



**HERSHEY
PUBLIC LIBRARY**
701 COCOA AVENUE
HERSHEY, PA 17033

Library Board of Directors
Meeting Minutes – January 18, 2022

Present: Bill Ecenbarger, Karen Golin, Jordan Yeagley, Susan Kreider, Geoffrey Crout, Chris Abruzzo, Carin Kaag

Absent: Natalie Nutt

Library Mission: To advance Derry Township through innovative programming, collections, and services that support the diversity of our community.

1. Call to order – Sue Kreider called the meeting to order at 7:03pm. She introduced the newest board member, Karen Golin, and welcomes her to the board.
2. Approval of November 30, 2021 minutes (Attachment A) - Bill made a motion to approve the minutes. Chris seconded the motion. Motion passed unanimously.
3. Reports of Representatives
 - a. Friends of the Library – Carin Kaag – Carin noted that the Friends are continuing their Children’s programming virtually throughout the winter and they are partnering with Aly on new programs for adults during the winter. These new programs have been very well received. The Friends are also preparing for the April author visit.
 - b. Endowment Trust – Jordan Yeagley – Jordan said that the Endowment Trust will meet next Monday where they plan to review the latest draft of the procedures for distribution and start the new process for distribution if the procedures are approved. Alison will present projects for the Endowment to fund.
4. New Business
 - a. 2022 Board Leadership (Vote Required)
 - i. President – Bill nominated Sue Kreider for the role of President. Carin seconded the motion. Motion passed unanimously.
 - ii. Vice President - Chris nominated Geoffrey Crout for the role of Vice-President. Bill seconded the motion. Motion passed unanimously.
5. Old Business
 - a. American Rescue Plan Funds from State Library – Alison reported that she is in the final stages of preparing the grant application to be submitted to the state library. She is requesting money for a package locker system that will distribute held items to patrons 24/7. Carin raised the question of how people without smartphones would pick up their items. Alison said that she will speak with the manufacturers of the lockers about this possibility.



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6. Financial Report – (Attachment B) – Alison showed the financial report for the end of 2021. Some book orders placed in 2021 expenses are being posted to this budget so the figures aren't final, but the library came in under budget. The Township approved the library's budget requests for 2022 at level or increased funding. This includes a new boiler. Susan asked what the negative number was at the end of the financial report. Alison said she wasn't sure but she would find out.
7. Communications – (Attachment C) – Alison highlighted positive feedback from patrons. It's clear that the library's focus on becoming a patron-focused library is working.
8. Staff Reports
 - a. Director & Staff Report (Attachment D) – Alison reviewed the data from November and December of 2021. Numbers are still increasing due to more people feeling comfortable returning to the library.
 - b. Year in Review (Attachment E) – Alison showed the final Year in Review figures to the board. Jordan asked when Sunday hours and lost evening hours would be restored. A discussion occurred regarding how and when that would take place. Alison will begin creating a plan to present to the Township Supervisors for the 2023 budget.
9. Adjournment – Sue made a motion to adjourn the meeting. Chris seconded the motion. Motion passed unanimously. Meeting adjourned at 7:30 PM.

Attachments

- A. November 30, 2021 Minutes
- B. Financial Report
- C. Communications
- D. Director & Staff Report
- E. Year in Review

The next meeting of the Hershey Public Library Board of Directors is 7 PM on March 15, 2022