

TOWNSHIP OF DERRY
BOARD OF SUPERVISORS MEETING MINUTES
AUGUST 11, 2020

CALL TO ORDER

In order to ensure public safety during the COVID-19 crisis, the August 11, 2020 meeting was held by audio and video conferencing via a Zoom Virtual Webinar and shown live on YouTube on the Derry Township YouTube page.

Chairman Abruzzo called the August 11, 2020 Regular Meeting of the Township of Derry Board of Supervisors to order at 7:04 p.m. via video conferencing with a Zoom Virtual Webinar through the on-line Meeting Room. He advised that all public meetings are recorded for providing accurate notes and is posted on the internet. After the Pledge of Allegiance, a roll call was performed. He announced the Board met in executive session at 6:00 p.m. to discuss land issues. He noted the Board met in Executive Session on August 6 for two hours to discuss personnel issues.

IN ATTENDANCE:

SUPERVISORS

E. Christopher Abruzzo, Chairman
Natalie L. Nutt, Vice Chairwoman
Carter E. Wyckoff, Secretary
Richard D. Zmuda
Susan M. Cort

ALSO PRESENT:

Christopher Christman, Township Manager
William Oetinger, Township Solicitor
Chuck Emerick, Director of Community Development
Thomas Clark, Director of Public Works
Chief Garth Warner, Police Department
David Sassaman, Hershey Volunteer Fire Department
Matthew Mandia, Director of Parks and Recreation
Cheryl Lontz, Manager of Payroll & Employee Benefits
Laura O'Grady, Director of Hershey Public Library
Lauren Zumbrun, Economic Development Manager
Matt Bonanno, HRG Engineer
Brian Blahusch, IT Manager
Julie Echterling, Recorder

VISITOR/PUBLIC COMMENTS:

Mr. Rich Gamble, Hockersville Road, expressed concerns for the construction project on Hockersville Road and Reese as it seems abandoned. He noted the grass is high and makes the intersection unsafe. He also noted people are in the building at night and would like to know if something can be done. Mr. Emerick stated he would reach out to the developer.

Mrs. Lyndsay Drew, 73 Carousel Circle, was upset to hear the Township is not running the Kids Club program. She noted some of the concerns expressed by the Township such as lack of medical training and sharing staff with the School District. She spoke about the impact this has on working families and caring for their children before and after school. She stated residents look to the Township for help with their family and answers. She asked them to reconsider and work with the School District to modify the program. In addition, she asked them to be transparent and justify their decision to the public.

ADOPTION OF MINUTES

Supervisor Cort made a motion to adopt the minutes for the July 28, 2020 Board of Supervisors Special Meeting. Vice Chairwoman Nutt seconded the motion. **Motion carried 5-0.**

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Vice Chairwoman Nutt asked the notes to be corrected to reflect that she stated she would like Grammercy and Indian Roads plans removed from the Transportation study or at least a minimum be moved to the long-range plan. Supervisor Zmuda made a motion to adopt the corrected/amended minutes for the July 28, 2020 Board of Supervisors Regular Meeting. Vice Chairwoman Nutt seconded the motion to approve the amended minutes. **Motion carried 5-0.**

OLD BUSINESS:

There was no old business discussed.

NEW BUSINESS:

AMENDMENT TO PSU/HMC PILOT AGREEMENT:

Solicitor Oetinger spoke about the Board's approval and execution of the First Amendment to the PILOT Agreement with the recently approved subdivision plan and the need to add Penn State Health to the Agreement. Since this action, the Hershey Medical Center and Penn State Health have learned that Dauphin County is assigning the new lot a different tax map parcel number. This proposed Addendum to the First Amendment is intended to clarify/correct the newly assigned tax map parcel number in the Agreement. He noted nothing else has changed.

Supervisor Cort made a motion to approve and authorize the execution of the Addendum to the First Amendment to the Penn State Health/Hershey Medical Center PILOT Agreement incorporating the new tax map parcel number 24-029-041. Vice Chairwoman Nutt seconded the motion. **Motion carried 5-0.**

RESOLUTION 2020-20-FIVE YEAR WINTER MAINTENANCE AGREEMENT:

Mr. Clark discussed the agreement with PennDOT and the Township for snow removal. PennDOT has agreed to pay \$111,806.46 for the Township to provide winter maintenance for certain state roadways in the Township from October 2020 to April 2025.

