

**TOWNSHIP OF DERRY**  
**BOARD OF SUPERVISORS MEETING MINUTES**  
**JULY 13, 2021**

**CALL TO ORDER**

Chairman Abruzzo called the July 13, 2021, Regular Meeting of the Township of Derry Board of Supervisors to order at 7:07 p.m. in the meeting room of the Township of Derry Municipal Complex, 600 Clearwater Road, Hershey, PA. He advised that all public meetings are recorded for providing accurate notes. After the Pledge of Allegiance, a roll call was performed. He announced the Board of Supervisors met in Executive Session from 6:20 p.m. to 7:07 p.m. to discuss land, legal, and personnel issues.

**IN ATTENDANCE:**

**SUPERVISORS**

E. Christopher Abruzzo, Chairman  
Natalie L. Nutt, Vice Chairwoman  
Carter E. Wyckoff, Secretary  
Richard D. Zmuda  
Susan M. Cort

**ALSO PRESENT:**

Christopher Christman, Township Manager  
Patrick Armstrong, Township Solicitor  
Chuck Emerick, Director of Community Development  
Thomas Clark, Director of Public Works  
Lt. Terry Ferree, Police Department  
David Sassaman, Hershey Volunteer Fire Department  
Zach Jackson, Director of Parks and Recreation  
Laura O'Grady, Director of Hershey Public Library  
Matt Bonanno, HRG Engineer  
Julie Echterling, Recorder

**Public in Attendance:**

The following were in attendance: Craig Rayner, Linda Eyer, Lou Paoletti, Matthew Speacht, Melanie Boehmer, Patrick Nese, Wayne Rivers, Stephanie DeDonatis, Lori Hanky

**VISITOR/PUBLIC COMMENTS:**

Mr. Lou Paoletti, 156 West Areba Avenue, thanked the Board, Police, Administration and HE&R for their cooperation to mitigate heavy traffic for big events. He spoke about traveling around during the concert using his GPS and how much better things were this past weekend. He thanked the Police for their coverage in the area. He thanked the Recycling Center and their Staff for being very helpful and nice. Chairman Abruzzo thanked Supervisors Zmuda and Nutt for serving on the Transportation Committee that worked through options for traffic during large events. He thanked Mr. Paoletti for his comments and feedback. This helps the Committee and Board.

Mr. Rich Gamble, 39 Hockersville Road, received a letter about the town meeting for the Reese's Plant expansion. He asked if they had thought of expanding their plant to a second floor which would allow construction without interfering with traffic. He believes one road in and out from there will be a nightmare. He spoke about forming a volunteer group to help Police with all the J-walking downtown. They could help by handing out information and giving warnings. He is concerned with the walkers who dart out between cars instead of using the crosswalks.

Mr. Wayne Rivers, 815 Cypress, stated he is glad they are working on the tax collection as he would like to see the ability to pay taxes online. He believes the Board is doing a great job at looking for cost savings. He thinks there should be excitement for the Recreation Center. He noted he has not seen a business plan on how to pay for the Center.

**CONSENT CALENDAR:**

Vice Chairwoman Nutt made a motion to authorize action on the following Consent Calendar:

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1. Adoption of Board of Supervisors Meeting Minutes for the June 22, 2021 Regular Meeting.
2. Authorize the release of the remaining balance (\$1,735.00) of the cash financial security provided for the Stormwater Management Plan for Kenneth Taylor, Jr. for 1140 Jill Drive, S-2020-018.
3. Authorize the release of the remaining balance (\$94,228.00) of the cash financial security provided for the Stormwater Management Plan for Lot 7 at The Oaks, S-2019-021.
4. Authorize the release of the remaining balance (\$20,915.13) of the performance security provided in the form of Fidelity and Deposit Company of Maryland Bond No. 9040126 for the Preliminary/Final Land Development Plan for U-GRO Learning Centre, Plat 1208.
5. Authorize the release of \$1,761.01 from the performance security provided as Fidelity and Deposit Company of Maryland Bond No. 9257079 for the Preliminary/Final Land Development Plan for U-GRO Learning Centre Addition, Plat 1271, resulting in a new balance of \$31,991.72.
6. Approval of Accounts Payable - \$2,211,200.41, Payroll of June 25, 2021 - \$307,699.44 and Payroll of July 9, 2021 - \$316,349.40

