

**TOWNSHIP OF DERRY**  
**BOARD OF SUPERVISORS MEETING MINUTES**  
**JANUARY 2, 2018**

**CALL TO ORDER**

Supervisor Susan Cort called the January 2, 2018 Regular Meeting of the Township of Derry Board of Supervisors to order at 7:00 p.m. in the meeting room of the Township of Derry Municipal Complex, 600 Clearwater Road, Hershey, PA. She advised that all public meetings are recorded for providing accurate notes. She announced the Board of Supervisors met in executive session before the meeting. After the Pledge of Allegiance, a roll call was conducted.

**IN ATTENDANCE:**

**SUPERVISORS**

Marc A. Moyer, Jr., Chairman  
Matthew A. