. Vice Chairman Nutt expressed concern about the traffic that will back up trying to get out of the location. Mr. Emerick noted that right turns are prohibited at the Weis exit which may have been because of the neighborhood there. The Board is very concerned about stacking at this location as it will add to the traffic issues in the Township. Vice Chairwoman Nutt noted that the intersection already stacks up and spoke about the traffic with the Starbucks at the outlets. She noted the \$15,000 being proposed instead of the study will not fix the intersection. Ms. Evans noted that the stacking would be internal and spoke about the options for leaving the center. Discussion ensued. The Township asked for an extension of the plan and the applicant agreed to extend the plan until January 30, 2023.

Chairman Abruzzo made a motion to **TABLE** action on the Subdivision and Land Development Ordinance and Stormwater Management Ordinance as noted in the Explanation section of this agenda

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item for the Preliminary/Final Land Development and Stormwater Management Site Plan for Hershey Square Proposed Outparcel Development, Plat 1353. Supervisor Zmuda seconded the motion. **Motion carried 5-0.**

PLAN-PROJECT MILTON, PLAT 1362:

Mr. Emerick stated this plan, filed by The Hershey Company, represents the further development of a 55.24- acre tract of land fronting on Reese Avenue. The plan proposes the retention of the existing Reese manufacturing plant, the demolition of the former Friendly's Restaurant, and the construction of a 240,667-square-foot manufacturing/warehouse facility consisting of a 165,057-square-foot Manufacturing Area, a 18,817-square-foot Office Area, and a 56,793-square-foot Warehouse Area. Access to the site is from Reese Avenue and from a private driveway to the west of the intersection of Route 422 and University Drive. The plan proposes three entrances to the plant. Two of the entrances are primarily for tractor trailer use, and the center driveway is to serve visitors and employees. It is proposed that the initial 100-space parking area will be constructed with pervious pavement. The plans make provisions for a future 100-space parking area, also to be constructed with pervious material. The tract is also adjacent to Norfolk Southern rail lines and the plan proposes a future rail spur. The project will be served by public sewer and water facilities and will require the relocation of a DTMA sanitary sewer line. He discussed the stormwater management system proposed for the plan.

A transportation impact study shows that the facility, at full build-out, will have a maximum of 240 employees, generating 87 new trips during the weekday AM peak hour; 84 new trips during the weekday PM peak hour; and a total average weekday trip count of 705 trips (623 auto and 82 truck). Other than removal of the Friendly's driveway and construction of the three new driveways, the study does not recommend any improvements. He noted that at the Planning Commission it was noted that the light at West Chocolate Ave/University Drive does not empty out the entire queue of vehicles and should be evaluated. He noted the timing of the light will change from this complex. Chairman Abruzzo is concerned with the truck traffic using the downtown area to reach the highways and asked what can be done about this issue. Mr. Greg Rogalski, Pennoni, stated they heard the Board's concern with traffic and will be adding signs and educating drivers about turning right out of the complex instead of using downtown. Mr. Kenny Hinebaugh stated they are looking to connect with the railroad, which would reduce truck traffic in the future. The Board discussed the traffic concerns and adding a security condition to guarantee the evaluation of the traffic signal timings at the intersection. Mr. Emerick stated this intersection is less complex and \$3,800 should be sufficient and can be added as a condition of the approval.

Vice Chairwoman Nutt made a motion to grant the following requested waivers from the Subdivision and Land Development Ordinance and Stormwater Management Ordinance for the Preliminary/Final Stormwater Management and Land Development for Project Milton, Plat 1362:

1. Waivers from Sections 185-12.D.(2) and 185-13.E.(3) – Plan scale.
2. Waivers and deferment from Section 185-34.A.(1) – Sidewalks, walkways, and bicycle paths
 - a. North side of Reese Avenue
 - b. South side of Reese Avenue, subject to the applicant offering a fee in lieu of the installation of approximately 340 lineal feet of 5-foot sidewalk. The fee in lieu of installation shall be calculated in accordance with Section 185-34.A.(4).(b).
 - c. Millard Street, deferment be granted, subject to and conditional on the property owner agreeing to and executing a Declaration of Covenants, in a manner and form acceptable to the Township, to be recorded against the property, that would allow the Township to

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require the installation of sidewalk along the Millard Street frontage of the property in the future if deemed necessary.

