

TOWNSHIP OF DERRY
BOARD OF SUPERVISORS MEETING MINUTES
FEBRUARY 26, 2019

CALL TO ORDER

Chairwoman Cort, called the February 26, 2019 Regular Meeting of the Township of Derry Board of Supervisors to order at 7:05 p.m. in the meeting room of the Township of Derry Municipal Complex, 600 Clearwater Road, Hershey, PA. She advised that all public meetings are recorded for providing accurate minutes. She announced the Board of Supervisors met in executive session before the meeting. After the Pledge of Allegiance, a roll call was conducted.

IN ATTENDANCE:

SUPERVISORS

Susan M. Cort, Chairwoman
Justin C. Engle, Vice Chairman
Richard D. Zmuda, Secretary
Marc A. Moyer
Matthew A. Weir

ALSO PRESENT:

Christopher Christman, Township Manager
Jill Henry, Assistant Township Manager
Jon A. Yost, Township Solicitor
Chuck Emerick, Director of Community Development
Chief Garth Warner, Derry Township Police
Thomas Clark, Director of Public Works
Matthew Mandia, Director of Parks and Recreation
Jeff Cothren, Hershey Public Library
Matt Bonanno, HRG Engineer
Lauren Zumbrun, Economic Development
Julie Echterling, Recorder

Public in Attendance:

The following were in attendance: Tracy Brown, Terry & Doug Miller, Linda Eyer, Robert Naeye, Skip Becker, Annette Means, John Foley, Robert Smith and Rich Gamble

VISITOR/PUBLIC COMMENTS:

Mr. Rich Gamble asked about the entertainment tax. He asked if the School Board was involved in the discussions. Chairwoman Cort stated nothing has changed since last meeting, but conversations continue. Vice Chairman Engle stated that the ICDA is working with HE&R on the refinancing of the Giant Center. A very detailed update was provided at the ICDA meeting. He stated the Giant Center does not involve the School District, but they would be involved with discussion on the entertainment tax. Mr. Gamble believes it time to move faster on this tax.

ADOPTION OF MINUTES

Chairwoman Cort made a motion to approve the minutes for the February 12, 2019 Board of Supervisor Public Meeting Minutes. Supervisor Zmuda seconded the motion. **Motion carried 5-0.**

NEW BUSINESS:

CONDITIONAL USE APPLICATION NO. 2019-01-739 FISHBURN ROAD:

Mr. Emerick discussed the public hearing held at 6 p.m. tonight. The hearing was for a conditional use authorization request to be granted under Chapter 225 (Zoning) Section 225-501.52 regarding the conversion of an existing doctor's office to a group child care facility. There was no opposition to the request at the public hearing. He read through the conditions for the decision.

Supervisor Weir made a motion to adopt Conditional Use Application 2019-01 to convert a building formerly uses as a medical office into a Group Child Care Facility at 739 Fishburn Road, Hershey, subject to the following conditions:

TOWNSHIP OF DERRY
BOARD OF SUPERVISORS MEETING MINUTES
FEBRUARY 26, 2019

1. The development shall be in substantial compliance with the plans presented with the Conditional Use Application.
2. A minimum of 9 off-street parking spaces shall be provided
3. The facility operators shall provide all State and Federal licensing and registrations required and shall provide proof of compliance with the Commonwealth of Pennsylvania Code, Title 55, Chapter 3270, Child Day Care Centers, et. seq., prior to occupancy of the property.
4. Indoor and outdoor play areas shall be provided for the Group Child Care Facility in accordance with State requirements.
5. Outdoor play areas shall comply with the requirements of Section 225-501.52.B of the Zoning Ordinance.
6. The grant of approval of the Conditional Use request shall not relieve the applicant or operators from filing and having the Township approve any permit, land development, subdivision, or site plan which may be required by other Township regulations or from otherwise complying with all applicable Township regulations.
7. The grant of this Conditional Use shall expire if a zoning permit, building permit, or certificate of use and occupancy is not obtained within 12 months from the date of the grant of the Conditional Use.
8. The use shall meet all other requirements of the Township that may apply.

Vice Chairman Engle seconded the motion. **Motion carried 5-0.**

RESOLUTION 1580-TELECOMMUNICATOR JOB DESCRIPTION:

Chief Warner discussed the needed changes to the Telecommunicator job duties as agreed upon through contract negotiations. These changes include an \$.85/hour wage increase. All changes in job descriptions require Board approval.

Chairwoman Cort made a motion to adopt Resolution 1580, updating the job description for a position in the Township of Derry Police Department. Supervisor Zmuda seconded the motion. **Motion carried 5-0.**

CORRESPONDENCE BOARD/COMMITTEE INFORMATION:

Supervisor Weir attended the DTMA meeting. He discussed the accomplishments of DTMA over the past year which have helped the Township and environment. He spoke about the MS4 permitting process and requirements for the Township. He spoke about the grants and tree planting with recent projects. He reminded residents of the potential credits available to them with the MS4 permitting and stormwater fees. Chairwoman Cort reminded the public of the upcoming open house for the Hershey Community Center being held on March 23rd from 10-12. The next Diversity meeting will be held on March 27th.

REPORTS:

<u>Recreation</u>	Mr. Mandia spoke about the bidding process and meeting with contractors. He spoke about the upcoming tours for the contractors of the Recreation Center. He will continue to update the Board on the progress.
<u>Economic Development</u>	Ms. Zumbrun stated the next Downtown meeting will be held March 4 th .
<u>Assistant Manager</u>	Mrs. Henry noted the wireless microphone system will be replaced before the next meeting.

TOWNSHIP OF DERRY
BOARD OF SUPERVISORS MEETING MINUTES
FEBRUARY 26, 2019

ACCOUNTS PAYABLE and PAYROLL:

Supervisor Moyer made a motion to approve accounts payable in the amount of \$815,849.80 and a Payroll totaling \$345,215.49. Supervisor Zmuda seconded the motion. **Motion carried 5-0.**

VISITOR/PUBLIC COMMENTS:

Mrs. Linda Evers invited the Board to the next CARS meeting being held next Tuesday at the Library at 6:30 p.m.

Mr. Rich Gamble asked if they could be updated on how much has been spent and committed so far for the new Community Center. Chairwoman Cort asked Mr. Mandia if he could provide that in the future.

ADJOURNMENT:

Vice Chairman Engle made a motion to adjourn the meeting at 7:25 p.m. Supervisor Zmuda seconded the motion. **Motion carried 5-0.**

SUBMITTED BY:

Richard D. Zmuda
Township Secretary