



**HERSHEY  
PUBLIC LIBRARY**  
701 COCOA AVENUE  
HERSHEY, PA 17033

Library Board of Directors

Meeting Minutes

March 20, 2018

Present: Bill Ecenbarger, Marc Moyer, Geoffrey Crout, Sue Kreider, Matt Weir, Jennifer Grenoble,  
Kathy Miller, Ted Farrar

Absent: Leigh Anne Dornberger

1. Call to order: 6:58 PM
2. Approval of February 20, 2018 minutes (Attachment A) – Bill moves to approve the February 20 minutes, Marc seconds. Motion carries unanimously.
3. Reports of Representatives
  - a. Friends of the Library Kathy Miller
    - i. Kathy reports that the Friends are embarking on a review of their strategic plan. The Friends are bringing in Hillary Jordan, the author of *Mudbound*, to the library on April 8<sup>th</sup>. The Little Free Library will now be going in Bullfrog Valley Park, but the timeline is currently uncertain.
  - b. Endowment Trust Ted Farrar
    - i. Ted reports that the Endowment is waiting to hear from the consultant visit and then will decide how they're moving forward. The Endowment is supporting Harry Potter Trivia which will take place Sunday March 25<sup>th</sup>.
4. New Business
  - a. Sale of artifacts- Laura reports that items were gifted to the library some thirty years ago which may be of historic value. Since the library doesn't have the proper facility to store the items Laura has spoken with Jim Negley and Township Attorney, Jon Yost and we'd like to move forward with selling them through an art dealer. This will need approval from the Board of Supervisors, so it will be on



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the agenda for the March 27<sup>th</sup> meeting. Laura asks for approval from the Library Board to move forward with this approach. Sue makes a motion to approve, Jennifer seconds, motion carries unanimously.

- b. Building conditions assessment report – Laura reports that as part of our work with the library consultant we had a building assessment completed. The report was provided to the Board in the meeting email. Most notable are the issues with storage, flooring, and problematic building design.
  - c. Keystone grant – Laura reports that the Keystone Grant for Capital Improvements to Libraries will be available in the coming weeks. This is funded through the PA Department of Education and requires a 50% match. Laura would like both the Township and Endowment to be considered for inclusion in matching funds if the Library were to apply. More information on the grant will be forthcoming.
5. Old Business – None
  6. Financial Report – No comments
  7. Communications
    - a. Handicapped access complaints – Laura reports that we’ve had an uptick in complaints about our handicapped parking situation. Many folks try to use the front fire lane as temporary handicap parking and then are issued a ticket. Laura is now encouraging those with complaints to pass them on to the Township administration.
  8. Staff Reports
    - a. Director & Staff Reports (Attachment D) – Laura delivers a report.
  9. Adjournment – Marc makes a motion to adjourn. Bill seconds. Motion carries. Meeting adjourns at 7:28 PM.

#### Attachments

- A. February 20<sup>th</sup>, 2018 Minutes



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- B. Building conditions assessment report
- C. Financial Report
- D. Director & Staff Reports

*The next meeting of the Hershey Public Library Board of Directors is*

*Wednesday May 16, at 7:00 PM*