3. Waivers from Sections 185-12.D.(3).(a).[21], [22], and [23] and Sections 185- 13.E.(4).(a).[19], [20], and [21] – Scale of utilities profiles.
 4. Waivers from Section 185-12.D.(3).(a).[9] and Section 185-13.E.(4).(a).[9] – Providing all existing structures, wooded areas, watercourses, rock outcrops, culverts, utilities, fire hydrants, street grade and width, within 200 feet and 50 feet of the entire property.
 5. Waiver from Section 185-22.D.(3) – Cartway and right-of-way widening.
 6. Waiver from Section 185-22.E.(5) – Curbing on existing streets.
 7. Waivers from Sections 185-34.C.(2).(d) and 185-34.C.(2).(e) – Bike path material. “Requested relief from bituminous material specifications for wearing and binder courses to facilitate use of pervious paving for path.” The Planning Commission and staff recommended that the waivers be granted.
 8. Waiver from Section 174-17.A.(7) - Prohibiting unauthorized access. “Requested relief from fencing requirement due to the location of the proposed basins. Topography of the site naturally restricts access to the basins by way of existing stormwater channel to the East and Rail Tracks to the North, subject to the applicant indemnifying the Township for granting the waiver.
 9. Waivers from Sections 185-18.B, E, F, and H – Monuments and markers.
- Supervisor Zmuda seconded the motion. **Motion carried 5-0.**

Chairman Abruzzo made a motion to approve the Preliminary/Final Stormwater Management and Land Development for Project Milton, Plat 1362, subject to compliance with the following:

1. The Applicant shall reimburse the Township for all costs incurred in reviewing the Plan no later than January 6, 2023. The Applicant shall continue to satisfy and pay all outstanding Township Professional Consultant invoices in relation to the Plan in accordance with §503 of the MPC.
2. The Applicant shall provide financial security to guarantee the completion of the proposed improvements depicted on the Plan in a manner and form acceptable to the Township no later than May 23, 2023, and the Applicant shall agree to and execute a Development and Financial Security Agreement in a manner and form acceptable to the Township no later than May 23, 2023.
3. The Applicant shall provide a draft indemnification agreement for the waiver of Section 174-17.A.(7) [Prohibiting Unauthorized Access] no later than May 22, 2023 for review and approval by the Township Solicitor. Upon approval, the Applicant shall provide 2 originals of the signed agreement.
4. The Applicant shall provide a draft easement agreement for the portions of the 8- foot-wide porous bike path that extend outside the right-of-way of Reese Avenue on both the north and south sides no later than May 22, 2023 for review and approval by the Township Solicitor. This easement agreement shall also address the maintenance responsibilities for the pervious surface. Upon approval, the Applicant shall provide 2 originals of the signed easement agreement.
5. The Applicant shall comply with and/or otherwise satisfy the comments in the Township Engineer’s review letter dated November 16, 2022, a copy of which is attached hereto and specifically incorporated herein by reference, no later than May 22, 2023.
6. The Applicant shall comply with and/or otherwise satisfy the comments in the DTMA review letter dated November 16, 2022, a copy of which is attached hereto and specifically incorporated herein by reference, no later than May 22, 2023.

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7. The Applicant shall provide the fee in lieu of installation of approximately 340 lineal feet of 5-foot sidewalk along the south side of Reese Avenue to the Township no later than May 22, 2023. The fee in lieu of installation shall be calculated in accordance with Section 185-34.A.(4).(b) of the Subdivision and Land Development Ordinance.
8. The Applicant shall provide a CD of a DXF or AutoCAD digital file of the final plan no later than May 22, 2023.
9. The Applicant shall provide 2 originals of the signed and notarized Development and Financial Security Agreement no later than May 22, 2023.
10. The Applicant shall agree to, execute, and have notarized 2 originals of a Declaration of Covenants, in a manner and form acceptable to the Township, to be recorded against the property, that would allow the Township to require the installation of sidewalk along the Millard Street frontage of the property in the future if deemed necessary, no later than May 22, 2023.
11. The Applicant shall agree to, execute, and have notarized 2 originals of a Stormwater Operation and Maintenance Agreement and Access Easement in a manner and form acceptable to the Township no later than May 22, 2023.
12. The Applicant shall agree to and execute a property Declaration referencing the Stormwater Operation and Maintenance Agreement and Access Easement in a manner and for acceptable to the Township and provide a copy of the same no later than May 22, 2023.
13. The Applicant shall comply with all outside agency requirements, including, but not limited to, PennDOT, PADEP, FAA, and EPA, if applicable.
14. The Applicant shall record the Plan.
15. The Applicant shall record the Development and Financial Security Agreement, or a Memorandum of the same, concurrently with the Plan.
16. The Applicant shall record the indemnification agreement for the waiver of Section 174-17.A.(7) [Prohibiting Unauthorized Access] concurrently with the Plan.
17. The Applicant shall record the easement agreement for the portions of the 8-footwide porous bike path that extend outside the right-of-way of Reese Avenue concurrently with the Plan.
18. The Applicant shall record the Declaration of Covenants for the deferred improvements regarding the installation of sidewalk along the Millard Street frontage of the property concurrently with the Plan.
19. The Applicant shall record the Stormwater Operation and Maintenance Agreement and Access Easement concurrently with the Plan.
20. The Applicant shall record the property Declaration referencing the Stormwater Operation and Maintenance Agreement and Access Easement concurrently with the Plan.
21. The Applicant shall provide financial security in the amount of \$3,800 to guarantee the evaluation of the traffic signal timings at the intersection.