Vice Chairwoman Nutt made a motion to adopt Resolution 2020-20 and authorize execution of the Winter Maintenance Agreement between the Pennsylvania Department of Transportation and the Township of Derry. Supervisor Wyckoff seconded the motion. **Motion carried 5-0.**

AGREEMENT FOR RACP FOR HERSHEY CENTER FOR APPLIED RESEARCH:

Mrs. Zumbrun discussed the fourth and final phase of the HCAR RACP award and how a host municipality agreement is required as part of the RACP process. The Township approved an agreement in 2011; however, the subgrantee has changed from Hershey Center for Applied Research, Inc. and Hershey Research Two, LLC to the Hershey Trust Company. An updated agreement is required. She noted under this application, CREDC is the eligible grantee and HTC is the subgrantee. She spoke about the RACP guidelines with the Township as the host municipality for the Project who must act as guarantor of certain contingent repayment obligations of CREDC under the Grant Agreement. The Trust wishes to fully financially indemnify CREDC against any repayment obligations. Solicitor Armstrong has reviewed the agreement.

Supervisor Cort made a motion to approve the Host Municipality and Cooperation agreement between Derry Township, Capital Region Economic Development Corporation, and Hershey Trust Company, Trustee for Milton Hershey School as it pertains to a Redevelopment Assistance Capital Program grant for HCAR Phase IV. Vice Chairwoman Nutt seconded the motion. **Motion carried 5-0.**

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SECURITY- 542 WEST CARACAS AVENUE, S-2020-016:

Vice Chairwoman Nutt made a motion to accept a cash financial security in the amount of \$5,205.00 and enter into the Agreement to Provide Financial Security with Jon and Kendra Rankin for the Stormwater Management Site Plan for 542 West Caracas Avenue, S-2020-016. Supervisor Zmuda seconded the motion. **Motion carried 5-0.**

SECURITY-1415 SAND HILL ROAD, S-2020-014:

Supervisor Cort made a motion to accept a cash financial security in the amount of \$8,830.00 and enter into the Agreement to Provide Financial Security with Giuseppe Sparacio and Sera Amato for the Stormwater Management Site Plan for 1415 Sand Hill Road, S-2020-014. Vice Chairwoman Nutt seconded the motion. **Motion carried 5-0.**

SECURITY- 2150 CHURCH ROAD, S-2020-010:

Chairman Abruzzo made a motion to accept a financial security in the amount of \$46,281.00, in the form of Fulton Bank Letter of Credit No. STB356, and enter into the Agreement to Provide Financial Security with Todd and Angela Lechleitner for the Stormwater Management Plan for 2150 Church Road, S-2020-010. Vice Chairwoman Nutt seconded the motion. **Motion carried 5-0.**

CORRESPONDENCE BOARD/COMMITTEE INFORMATION:

Supervisor Zmuda spoke about how important the census is for the Township and how it helps the community and children. He asked everyone to participate in the census. Supervisor Cort echoed the importance of the census. She noted the next Hershey All Things Diversity virtual meeting will take place on September 23. Vice Chairwoman Nutt noted the time for public comments on the Transportation study has been extended until September 8, 2020.

REPORTS:

Police

Chief Warner spoke about the award Officer Wendy Burgwald was presented. She was awarded United States Pennsylvania Humane Society's Officer for 2019. He spoke about her work with the Humane Society and a local case she handled.

Fire:

Mr. Sassaman stated they had 89 calls in July. He spoke about a dumpster fire outside a building that was contained by the fire department.

Library

Mrs. O'Grady stated they have 944,000 minutes of reading this summer program. The ribbon cutting ceremony will be held on August 22. She noted residents could use the library for filling out their census.

Economic
Development

Mrs. Zumbun stated she is working with the Department Heads for applying for the CARE funding. At the next meeting those applying for the Local Share Grant will be making a presentation.

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Recreation

Mr. Mandia stated the demolition work continues on the community center project. He spoke in detail about the childcare program. He noted they cancelled the summer program because of COVID requirements and furloughed 13 part-time employees. They looked into all the requirements of running the program and the extensive state requirements including their licensing requirements. The social distancing of 45 students and staffing and sharing staffing with the School District were a concern. When the school district chose a hybrid model for returning to school it would require half of day daycare instead of the previous before and after shorter schedule. He noted offering something to fit the needs would be a significant challenge. He also noted the insurance challenges with the pandemic. He stated they would revisit the decision later, and regretfully understands how families need this program. The next drive-in movie will be August 28.

ACCOUNTS PAYABLE and PAYROLL:

Chairman Abruzzo made a motion to approve accounts payable in the amount of \$109,052 and payroll of \$306,364.93. Vice Chairwoman Nutt seconded the motion. **Motion carried 5-0.**

VISITOR/PUBLIC COMMENTS:

There were no comments offered.

ADJOURNMENT:

Supervisor Zmuda made a motion to adjourn the meeting at 7:50 p.m. Supervisor Cort seconded the motion. **Motion carried 5-0.**

SUBMITTED BY:

Carter E. Wyckoff
Township Secretary