

DERRY TOWNSHIP DOWNTOWN CORE DESIGN BOARD
MEETING MINUTES
April 26, 2021

The April 26, 2021 meeting of the Derry Township Downtown Core Design Board, which was conducted via video conference (Zoom Webinar) due to COVID-19, was called to order at 5:01 p.m. by Chairman Andy Bowman.

ROLL CALL

Members Present (*via video conference*): Andy Bowman, Chairman; George Achorn, Vice Chairman; Pam Moore, Secretary; Jim George; Rick Zmuda; Matt Luttrell

Member Absent: Susan Cort

Also Present (*via video conference*): Dave Habig, Assistant Director of Community Development; Jenelle Stumpf, Planning/Zoning Coordinator

Public Attendance (*via video conference*): Laura Morgan; Wendy Flichman, Michael Sign Company

APPROVAL OF MINUTES

On a motion made by Member Zmuda, seconded by Member George, and a unanimous vote, the minutes from the March 29, 2021 meeting were approved as presented.

OLD BUSINESS

None.

NEW BUSINESS

A. Consideration of change in paint color of porch floor and trim at 128 and 130 West Chocolate Avenue (Laura Morgan; DCDB 458)

Laura Morgan explained that all the cream-colored trim will be repainted with Benjamin Moore Mopboard Black paint. She added that she is only repainting the main floor and not any of the trim on the upper windows. The porch floor will be repainted with Benjamin Moore Getty Gray paint.

Motion

On a motion made by Member Zmuda, seconded by Secretary Moore, and a unanimous vote, the Downtown Core Design Board issued a Recommendation of Appropriateness for the proposal as presented.

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B. Consideration of projecting sign at 20 Linden Road (Michael Sign Company on behalf of Thrivent; DCDB 459)

Wendy Flichman from Michael Sign Company stated that Thrivent would like to put a sign on the existing beam that extends from the wall of the building. Currently, Thrivent only has a window sign so the addition of the projecting sign will help the public find their location. The non-illuminated sign is proposed to be a three-foot-wide by four-foot-high aluminum panel with raised aluminum letters on each side of the panel. Ms. Flichman noted that on page three of the renderings submitted, the ¼-inch raised aluminum letters are not shown on the other side of the sign; however, the sign is intended to be double-sided.

Member Zmuda inquired if there used to be two businesses in the building on the upper floor. He is thinking ahead about the need for additional signage. Member Luttrell commented that there used to be two tenants on the upper floor of the building; however, the past three tenants (including Thrivent) have occupied the entire floor.

Member Luttrell asked that will keep the proposed sign in place when the wind blows. Ms. Flichman responded that it will be a .08 aluminum, which is a heavier grade aluminum. Additionally, the hooks at the top will be enclosed so the sign will not be able to fall, and the beam is anchored into the side of the building.

Motion

On a motion made by Member George, seconded by Member Zmuda, and a unanimous vote, the Downtown Core Design Board issued a Recommendation of Appropriateness for the proposal as a double-sided sign.

OTHER BUSINESS

None.

ADJOURNMENT

On a motion made by Member Zmuda, seconded by Chairman Bowman, and unanimous vote, the meeting was adjourned at 5:17 p.m.

Secretary