Supervisor Corado seconded the motion. **Motion carried 5-0.**

Chairman Abruzzo left the meeting at 8:42 p.m. and Vice Chairwoman Nutt took over the meeting.

RESOLUTION 2022-20 ESTABLISHING BOARD OF SUPERVISORS 2023 MEETINGS:

Supervisor Wyckoff made a motion to adopt Resolution 2022-20 establishing the meeting dates for the Board of Supervisors for Calendar Year 2023. Supervisor Corado seconded the motion. **Motion carried 4-0.**

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PENNDOT SAFETY STUDY REQUEST LETTER TO PENNDOT- LAUDERMILCH ROAD:

Mr. Christman spoke about a resident's complaint from the Olde Course Estates and provided pictures to the Board of the damage done to the resident's property. They are requesting assistance to address traffic issues outside of their development and in particular, at the intersection of Laudermilch and East Derry Roads. Since this is a PennDOT controlled intersection, the Township may request that the Department conduct a study of the intersection to determine if enhancements to the intersection are warranted. He noted that any improvements recommended would be installed at the Township's expense.

Supervisor Zmuda made a motion to authorize the Township Manager to execute a Safety Study Request Letter to PennDOT for the evaluation of traffic conditions at Laudermilch Road (SR 2032) and East Derry Road (SR 2012) to determine if intersection enhancements are warranted. Supervisor Corado seconded the motion. **Motion carried 4-0.**

ORDINANCE 2022-04-AMEND PARKING-BRIARDALE AREA:

Chief Warner discussed several complaints over the last year or more regarding certain vehicles parking along residential streets in the Briardale area of Derry Township. Some of these vehicles are commercial vehicles, including tractor trailers. Some of these vehicles remain running and sometimes have refrigeration units that remain running as well. This has created a quality-of-life issue for residents in the area. The noise of the running engines can happen at all hours and has disturbed the peace of the nearby residents. These large vehicles have also created sight distance issues for other motorists and pedestrians driving or walking in these areas. He stated the required advertising had been completed.

Supervisor Corado made a motion to adopt **Ordinance 2022-04**, approving the authorization to amend the Code of Ordinances of the Township of Derry at Chapter 210, Vehicles and Traffic, Section 210-40, Parking of Trucks, Buses, and Certain other Vehicles Prohibited in Certain Locations, by establishing restrictions on the parking of vehicles other than a passenger car and/or light truck at certain locations in the Township. Supervisor Zmuda seconded the motion. **Motion carried 4-0.**

ADVERTISE -AMEND ORDINANCE TO PROHIBIT PARKING-SPRING HILL DRIVE:

Chief Warner spoke about a complaint in regard to parking along the south side of Spring Hill Drive in the area of 1612 Spring Hill Drive. Concerns were raised that anyone exiting 1612 Spring Hill Drive was unable to see around parked vehicles and unable to safely exit the driveway. It was also a concern that vehicles traveling east on Spring Hill Drive needed to travel in the path of oncoming vehicles due to a right turning curve in the roadway. The curve, in conjunction with the vehicles parked along the south side of Spring Hill Drive creates a traffic hazard for oncoming (westbound) traffic as eastbound vehicles have to travel into the path of oncoming vehicles to safely navigate the curve in the roadway. A study was completed by the DTPD Traffic Safety Unit, following PA Code, Title 67, Section 212.114 - Stopping, Standing and Parking Restrictions, and warrants were met for the establishment of parking restrictions in this area.