Supervisor Zmuda seconded the motion. **Motion passed 5-0.**

**NEW BUSINESS:**

**FISCAL YEAR-2021 BUDGET UPDATE:**

Mr. Christman discussed the impact that the COVID-19 pandemic is having on the Township. He discussed the budget process and that 84% of the revenues received for the Township come from Act 511 and Real Property taxes. Of the total 28.2099 mills taxed on residents, only 2.5381 or 9% come to the Township for the services provided. He highlighted the following from his update on the budget versus actual for the first half of 2021:

- At the end of June, most Township revenue categories are trending very closely to 2020 levels. Amusement and Parking Taxes were adjusted downward in FY2021 to a combined \$525,000 as compared to the prior year's budget of \$2.3M.
- On April 15, 2021, HE&R reported to the Township's ICDA Board, that the Giant Center PILOT will not be paid for an additional two-years beyond FY2021 resulting in a combined four-year revenue loss of \$460,000.
- Combined with other Revenue losses, the Township should prepare for the potential of another budgetary shortfall, which may result in reduced community services for FY2022 and beyond.

He discussed the next steps including to continue to monitor all revenues, close revenue gaps with targeted cuts across the budget and evaluate debt service restructuring. He stated for the American Rescue Plan Act of 2021, the Township's total allocation is estimated at \$2,496,318.00 with a distribution split 50/50 over the next two years. He noted they have received \$1,321,396.47 on June 29 with the remaining balance anticipated in May 2022. The US Treasury will dictate how it can be used. He recommended putting it in an interest-bearing account as some may need to be refunded. Staff will continue to take steps to evaluate and restructure/eliminate expenses. Supervisor Cort asked if at the next comparison, they be able to see 2019 versus 2021. The Board thanked him for his presentation.

**RFP-TOWNSHIP TAX COLLECTION SERVICES:**

Mr. Christman stated the Administration continues to evaluate all Township services including tax collections. The Derry Township School District and Derry Township would jointly draft an RFP for tax collection services to evaluate the cost effectiveness of the current arrangement provided by the Derry Township Tax Association. He spoke about the timing and approvals that would be needed in

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October. If a decision is made to close the Tax Association following a review of the RFP process, it is anticipated that the proper notices would be made to all parties in early 2022 and a transfer of tax collection services would occur in January, 2023. This is not a reflection of the current services. Vice Chairwoman Nutt asked about being able to process payments online for taxes. Supervisor Zmuda asked about enforcement and wanting to make sure there is follow-through. Mr. Christman stated these two requests would be included in the RFP.

Supervisor Cort made a motion authorizing the Township Manager to prepare and solicit a request for proposals to evaluate the transfer of Township tax collection services. Vice Chairwoman Nutt seconded the motion. **Motion carried 5-0.**

**HRG AGREEMENT-422 DOWNTOWN PEDESTRIAN SAFETY EVALUATION:**

Mr. Christman stated the Transportation Committee requested HRG prepare a scope of services to review pedestrian safety in the 422 downtown corridor and make recommendations to the same. This is an unbudgeted project for 2021. HRG anticipates the project cost to be \$15,500 to conduct the study. Supervisor Zmuda asked about having HRG prepare a proposal for Cocoa & Governor for a traffic study with the intent of putting a left-hand turn lane at the signal.

Supervisor Zmuda made a motion to authorize the Township Manager to execute an agreement with HRG for the purpose of conducting a 422 Downtown Pedestrian Safety Evaluation and requested an estimate from HRG for a traffic study proposal for the intersection of Cocoa & Governor. Supervisor Cort seconded the motion. **Motion carried 5-0.**

**EXECUTE A LANDOWNER LETTER OF COMMITMENT:**

Mr. Christman stated DTMA is requesting the Township execute a “Letter of Landowner Commitment”. This would allow DTMA access to Township owned lands along an unnamed tributary of the Swatara Creek to design/install/maintain BMPs to improve overall water quality of the tributary and Swatara Creek. This letter is required by PA DEP.

Supervisor Wyckoff made a motion to authorize the Township Manager to execute a Landowner Letter of Commitment for Township owned lands adjacent to an unnamed tributary of the Swatara Creek for the purpose of designing, installing, and maintaining conservation BMPs improving water quality in the region. Vice Chairwoman Nutt seconded the motion. **Motion carried 5-0.**

**PLAN-MHS ESSENTIAL EMPLOYEE DWELLINGS – MAIN CAMPUS, PLAT 1339:**

Mr. Emerick stated this Milton Hershey School campus project will disturb approximately 10.4 acres, including the sanitary sewer main extension. The campus land is predominantly in the Planned Campus South zoning district, with some street fronting areas. The focus of this land development plan is the construction of two “essential employee dwelling” buildings for the Milton Hershey School. Each structure will contain 5 dwelling units. The buildings will be served by public sanitary sewer and water facilities. The dwellings will be accessed from a single new driveway onto Meadow Lane, 150 feet south of Eby Road. The applicant noted that “The additional traffic associated with this project is anticipated to be associated from within the existing campus and therefore a traffic study was not performed.” The stormwater management facilities for this development are comprised of an infiltration basin and associated grading and conveyance pipes. He noted there were waivers requested and two deferrals requested. He reviewed the requirements for the plan to be approved.

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Vice Chairwoman Nutt made a motion granting the following waivers and deferments from the Subdivision and Land Development Ordinance for the Preliminary/Final Land Development Plan for Milton Hershey School Essential Employee Dwellings – Main Campus, Plat 1339:

1. Waivers from Sections 185-12.D.(3).(a).[9] and 185-13.E.(4).(a).[9] regarding providing all existing structures, wooded areas, watercourses, rock outcrops culverts, utilities, fire hydrants, streets and their established grade and width, within 200 and 50 feet of the entire property.
2. Waivers from Sections 185-12.D.(3).(a).[10] and 185-13.E.(4).(a).[10] regarding showing the location of sensitive environmental areas outside of the project area- provided the applicant details sensitive environmental areas within the project area boundaries, which has been done.
3. Waivers from Sections 185-12.D.(3).(a).[11] and 185-13.E.(4).(a).[12] regarding providing gross and net developable area of land expressed in acres and square feet, along with drawings and calculations to describe how the net developable area has been calculated.
4. Waivers from Sections 185-12.D.(3).(a).[12] and 185-13.E.(4).(a).[13] regarding providing adjacent owner information that is now older than one year
5. Partial waiver from Section 185-12.D.(3).(a).[15] regarding providing soil boundaries on the property. -subject to the applicant depicting soil boundaries within the project area, which has been done.
6. Waivers from Sections 185-12.D.(3).(a).[17] and 185-13.E.(4).(a).[15] regarding providing the names of existing and proposed streets and alleys.
7. Waivers from Sections 185-12.D.(3).(a).[18] and 185-13.E.(4).(a).[16] regarding providing the width of existing streets, easements, and rights-of-way for the entire property.
8. Waiver from Section 185-13.E.(4).(a).[18] regarding showing existing driveways on the entire property.
9. Waivers from Sections 185-12.D.(3).(a).[21], [22], [23] and 185-13.E.(4).(a).[19], [20], [21] regarding providing profiles of existing stormwater sewer and conveyance systems, existing sanitary sewer systems, and existing gas and water systems. - for unaffected utilities only.
10. Waivers from Sections 185-12.D.(3).(a).[35] and 185-13.E.(4).(a).[36] regarding providing contours at two-foot intervals within 200 feet and 50 feet of the perimeter of the entire property.
11. Waivers from Sections 185-12.D.(3).(a).[40] and 185-13.E.(4).(a).[43] regarding providing existing street names, cartway widths, and right-of-way widths for the entire property.
12. Waivers from Sections 185-12.D.(3).(a).[47] and 185-13.E.(4).(a).[45] regarding providing the recording reference of record subdivision and land development plans of adjoining land identified by plan name, date of recording, and recording reference.
13. Waivers from Sections 185-12.D.(3).(a).[51] and 185-13.E.(4).(a).[49] regarding providing the location of all existing and proposed monuments and markers.
14. Waiver from Section 185-22.D regarding street right-of-way and cartway widths for all existing streets on the property.—as it relates to Plat 1339.
15. Deferment from Section 185-22.E.(5) regarding curbing for all existing streets on the property and adjacent to the project, with the stipulation that the property owner enters into an agreement with the Township that would allow the Township to require the installation of curbing in the future if deemed necessary.
16. Waiver from Section 185-49 regarding a wetlands determination for the entire property-- conditional upon any wetlands existing in the project area being depicted, which has been done.
17. Waivers from Sections 185-12.D.(3).(a).[8] and 185-13.E.(4).(a).[8] regarding providing NAD 1983 PA Coordinate System numbers for all points on the property boundary.
18. Deferment from Section 185-34.A.(1) regarding sidewalk installation, with the stipulation that the property owner enters into an agreement with the Township that would allow the Township to require the installation of sidewalk in the future if deemed necessary.

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19. Waiver from Section 185-13.E.(3) regarding minimum plan scale.

Supervisor Cort seconded the motion. **Motion carried 5-0.**

Chairman Abruzzo made a motion to approve the Preliminary/Final Land Development for Milton Hershey School Essential Employee Dwelling-Main Campus, Plat 1339, subject to compliance with the following:

1. The Applicant shall reimburse the Township for all costs incurred in reviewing the Plan no later than August 13, 2021. The Applicant shall continue to satisfy and pay all outstanding Township Professional Consultant invoices in relation to the Plan in accordance with §503 of the MPC.
2. The Applicant shall provide financial security to guarantee the completion of the proposed improvements depicted on the Plan in the amount of \$675,573.00 and in a manner and form acceptable to the Township, no later than January 13, 2022, and the Applicant and Owner shall agree to and execute a Development and Financial Security Agreement in a manner and form acceptable to the Township no later than January 13, 2022.
3. The Applicant shall comply with and/or otherwise satisfy the comments in the Township Engineer's review letter dated July 2, 2021, a copy of which is attached hereto and specifically incorporated herein by reference, no later than January 13, 2022.
4. The Applicant shall provide the Township with the \$14,531.90 fee in-lieu of land dedication for park, recreation, and open space use no later than January 13, 2022.
5. The Applicant shall provide a CD containing a digital file of the final Plan in Auto CAD or DXF compatible format no later than January 13, 2022.
6. The Applicant and Owner shall provide 3 originals of the signed and notarized Development and Financial Security Agreement no later than January 13, 2022.
7. The Owner shall agree to, execute, and have notarized a Declaration of Covenants for the Deferral of Curbing and Sidewalk Installation in a manner and form acceptable to the Township no later than January 13, 2022.
8. The Applicant and Owner shall provide 3 originals of the signed and notarized Stormwater Operation and Maintenance Agreement and Access Easement no later than January 13, 2022.
9. The Applicant shall provide a final copy of the Declaration referencing the Stormwater Operation and Maintenance Agreement and Access Easement no later than January 13, 2022.
10. The Applicant shall comply with all outside agency requirements, including, but not limited to, PennDOT, PADEP, FAA, and EPA, if applicable.
11. The Applicant shall record the Development and Financial Security Agreement, or a Memorandum of the same, concurrently with the Plan.
12. The Applicant shall record a Declaration of Covenants for the Deferral of Curbing and Sidewalk Installation concurrently with the Plan.
13. The Applicant shall record the Stormwater Operation and Maintenance Agreement and Access Easement concurrently with the Plan.
14. The Applicant shall record the Declaration, referencing the Stormwater Operation and Maintenance Agreement and Access Easement, concurrently with the plan.

Vice Chairwoman Nutt seconded the motion. **Motion carried 5-0.**

**PLAN: TROEG'S-PLAT 1341:**

Mr. Emerick stated the plan's property is located along the southern side of Hersheypark Drive and west of Laudermilch Road. The property is owned by Hershey Trust Company and is leased to Troegs Independent Brewing. The site is within the General Commercial zoning district and also the Hersheypark Drive/Route 39 Overlay. The site contains a gross lot area of 16.02 acres and is currently used as a brewery and restaurant. This plan proposes to expand the building into an existing parking area

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and build a new parking area to offset lost spaces. The applicant has not submitted a traffic impact study but has completed a narrative of generated traffic for the proposed use. According to the narrative, the proposed expansion of the building is not expected to generate any additional trips, as no new employees will be hired, nor is this an expansion to the restaurant. The configuration of the lot was modified by Plat 1334 (Hershey Trust Company/Commonwealth of Pennsylvania Subdivision Plan), which has not been recorded as of this writing. It will be necessary to record Plat 1334 prior to the final approval of Plat 1341. He went over all the waivers and conditions for the plan.

Vice Chairwoman Nutt asked if the restaurant would be open during the construction and asked about the parking. Mr. Emerick noted it would be done in stages. Mr. Bonanno, HRG, noted that the plan stated they would do the building construction first and then expand the parking. Discussion ensued. The Board expressed concerns about the parking and traffic in and out of the location .

Vice Chairwoman Nutt made a motion granting the following waiver requests from the Subdivision and Land Development Ordinance for the Preliminary/Final Land Development Plan for Troegs Independent Brewing, Plat 1341:

1. Sections 185-12.D.(3).(a).[9] and 185-13.E.(4).(a).[9] – Show the location of all existing structures, wooded areas, watercourses, rock outcrops, culverts, utilities (above or below ground), fire hydrants and streets within 200 feet (50 feet for final plan) of the site.
2. Sections 185-12.D.(3).(a).[35] and 185-13.E.(4).(a).[35] – Topographic land contours at minimum vertical intervals of two feet on the tract of land to be developed or subdivided and within 200 feet (50 feet for final plan) of the perimeter.
3. Sections 185-12.D.(2) and 185-13.E.(3) – The preliminary plan (and final plan) shall be prepared at a scale no smaller than one inch equals 50 feet. --showing the overall drawings and drainage area maps at a scale of 1" = 80'.
4. Section 185-13.E.(4).(a).[19] – Plans and profiles of proposed and existing stormwater sewer systems at a scale of one inch equals 50 feet horizontal and one inch equals 50 feet vertical.
5. Sections 185-12.D.(3).(a).[21], [22], [23] and 185-13.E.(4).(a).[19], [20], [21] – Plans and profiles of existing stormwater sewer, sanitary sewer, and gas and water systems and other related structures at a scale of one inch equals 50 feet horizontal and one inch equals 5 feet vertical--granted for existing utilities that are unaffected by the proposed improvements.

Supervisor Cort seconded the motion. **Motion carried 5-0.**

Chairman Abruzzo made a motion to approve the Preliminary/Final Land Development Plan for Troegs Independent Brewing, Plat 1341, subject to compliance with following items:

1. The Applicant shall reimburse the Township for all costs incurred in reviewing the Plan no later than August 13, 2021. The Applicant shall continue to satisfy and pay all outstanding Township Professional Consultant invoices in relation to the Plan in accordance with §503 of the MPC.
2. The Applicant shall provide financial security to guarantee the completion of the proposed improvements depicted on the Plan in the amount of \$825,591.00 and in a manner and form acceptable to the Township, no later than January 13, 2022, and the Applicant and Owner shall agree to and execute a Development and Financial Security Agreement in a manner and form acceptable to the Township no later than January 13, 2022.
3. The Applicant shall comply with and/or otherwise satisfy the comments in the Township Engineer's review letter dated June 29, 2021, a copy of which is attached hereto and specifically incorporated herein by reference, no later than January 13, 2022.

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4. The Applicant shall comply with and/or otherwise satisfy Comment 1 regarding Standard Detail 33-04 in DTMA's review letter dated July 7, 2021, a copy of which is attached hereto and specifically incorporated herein by reference, no later than January 13, 2022.
5. The Applicant shall provide a CD containing a digital file of the final Plan in Auto CAD or DXF compatible format no later than January 13, 2022.
6. The Applicant and Owner shall provide 3 originals of the signed and notarized Development and Financial Security Agreement no later than January 13, 2022.
7. The Applicant and Owner shall provide 3 originals of the signed and notarized Stormwater Operation and Maintenance Agreement and Access Easement no later than January 13, 2022.
8. The Applicant shall provide a final copy of the Declaration referencing the Stormwater Operation and Maintenance Agreement and Access Easement no later than January 13, 2022.
9. The Preliminary/Final Subdivision Plan for Hershey Trust Company and the Commonwealth of Pennsylvania, Plat 1334 shall be recorded prior to final approval of Plat 1341.
10. The Applicant shall update the Instrument Number in the "Source of Title" block on Sheet C-1 of Plat 1341 upon recording of Plat 1334 and the transfer of properties.
11. The Applicant shall comply with all outside agency requirements, including, but not limited to, PennDOT, PADEP, FAA, and EPA, if applicable.
12. The Applicant shall record the Development and Financial Security Agreement, or a Memorandum of the same, concurrently with the Plan.
13. The Applicant shall record the Stormwater Operation and Maintenance Agreement and Access Easement concurrently with the Plan.
14. The Applicant shall record the Declaration referencing the Stormwater Operation and Maintenance Agreement and Access Easement concurrently with the plan.

In addition, the plan is subject to the condition that should Troegs entertain future expansion that they conduct a traffic study to address/examine the challenges/problems with their entrance/exit at the site; and that they comply with the Township's ordinance that parking shall be maintained in compliance with the zoning ordinance during construction.

Supervisor Zmuda seconded the motion. **Motion carried 5-0.**

**TIME EXTENSION-PLAN FOR HERSHEY TRUST (HTC) & PENNSYLVANIA, PLAT 1334:**

Mr. Emerick spoke about the upcoming expiration of time period for the applicant to address the conditions of the Board of Supervisors' February 2021 approval of Plat 1334. He stated they applied for an extension as they work on contracts.

Chairman Abruzzo made a motion to extend the approval of Plat 1334 until September 9, 2021, subject to compliance the following items:

1. HTC shall provide 2 originals of the signed and notarized Development Agreement no later than September 9, 2021.
2. HTC shall provide to the Township a signed and notarized copy of the final version of the "Declaration and Covenant with Respect to Deferred Improvements" no later than September 9, 2021.
3. Owners/Applicants (Hershey Trust Company, Hershey Cemetery Company, and the Commonwealth of Pennsylvania) shall comply with all outside agency requirements, including, but not limited to, PennDOT, PADEP, FAA, and EPA, if applicable.
4. HTC shall record the Development Agreement or a Memorandum of the same concurrently with the Plan.

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5. HTC shall record the Declaration and Covenant with Respect to Deferred Improvements concurrently with the Plan. 6. HTC shall record the deeds of dedication for right-of-way along Lauder Milch Road, Swatara Road, Kieffer Road, and Peffley Road concurrently with the Plan. Supervisor Cort seconded the motion. **Motion carried 5-0.**

**RESOLUTION 2021-13-REQUEST OF KARNS -LIQUOR LICENSE TRANSFER:**

Chairman Abruzzo stated there was a public hearing on this request earlier tonight. Solicitor Armstrong stated the Resolution 2021-13 would approve the transfer of the liquor license (R-35790) to Karns for an intermunicipal restaurant liquor license transfer from Lower Paxton Township to Derry Township at its property located at 731 Cherry Drive, Hershey, PA 17033.

Vice Chairman Nutt made a motion to adopt Resolution No. 2021-13, approving the request of Karns Prime & Fancy Food, Ltd. to transfer restaurant liquor license no. R-35790 into Derry Township. Supervisor Wyckoff seconded the motion. **Motion carried 5-0.**

**POLICE DEPARTMENT FACILITY ROOF:**

Mr. Clark stated there was a request for bids for the removing the existing slate roofing and installation of Drexel Metals 24-gauge DMC snap lock standing seam metal roof for the Police Department Facility. The bids were opened on June 22 and one bid was received. This project was budgeted and funded under the 2021 Series A Bond.

