

COMMUNITY DEVELOPMENT DEPARTMENT OPERATIONS
DURING COVID-19 EMERGENCY

Updated April 2, 2020

Per PA Governor Wolf's Stay-At-Home order issued on Monday, March 30, 2020 for Dauphin County, the Township's physical administrative office locations, including Community Development, will be closed until April 30, 2020. Click the link below to view the Governor's order:

<https://www.governor.pa.gov/newsroom/gov-wolf-and-sec-of-health-expand-stay-at-home-order-to-carbon-cumberland-dauphin-and-schuylkill-counties-extend-school-closures-indefinitely/>

GENERAL QUESTIONS:

- Community Development staff will be working remotely and can still be reached via e-mail (commdevinfo@derrytownship.org, or see our index of e-mail addresses at <https://www.derrytownship.org/contact-us>). We will endeavor to check voice messages left at 717-533-2057, option 2, on a daily basis.

BUILDING & ZONING PERMITS:

- New or revised submissions. Until further notice, we are only accepting submissions that are submitted digitally, with the application and required number of the supporting plans and documentation being mailed to the Community Development office at 600 Clearwater Road, Hershey, PA, 17033. Contact Michele Pecho at mdpecho@derrytownship.org for number of copies and fees to be included with the mailing.
- Permit issuance. We are NOT issuing permits until further notice, except for health care facilities, emergency repairs, or if the contractor has received an exemption from the State (DCED) that allows them to continue to work. If an exemption has been issued, it must be e-mailed to the Township at commdevinfo@derrytownship.org PRIOR to the permit being issued.
- Inspections. The Township will only conduct inspections for health care facilities, emergency repairs, or if the contractor requesting the inspection has received an exemption from the State (DCED) that allows them to continue to work. If an exemption has been issued, it must be e-mailed to the Township at commdevinfo@derrytownship.org PRIOR to requesting an inspection.
- Also of note, DCED has established a deadline of Friday, April 3rd at 5:00 p.m. for the submission of waiver requests.

STORMWATER MANAGEMENT PLANS

Contact Jenelle Stumpf at jenelles@derrytownship.org regarding submitting new or revised plans.

ZONING HEARINGS:

- The Zoning Hearing Board's Wednesday, April 15, 2020 meeting will be conducted via video conference. Information regarding how to attend the video conference will be provided closer to the date of the meeting.

SUBDIVISION AND LAND DEVELOPMENT:

- Contact Jenelle Stumpf at jenelles@derrytownship.org regarding submitting new or revised plans.
- The April 7, 2020 Planning Commission meeting has been cancelled because the only item on the agenda (the Third Revised Final Land Development Plan for Hershey High Pointe, Plat 1327) has been withdrawn.

DOWNTOWN CORE DESIGN BOARD:

- Contact Jenelle Stumpf at jenelles@derrytownship.org regarding submitting new applications.

SHORT-TERM RENTALS:

- The updated FAQs (<https://www.scribd.com/document/452553495/UPDATED-4-00pm-April-1-2020-Life-Sustaining-Business-FAQs>) address this enterprise, stating that their use is prohibited unless: (1) the rental is currently occupied or the guests are scheduled to check in no later than April 1, 2020 or (2) the rental is to persons performing military, emergency, governmental, health, or infrastructure response, or travelers engaged in non-vacation commercial activities.