

DERRY TOWNSHIP DOWNTOWN CORE DESIGN BOARD
MEETING MINUTES
July 27, 2020

The July 27, 2020 meeting of the Derry Township Downtown Core Design Board, which was conducted via video conference (Zoom Webinar) due to COVID-19, was called to order at 5:01 p.m. by Vice Chairman Andy Bowman.

ROLL CALL

Members Present (*via video conference*): Andy Bowman, Vice Chairman; Susan Cort, Secretary; Pam Moore; George Achorn; Rick Zmuda

Members Absent: Jim George, Chairman; Matt Luttrell

Also Present (*via video conference*): Dave Habig, Assistant Director of Community Development; Lauren Zumbrun, Economic Development Manager; Jenelle Stumpf, Planning/Zoning Coordinator

Public Attendance (*via video conference*): Milt Purcell

APPROVAL OF MINUTES

On a motion made by Member Zmuda, seconded by Member Moore, and a unanimous vote, the minutes from the June 29, 2020 meeting were approved as presented.

OLD BUSINESS

None.

NEW BUSINESS

A. Consideration of emergency exit on second floor of building at 547 West Chocolate Avenue (Milton Purcell; DCDB 453)

Milt Purcell explained that he is not installing another door or window. He is using the existing door from the recently demolished connecting walkway on the second floor to provide an emergency exit. Originally that door was shown to the Downtown Core Design Board as going directly into the landing. Mr. Purcell stated that he took the window out and put that on the first level and put the door on the second level because it was a better entrance into and exit out of the building versus where it was before. All the colors are the same. It is the same window and door that the Board saw in the original presentation, Mr. Purcell just switched their locations. He thinks this is a safer and better solution.

Dave Habig reported that all the materials have remained the same from the first presentation. The door that had been proposed will be filled in with the window, which is acceptable to Township staff.

**DERRY TOWNSHIP DOWNTOWN CORE DESIGN BOARD
MEETING MINUTES
July 27, 2020**

Motion

Secretary Cort made a motion that the Downtown Core Design Board issue a Recommendation of Appropriateness for the proposal as presented. Member Zmuda seconded the motion, which was passed by a unanimous vote.

OTHER BUSINESS

None.

ADJOURNMENT

On a motion by Secretary Cort, seconded by Member Moore, and a unanimous vote, the meeting was adjourned at 5:08 p.m.

Secretary