Supervisor Wyckoff made a motion that the contract for the roof replacement as well as the alternative options at the Police Department be awarded to Windy Valley Exteriors. Vice Chairwoman Nutt seconded the motion. **Motion carried 5-0.**

**BEN & TIM DAY 5K RACE-SATURDAY, AUGUST 28, 2021:**

Supervisor Cort made a motion to approve the request to conduct the 2021 Ben & Tim Day 5K race on Saturday, August the 28, 2021 starting at 9:00 a.m., over various Township roadways on a route approved by the Derry Township Police Department. Vice Chairwoman Nutt seconded the motion. **Motion carried 5-0.**

**SECURITY- 212 WEST AREBA AVE- S-2021-012:**

Chairman Abruzzo made a motion to accept a cash financial security in the amount of \$21,012 and enter into the Agreement to Provide Financial Security with Spencer B. and Casey L. Carbery for the Stormwater Management Plan for 212 West Areba Avenue, S-2021-012. Vice Chairwoman Nutt seconded the motion. **Motion carried 5-0.**

**ANNUAL HERSHEY MIRACLE 5K RACE BANNER:**

Vice Chairwoman Nutt made a motion that the 18th Annual Hershey Miracle 5K Race banner is authorized to be placed in the grass area adjacent to The Hershey Company Technical Center building along Route 422, as well as at the east entrance of the 19 East Chocolate Avenue office building. Supervisor Cort seconded the motion. **Motion carried 5-0.**

**CORRESPONDENCE BOARD/COMMITTEE INFORMATION:**

Supervisor Zmuda stated he and Vice Chairwoman Nutt are working on the Greater Hershey Traffic Study and will be bringing it to the Board. He spoke about the need for volunteers on the Market on Chocolate from 9:30-1:30 p.m. Supervisor Cort attended the Police Awards and thanked all those that were honored for their service. Supervisor Wyckoff attended the DTMA meeting where they were



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provided updates on projects and all is going well. Chairman Abruzzo spoke about the letters the Board received about Police Officers and kudos to all.

**REPORTS:**

<u>Police:</u>	Lieutenant Ferree stated the first concert in Hershey went well and there are more to come this summer.
<u>Public Works</u>	Mr. Clark noted that the 25 mph signs will be going up in the Village today. Chairman Abruzzo thanked all involved as they make progress with addressing the traffic issues.
<u>Library</u>	Mrs. O'Grady stated the book sale will begin July 30. She hopes at the next meeting that her replacement will be here.
<u>Recreation</u>	Mr. Jackson provided an update on the current progress of the Recreation Center. Chairman Abruzzo stated they should try and create some excitement with the Center.
<u>Community Development</u>	Mr. Emerick is scheduling a hearing for a short-term rental for August 24 at 6 p.m. He spoke about a change of address for a few on Heiden Drive/Court. He showed the Board the homes and the Heiden Drive & Court. He stated letters would be sent out in the next two weeks and will come to the Board for approval.

**VISITOR/PUBLIC COMMENTS:**

Mrs. Stephanie DeDonatis, 16 Almond Drive, asked about installing crosswalks where the signs flash yellow to help with pedestrian traffic. She also asked if they could be used for pedestrians going into the Recreation Center. She is concerned about children being hit. Supervisor Zmuda said the issue is an enforcement issue and they are talking about it in their Transportation meetings. Mr. Emerick stated there is a PennDOT approval process they are going through for three of the upcoming signals. She asked them to look into them as other areas (Annville) have them.

Mrs. Linda Eyers, 2321 Raleigh Road, asked about the Giant Center debt with the Pilot payment not being made for the next 4 years. She noted the debt relies on hotel taxes and asked if there is a concern that the Township could be on the hook for any of the Giant Center debt.

Mr. Wayne Rivers, 815 Cypress, asked if residents could take a tour of the new Recreation Center. He would like to see it, but he understands there are safety concerns. In regard to the RFP, would the Board consider adding a portal to pay at the Tax Collection Association in comparison/versus outsourcing. He also asked what the rental would be for that space. It is a great rental space with parking next to the Police Department.

**ADJOURNMENT:**

Supervisor Zmuda made a motion to adjourn the meeting at 9:00 p.m. Vice Chairwoman Nutt seconded the motion. **Motion carried 5-0.**

**SUBMITTED BY:**

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Carter E. Wyckoff  
Township Secretary