

**TOWNSHIP OF DERRY
BOARD OF SUPERVISORS MEETING MINUTES
SEPTEMBER 24, 2019**

CALL TO ORDER

Vice Chairman Engle called the September 24, 2019 Regular Meeting of the Township of Derry Board of Supervisors to order at 7:01 p.m. in the meeting room of the Township of Derry Municipal Complex, 600 Clearwater Road, Hershey, PA. He advised that all public meetings are recorded for providing accurate notes. He announced the Board of Supervisors met in executive session before the meeting. After the pledge of Allegiance, a roll call was conducted.

IN ATTENDANCE:

SUPERVISORS

Justin C. Engle, Vice Chairman
Richard D. Zmuda, Secretary
Marc A. Moyer
Matthew Weir

SUPERVISOR ABSENT:

Susan M. Cort, Chairwoman

ALSO PRESENT:

Christopher S. Christman, Township Manager
Jon A. Yost, Township Solicitor
Chuck Emerick, Director of Community Development
Chief Garth Warner, Derry Township Police
David Sassaman, Hershey Fire Company
Thomas Clark, Director of Public Works
Cheryl Lontz, Manager of Payroll and Employee Benefits
Laura O'Grady, Director of Hershey Public Library
Matt Bonanno, HRG Engineer
Matthew Mandia, Director of Parks and Recreation
Lauren Zumbrun, Economic Development Manager
Julie Echterling, Recorder

Public in Attendance:

The following were in attendance: David Halig, Steve Fotos, Robert Naeye, Linda Eyer, Dayne Eyer, Skip Becker, Nevin Yost, Natalie Nutt, Phil Friedrich, Dennis Trout, Wayne Rivers, Rich Gamble, John Foley, Carter Wycoff, Pamela Bowser, Tracy Brown, Kim O'Connell.

VISITOR/PUBLIC COMMENTS:

Mr. Dennis Trout asked the Board to consider reaching out to the state and legislators about a possible bypass of Middletown Road. This would help with the traffic especially with all the future development plans. He noted it would benefit the Township and surrounding municipalities as well.

Mr. Rich Gamble, Hockersville Road, asked for an update on the entertainment tax; if there have been any meetings or a committee formed. He noted with the increased development and taxes, he would like to hear about progress on this tax.

Mr. Nevin Yost stated he was here previously about the speed of traffic on Areba and asked for an update. He also asked about putting additional signage up for the speed limit. Chief Warner just received data that he will put into a summary and provide to the Board. Based on what he saw, the majority were traveling within 10 miles of the speed limit. Chief stated he would look at the number of speed limit signs. He noted the limitation of enforcing speed without radar. Mr. Dayne Eyer asked about using speed tables. Supervisor Moyer noted that they can cause problems with snow plowing.

ADOPTION OF MINUTES:

Supervisor Zmuda made a motion to adopt the minutes from the September 10, 2019 Board of Supervisors Meeting. Supervisor Weir seconded the motion. **Motion carried 4-0.**

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NEW BUSINESS:

UPDATE ON FINANCING FOR COMMUNITY CENTER PROJECT:

Mr. Christman spoke about the need to update the Board on the financing. Mr. Ben Kappenstein, PFM, provided a presentation to the Board. He spoke about the estimated borrowing amount for the Community Center below:

• Estimated cost of the project:	\$33,500,000
• Less Funds Already Borrowed:	-\$2,000,000
• Less RACP Grant Funds:	-\$2,000,000
• <u>Less Capital Campaign Funds on Hand:</u>	<u>-\$ 500,000</u>
• Equals Estimated Net Fund Deposit Required:	\$29,000,000

He noted as in past borrowings a Maximum Parameters Ordinance is required to allow flexibility in the pricing date so that the bonds are priced during favorable market conditions. He stated they would only borrow what is needed but need maximum amounts for the ordinance. He highlighted the borrowing schedule with approving the ordinance at the October 8 meeting and filing the required papers on October 9 with DCED. The project would be awarded at the December 3 meeting. He discussed the three series of bonds and the timing of them based on required construction draw downs. He explained the borrowing for the series and estimated the debt per year to be \$3.4 million from year 2022 to 2040. He went over a graph that showed the current debt for the Township with the new debt for the Community Center. Mr. Verdelli noted that the parameters ordinance is not new and has been done in the past for borrowings. He noted that the Finance team will not take any action until the Township tells them to proceed.

