

**DERRY TOWNSHIP DOWNTOWN CORE DESIGN BOARD
MEETING MINUTES
June 29, 2020**

The June 29, 2020 meeting of the Derry Township Downtown Core Design Board, which was conducted via video conference (Zoom Webinar) due to COVID-19, was called to order at 5:00 p.m. by Chairman Jim George.

ROLL CALL

Members Present (*via video conference*): Jim George, Chairman; Andy Bowman, Vice Chairman; Susan Cort, Secretary; Pam Moore; George Achorn; Rick Zmuda; Matt Luttrell

Members Absent: None

Also Present (*via video conference*): Dave Habig, Assistant Director of Community Development; Chuck Emerick, Director of Community Development; Lauren Zumbrun, Economic Development Manager; Jenelle Stumpf, Planning/Zoning Coordinator

Public Attendance (*via video conference*): Ajay Patel

APPROVAL OF MINUTES

On a motion made by Member Moore, seconded by Member Zmuda, and a unanimous vote, the minutes from the May 18, 2020 meeting were approved as presented.

OLD BUSINESS

None.

NEW BUSINESS

A. Consideration of front door replacement at 226 West Chocolate Avenue (Ajay Patel; DCDB 452)

Ajay Patel explained that he is proposing to replace the existing single door with a mahogany six-panel double door with black handles. The existing door has deteriorated, so the replacement will improve the aesthetics of the building.

In response to a question from Member Zmuda, Mr. Patel stated that he is not changing the size of the door opening.

Member Luttrell commented that the mullion treatment being similar to the existing windows and the color of the door relative to the brick are favorable aspects of the proposal.

Motion

Member Zmuda made a motion that the Downtown Core Design Board issue a Recommendation of Appropriateness for the proposal as presented. Member Moore seconded the motion, which was passed by a unanimous vote.

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OTHER BUSINESS

Lauren Zumbrun thanked Chairman George for looking into an alternate provider for the bike share station that is located in the downtown. Chairman George informed everyone that the Zagster organization went out of business and the bike share program that Penn State Health had with them came to an abrupt halt. Chairman George has been looking for alternate vendors to pick up the service. He has contacted the Downtown Hershey Association and The Hershey Company for their support for the changeover. He now needs to make sure Penn State Health will support the changeover because their financials have been hit hard by COVID-19.

Ms. Zumbrun reminded the Board that the Downtown Hershey Association currently has a program to provide financial aid to small businesses in the downtown that have been affected by COVID-19.

ADJOURNMENT

On a motion by Member Luttrell, seconded by Secretary Cort, and a unanimous vote, the meeting was adjourned at 5:12 p.m.

Secretary