

**TOWNSHIP OF DERRY**  
**BOARD OF SUPERVISORS MEETING MINUTES**  
**NOVEMBER 27, 2018**

**CALL TO ORDER**

Chairman Marc A. Moyer called the November 27, 2018 Regular Meeting of the Township of Derry Board of Supervisors to order at 7:16 p.m. in the meeting room of the Township of Derry Municipal Complex, 600 Clearwater Road, Hershey, PA. He advised that all public meetings are recorded for providing accurate notes. After the Pledge of Allegiance, a roll call was conducted.

**IN ATTENDANCE:**

**SUPERVISORS**

Marc A. Moyer, Chairman  
Matthew A. Weir, Vice Chairman  
Justin C. Engle, Secretary  
Richard D. Zmuda  
Susan M. Cort

**ALSO PRESENT:**

Christopher Christman, Township Manager  
Jill Henry, Assistant Township Manager  
Jon Yost, Township Solicitor  
Chuck Emerick, Director of Community Development  
Thomas Clark, Director of Public Works  
Garth Warner, Chief, Police Department  
David Sassaman, Hershey Volunteer Fire Company  
Matthew Mandia, Director of Parks and Recreation  
Cheryl Lontz, Manager of Payroll and Employee  
Laura O'Grady, Director of Hershey Public Library  
Lauren Zumbrun, Economic Development Manager  
Matt Bonanno, HRG Engineer  
Julie Echterling, Recorder

**Public in Attendance:**

The following were in attendance: Rich Gamble, Robert Naeye, Linda Eyer and Wayne Rivers.

**APPROVAL OF MEETING MINUTES:**

Supervisor Cort made a motion to approve the minutes of the November 13, 2018 Public Meeting of the Board of Supervisors. Chairman Moyer seconded the motion. **Motion carried 5-0.**

**VISITOR/PUBLIC COMMENTS:**

Mr. Rich Gamble asked the Board if there was any movement with HE&R on the entertainment tax. He stated the budget is the most appropriate time to ask. He stated they will be generating revenue from the Recreation Center. He asked if the Board was meeting with them and Supervisor Engle stated there are discussions ongoing. Mr. Gamble asked about the left hand turn on Ridge and Supervisor Engle stated it would be taken care of in the spring. Mr. Gamble spoke about the mailbox opening being on the wrong side of the sidewalk and Supervisor Engle stated he needs to talk with the Post Office.

**NEW BUSINESS:**

**RESOLUTION NO. 1565-APPLICATION-PENNDOT- TIMING MODIFICATIONS-  
INTERSECTION OF 422 AND 743:**

Chairman Moyer made a motion to adopt Resolution #1565 approving the application to Pennsylvania Department of Transportation for timing modifications to the traffic signal at the intersection of 422 and 743. Vice Chairman Weir seconded the motion. **Motion carried 5-0.**

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**RESOLUTION #1563- 2019 BOS REGULAR MEETING DATES:**

Chairman Moyer made a motion to adopt Resolution 1563 establishing the Board of Supervisor's meeting dates for the year 2019 with the addition of November 6<sup>th</sup> for the Budget Hearing. Vice Chairman Weir seconded the motion. **Motion carried 5-0.**

**APPROVE AND EXECUTE LABOR AGREEMENT (AFSCME):**

Mrs. Henry discussed the AFSCME negotiated contract and the changes for the new contract starting on January 1, 2019. She discussed the pay increases, longevity pay, copays for medical benefits, holidays, and boot allowances.

Chairman Moyer made a motion to approve and execute the labor contract with the American Federation of State, County and Municipal Employees Council 90 and Local Union Number 1086 for the term of January 1, 2019 to December 31, 2021. Vice Chairman Weir seconded the motion. **Motion carried 5-0.**

**RESOLUTION 1564-UPDATING-EXEMPT EMPLOYEE POLICY:**

Mrs. Henry discussed the proposed changes for the exempt employees starting on January 1, 2019. She discussed the pay increases, healthcare premiums, copays for medical benefits and holidays.

Vice Chairman Weir made a motion to adopt Resolution 1564 updating the Township of Derry Exempt Employee Policy effective January 1, 2019 to December 31, 2021. Supervisor Zmuda seconded them motion. **Motion carried 5-0**

**MOU-LEBANON COUNTY PLANNING DEPT:**

Mr. Emerick ask the Board to consider executing a Memorandum of Understanding (MOU) with Lebanon County planning department on behalf of and with concurrence of North Londonderry Township Lebanon County and LIT Palmyra regarding Derry Township providing services under the Pennsylvania Uniform Construction Code for East Pointe Trade Center Building C. The building is in these municipalities and they would like one jurisdiction to perform all the UCC duties for the building.

Chairman Moyer made a motion to authorize its Chairman to execute the Memorandum of Understanding with Lebanon County Planning Department, on behalf of and with concurrence of North Londonderry Township, Lebanon County, and LIT Palmyra, L.P., for Derry Township to provide services under the Pennsylvania Uniform Construction Code for East Pointe Trade Center, Building C. Supervisor Zmuda second the motion. **Motion carried 5-0.**

**CONTRACT AGREEMENT WITH POLICE ASSOCIATION:**

Ms. Zumbrun stated the Mohler Senior Center is requesting \$101,264 in funding through the PA Department of Aging for several capital improvements to the kitchen at their existing location with the intent that these equipment improvements would come to the new location. The grant requires they provide a lease for the next 10 years. They are asking the Township for a letter documenting the intent to lease the space in our new Community Center.

Supervisor Cort made a motion to authorize the submission of a letter that references the intended relationship between the Township and the Mohler Senior Center as it pertains to the proposed Community Center for the Mohler Senior Center's grant application to the PA Department of Aging. Vice Chairman Weir seconded the motion. **Motion carried 5-0.**

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**REQUEST FOR THE HERSHEY SPECIAL POLICE, LEBANON AUXILIARY PATROL AND SPECIAL FIRE POLICE TO FOR TRAFFIC CONTROL AT EVENTS IN 2019:**

Chairman Moyer made a motion to approve the request to utilize the personnel of the Hershey Special Fire Police, the Lebanon Auxiliary Patrol, Inc., and other Special Fire Police from surrounding municipal fire companies, to assist the Derry Township Police Department with traffic control and direction during the 2019 calendar year period. Supervisor Cort seconded the motion. **Motion carried 5-0.**

**CORRESPONDENCE BOARD/COMMITTEE INFORMATION:**

There was no information shared from the Board.

**REPORTS:**

<u>Fire</u>	Mr. Sassman thanked the Township businesses that donated food for their annual Thanksgiving dinner. They prepared 250 meals.
<u>Economic Development</u>	Ms. Zumbrun spoke about the ticket program being offered downtown until December 7 <sup>th</sup> .

**ACCOUNTS PAYABLE and PAYROLL:**

Chairman Moyer made a motion to approve accounts payable in the amount of \$375,520.66 and Payroll of \$352,985.74. Supervisor Engle seconded the motion. **Motion carried 5-0.**

**VISITOR/PUBLIC COMMENTS:**

There were no public comments offered during this time.

**ADJOURNMENT:**

Chairman Moyer made a motion to adjourn the meeting at 7:40 p.m. Supervisor Zmuda seconded the motion. **Motion carried 5-0.**

**SUBMITTED BY:**

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Justin C. Engle  
Township Secretary