

TOWNSHIP OF DERRY
BOARD OF SUPERVISORS MEETING MINUTES
JUNE 26, 2018

CALL TO ORDER

Chairman Marc A. Moyer called the June 26, 2018 Regular Meeting of the Township of Derry Board of Supervisors to order at 7:00 p.m. in the meeting room of the Township of Derry Municipal Complex, 600 Clearwater Road, Hershey, PA. The Board met in Executive Session to discuss personnel issues. He advised that all public meetings are recorded for providing accurate notes. After the Pledge of Allegiance, a roll call was conducted.

IN ATTENDANCE:

SUPERVISORS

Marc A. Moyer, Chairman
Matthew A. Weir, Vice Chairman
Justin C. Engle, Secretary
Richard D. Zmuda

ALSO PRESENT:

James N. Negley, Township Manager and Treasurer
Jill Henry, Assistant Township Manager
Jon A. Yost, Township Solicitor
Chuck Emerick, Director of Community Development
Robert Piccolo, Assistant Director of Public Works
Chief Garth Warner, Police Department
David Sassaman, Hershey Volunteer Fire Company
Zack Jackson, Assistant Director of Parks and Recreation
Cheryl Lontz, Manager of Payroll and Employees
Laura O'Grady, Director of Hershey Public Library
Lauren Zumbrun, Economic Development Manager
Matt Bonanno, HRG Engineer
Julie Echterling, Recorder

MEMBERS ABSENT:

Susan M. Cort

Public in Attendance:

The following were in attendance: Kevin Schaefer, Scott Buchle, Teresa Peschel, Kate Toczek, Becky Wills, Laura Plank, Juliet Waldron, Marie McAndrews, Robert Naeye, Rachel Mark, Phil Jurus, Michael Mark, Ray Scheetz, John Willis, Chuck Gassert, Robin Wilson, Beth Campbell Hetrick, Anne & Tom Searer, Theresa Searer, Harry Susie, Andrew Gelonim, Scott Searer, Chris Baker, Hannah Paymer, Felicia Payran, Ronald Eckman, Susan Edris, Jillian & Chris Carmichael, Barbara Stet, Matt Masselic, Jill Linta, Pamela & Tandy Foster, Rich Gamble, Tracy Brown, Janet Nicholson, and Jim Nicholson

APPROVAL OF MEETING MINUTES:

Supervisor Engle made a motion to approve the minutes of the June 12, 2018 Public Meeting of the Board of Supervisors. Chairman Moyer seconded the motion. **Motion carried 4-0.**

VISITOR/PUBLIC COMMENTS:

Mrs. Rebecca Wills and Kate Toczek asked the Board to pass a resolution for a climate change action plan. They read the resolution which spoke of the effects of emissions, pollution including the costs and deaths associated with them. They asked the Board to pass a resolution and create a Climate Change Committee. They asked for those who support this resolution to stand and the majority of the audience stood.

Mr. Harry Susi, 86 Ridgeview, reviewed the multi-year PFM presentation from the June 12th BOS meeting. He spoke about a news report about the involvement of PFM in the Harrisburg incinerator. He asked the Board if they had confidence with them considering the misleading information provided in the Harrisburg issue. Supervisor Engle spoke about how large PFM is and how this was one transaction

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for them. He spoke about the hiring process for PFM and their experience. Mr. Susi noted he tried to reach out to the Board through the website but the emails came back to him.

Mrs. Theresa Peschel, 48 Half Street, spoke about the upcoming agenda item for the Streetscape project. She asked the Board, if they are concerned with climate control, to have dedicated bike lanes, benches along the paths, trees and ensure the streets have the ADA street cuts.

NEW BUSINESS:

PRESENTATION: LIFE LION EMERGENCY MEDICAL SERVICES:

Mr. Scott Buchle, Life Lion EMS, went over a presentation about the EMS services provided by Hershey Medical Center. He spoke about the setup of the EMS. They provide service to 14 municipalities serving 112,000 residents. In the past year, they have responded to 3,537 calls in Derry Township, including 12 drug overdoses. He spoke about their staffing levels and response vehicles including three aircrafts. In addition to responding to emergencies, they do community outreach, special events, special operations, and assist companies with their events. He showed the map of their coverage areas and stations and spoke about their accreditation. He discussed their benefits and challenges they face. He thanked the Board for the time to give this update and invited them to come visit him.