2020 MINIMUM MUNICIPAL OBLIGATION (MMO) FOR PENSIONS

Mrs. Lontz spoke about Act 205 which requires the Board be notified of the estimated MMO payments each year. She stated the estimated MMO for the Non-Uniformed Pension Plan and the Police Pension Plan is \$1,510,139 for 2020. She noted the state reimbursement for this is estimated at \$645,000 which would leave the Township with a cost of \$865,139 for the 2020 budget.

PERFORMANCE SECURITY-STORMWATER-739 FISHBURN ROAD:

Supervisor Zmuda made a motion to authorize the release of \$7,500 from the cash performance security provided for the Stormwater Management Plan for 739 Fishburn Road, S-2019-007, resulting in a new balance of \$1,710.00. Supervisor Moyer seconded the motion. **Motion carried 4-0.**

CORRESPONDENCE BOARD/COMMITTEE INFORMATION:

Vice Chairman Engle noted that they have a transportation meeting every month that normally lasts three hours and they discuss traffic issues. Supervisor Moyer noted he received correspondence about construction vehicles speeding on Cedar Avenue. Vice Chairman Engle stated HE&R will reach out to them about this.

REPORTS:

<u>Fire:</u>	Mr. Sassaman stated he plans to have pictures of the new truck at the next meeting.
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<u>Public Works:</u>	Mr. Clark spoke about paving Sand Hill Road and some streets in the Hillcrest Development.
<u>Library:</u>	Supervisor Moyer thanked the Public Works department for the great job they did for the library and how wonderful it looks.
<u>Recreation:</u>	Mr. Mandia stated their newsletter is on the website highlighting their upcoming events including a bus trip, parade, programs at Shank Park and the Arts & Crafts Show.
<u>Engineer:</u>	Mr. Bonanno spoke about the Dauphin County Commissioners directing a feasibility study for the tri-county planning for stormwater. If the municipalities work together on stormwater, it is possible to save money and provide more credits for the MS4 permitting.
<u>Community Development:</u>	Mr. Emerick spoke about Urban Design and the updating of the zoning ordinance. He would like to provide a first look at the ordinance on October 8. He noted his intern David is in the audience.
<u>Economic Development:</u>	Mrs. Zumbrun noted they need volunteers for the upcoming Choctoberfest on October 19.

ACCOUNTS PAYABLE and PAYROLL:

Vice Chairman Engle made a motion to approve accounts payable in the amount of \$926,858.29 and Payroll totaling \$336,285.30. Supervisor Zmuda seconded the motion. **Motion carried 4-0.**

VISITOR/PUBLIC COMMENTS:

Mr. Rich Gamble, Hockersville Road, asked for comments on the entertainment tax. Vice Chairman Engle stated he is unaware of any progress.

Mr. Dennis Trout noted with the debt numbers discussed tonight, we do not have any emergency contingency money for floods, hurricanes or sink holes for Public Works or Public Safety. He believes there should be some strategic planning done to ensure we are protected in case of an emergency. Vice Chairman Engle noted that they ask the departments for their needs and include them in the capital budget.

Mr. Dayne Eyer noted that the debt being borrowed puts them at 90% and asked how close they are to the maximum. Mr. Kapenstein, PFM, noted that there is still money available for borrowing after the Center for the Township.

ADJOURNMENT:

Supervisor Moyer made a motion to adjourn the meeting at 7:44 pm. Supervisor Zmuda seconded the motion. **Motion carried 4-0.**

SUBMITTED BY:

Richard D. Zmuda
Township Secretary