The Board discussed the parking in this area and Staff indicated there were no parking signs that disappeared. Mr. Emerick will review the plan for this area and determine the parking requirements for the plan.

Supervisor Wyckoff made a motion authorizing advertising of an ordinance amending the Code of the Township of Derry (Ordinance No. 553) Chapter 210, Section 210-38, Parking Prohibited at All Times in Certain Locations - by establishing the south side of Spring Hill Drive from the convergence of the two

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single lanes to a two-lane roadway to a point 170 feet east as a No Parking zone. Supervisor Zmuda seconded the motion. **Motion carried 4-0.**

SALE OF SURPLUS PROPERTY:

Lieutenant Roche discussed the bidding process for the sale of surplus property for the Police Department. Bidding has ended, and the highest bid was Wolf Transportation Group - 67 Forest St, Suite 265, Marlborough, MA 01752. Their bid was \$2,751 for a 2006 silver Chevrolet Impala sedan.

Vice Chairwoman Nutt made a motion to approve the sale of municipal property, 2006 silver Chevrolet Impala sedan, to Wolf Transportation for a bid of \$2,751. Supervisor Corado seconded the motion. **Motion carried 4-0.**

NEW YEAR'S EVE CELEBRATION-JANUARY 1, 2023:

Vice Chairwoman Nutt made a motion to approve the request to hold the New Year's Eve Celebration in the Square of Hershey on December 31, 2022, into January 1, 2023, with the associated road closures. Supervisor Corado seconded the motion. **Motion carried 4-0.**

FINANCIAL SECURITY-41 CLARK ROAD, S-2022-027:

Supervisor Wyckoff made a motion to accept a cash financial security in the amount of \$9,040 and enter into the Agreement to Provide Financial Security between Jonathan A. Zuck and Kimberly S. Zuck and the Township for the Stormwater Management and Erosion and Sediment Pollution Control Plan for 41 Clark Road, S-2022-027. Supervisor Corado seconded the motion. **Motion carried 4-0.**

FINANCIAL SECURITY-1033 OLD WEST CHOCOLATE AVENUE S-2021-21:

Vice Chairwoman Nutt made a motion to accept a financial security in the amount of \$2,791,302, in the form of Travelers Casualty and Surety Company of America Bond No. 107710145 and enter into the Agreement to Provide Financial Security with The Hershey Company for the Stormwater Management Site Plan for West Hershey Plant Trailer Storage Lot (1033 Old West Chocolate Avenue), S-2022-021. Supervisor Zmuda seconded the motion. **Motion carried 4-0.**

CORRESPONDENCE BOARD/COMMITTEE INFORMATION:

Supervisor Zmuda attended an Adhoc Staff Transportation meeting where they discussed the New Year's Eve celebration and Church Road. Supervisor Corado stated he and Supervisor Wyckoff attended the DTMA meeting yesterday. They discussed the budget and projects. Updates on the projects are in the eNews. Vice Chairwoman Nutt attended the Library Meeting.

REPORTS:

<u>Fire:</u>	Mr. Sassaman stated they completed 24 days of fire prevention. He stated they had 83 calls in October. He spoke of their new drone that was used recently to identify hot spots.
<u>Public Works:</u>	Mr. Clark spoke of the leaf collection for the Township.
<u>Library:</u>	Ms. Trautmann discussed the holiday hours. She spoke of the book lockers that are now available.
<u>Recreation</u>	Mr. Jackson stated the winter newsletter comes out tomorrow.

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VISITOR/PUBLIC COMMENTS:

Mr. Rich Gamble is thankful they are working on the Courtyard of Honor. He noted that the MHS Alumni have a memorial for their alumni. He wants to see a separate and focused memorial just for the veterans. He noted all the advertising keeps mentioning one person who was flying a plane on September 11 who already has his name honored in several places. He believes the Police should have their memorial close to their station as should Fire. He appreciates the Township being part of this project.

ADJOURNMENT:

Supervisor Wyckoff made a motion to adjourn the meeting at 9:22 p.m. Supervisor Corado seconded the motion. **Motion carried 4-0.**

SUBMITTED BY:

Carter E. Wyckoff
Township Secretary