AWARD PRESENTATION: DERRY TOWNSHIP POLICE DEPARTMENT OFFICERS:

Chief Warner presented awards to Officers of the police department whose action from June 2017 through May 2018 have brought distinction upon themselves. The following officers were honored:

- Officer Elliot Keller ó saving life with Naloxone kit-September 24, 2017.
- Officer Rian Bell ó saving a life with Naloxone kit ó October 5, 2017.
- Officer Gregory Mowery ó saving a life with Naloxone ó November 13, 2017.
- Officer Eric Singiser-saving a life with Naloxone ó December 19, 2017.
- Officer Eric Singiser ó delivering a baby boy ó February 21, 2018.

Chairman Moyer thanked the Officers and Police for their service.

HRG PROPOSAL: CHOCOLATE AVENUE STREETSCAPE IMPROVEMENTS:

Mr. Negley stated the Township has been working on the Chocolate Ave Streetscape project for several years. Construction bids for this project were opened on April 12th and were awarded on May 24th. It is expected that the Notice to Proceed will be given in late June. There is a supplemental proposal from HRG to provide professional and related project services for this project related to construction administration and inspections. Supervisor Engle made a motion directing the Township Manager to execute an agreement with Herbert, Rowland & Grubic, Inc., to provide supplemental professional and related project services for the Chocolate Avenue Streetscape Improvements. Supervisor Zmuda seconded the motion. **Motion carried 4-0.**

RESOLUTION NO. 1553, REVISE, RESTATE AND ESTABLISH CERTAIN FEES FOR SERVICES PROVIDED BY COMMUNITY DEVELOPMENT PERSONNEL:

Mr. Emerick stated they annually look at the Community Development fee structure and at times make adjustments when necessary. He spoke about the changes necessary to the fees. Below are the changes discussed:

- Residential Construction and Commercial Construction ó with third parties. Stages to establish permit fees for this type of construction activity.

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- Miscellaneous Fees regarding building/demolition permits ó establishing a fee for cancellation of an inspection less than 24 hours before scheduled time.
- Mural/Street art filing fee-establish a fee.

Vice Chairman Weir made a motion to adopt Resolution 1553 which would revise, restate, and establish certain fees under the building codes, zoning codes, subdivision and land development codes, stormwater management codes, and other miscellaneous fees and charges for services provided by Community Development. Chairman Moyer seconded the motion. **Motion carried 4-0.**

DISCONTINUING DEVELOPMENT OF THE ROADWAY IMPACT FEE ORDINANCE.:

Mr. Emerick stated Resolution No. 1516 was adopted August 2017. It established a Roadway Impact Fee (RIF) Advisory Committee for the Township to explore the establishment of a RIF Ordinance which established an interim impact fee of \$1,000 per peak hour trip. The Committee, combined with the efforts of HRG and staff, began the initial work necessary to produce the studies and determine the affected areas of the Township to be impacted by the fee, if established. During the last Committee meeting, having come to an understanding of what revenues may be generated from the RIF program and how the revenues may be used, there was a consensus of the Committee that the program would not benefit Derry Township. The concern is that the RIF program would be too rigid and could inhibit the Township/developer relationships that we have enjoyed on many projects. To cease activities directly related to the RIF Ordinance, would provide a savings of \$31,000 from the original contract with HRG for the project. The remainder will be absorbed into the fee and be used to provide the matching funds for the Greater Hershey Regional Transportation Study (GHRTS). To date, \$42,000 has been spent towards this effort of which \$27,200 can be applied toward the match required for the Study.

Supervisor Engle made a motion to discontinue development of the Roadway Impact Fee Ordinance. Supervisor Zmuda seconded them motion. **Motion carried 4-0.**

GREATER HERSHEY REGIONAL TRANSPORTATION STUDY APPROVALS:

Ms. Zumbrun spoke about the PennDOT Connects planning funds through the Tri-County Regional Planning Commission (TCRPC). The Township was successful in receiving an award of \$140,000 for the Greater Hershey Regional Transportation study, a project with a total cost of \$200,000. The Greater Hershey Regional Transportation Study final deliverables will include a transportation capital improvement plan identifying recommended transportation improvements and costs, suggested updates to the Official Map, creation of a bicycle and pedestrian mobility map, and project statements for major regional improvements to submit to HATS for inclusion of those projects on the TIP. To utilize the grant funding, the Township needs to enter into a professional services contract with TCRPC. She discussed the matching funds that are needed for the grant and how only a portion of the RIF Ordinance study could be used as the matching. If approved, the Township will be receiving a grant of \$140,000, and will be required to provide \$60,000 in matching funds.

Chairman Moyer made a motion to enter into a professional services contract with Tri-County Regional Planning Commission to receive PennDOT Connects planning grant funds for the Greater Hershey Regional Transportation Study. Supervisor Zmuda seconded the motion. **Motion carried 4-0.**

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Chairman Moyer made a motion to approve HRG's proposal dated June 20, 2018 for the Greater Hershey Regional Transportation Study. Supervisor Engle seconded the motion. **Motion carried 4-0.**

CORRESPONDENCE BOARD/COMMITTEE INFORMATION:

Supervisor Zmuda spoke about the Culturefest and how well it went. He spoke about the need for volunteers. Vice Chairman Weir spoke about the resolution presented to the Board and how he would like to put it on an upcoming agenda. Chairman Moyer would like the Board to review it and discuss it. Supervisor Engle spoke about the great work the Fire Company did with the recent events in Hershey.

REPORTS:

<u>Police</u>	Chief Warner spoke about the new mentor program they will have with the school district. Matching mentors and kids and helping with bullying. Private sponsors are funding the program.
<u>Fire</u>	Mr. Sassaman spoke about the training they did in the old bakery. The fundraising letter will be going out in the mail soon.
<u>Library</u>	Mrs. O'Grady stated there are 734 kids in the summer program.
<u>Recreation</u>	Mr. Jackson spoke about the progress with the design development of the Recreation Center. Geological testing will take place in the next week or two. He spoke about the traffic study starting today and about the movie at Shank Park.
<u>Engineer</u>	Mr. Bonanno stated there would be a preconstruction meeting for 322/422 streetscape on July 3rd.
<u>Community Development</u>	Mr. Emerick stated there will be a riding ceremony next week where the biker was killed in Hershey last week.
<u>Economic Development</u>	Ms. Zumbrun spoke about the Culturefest which went well. She thanked all those who contributed to the event, including the volunteers.

ACCOUNTS PAYABLE and PAYROLL:

Supervisor Engle made a motion to approve accounts payable in the amount of \$610,623.14 and Payroll of \$375,922.47. Chairman Moyer seconded the motion. **Motion carried 4-0.**

VISITOR/PUBLIC COMMENTS:

Mr. Harry Susi expressed concern about the financial report from PFM and the deficit and the potential millage tax increase. Supervisor Engle spoke about how the report reflects what would happen if they didn't take any action. They plan on doing things to reduce this. Mr. Susi asked for more clarification as the project moves forward especially with the deficit. Chairman Moyer stated it is a working document and the critical assumptions including \$5 million Capital Fund, certain revenues, grant awards, and property taxes. Mr. Susi stated the school district is increasing taxes and he asked that the Board keep the public in the loop about potential tax increases. Chairman Moyer stated that is their intent.

Mrs. Jill Linta introduced herself to the Board. She is running as the democratic candidate for House of Representatives in this district. She wants everyone to know that she is available for questions or to tell her anything you feel she should know.

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ADJOURNMENT:

Supervisor Engle made a motion to adjourn the meeting at 8:09 p.m.. Chairman Moyer seconded the motion. **Motion carried 4-0.**

SUBMITTED BY:

Justin C. Engle
Township Secretary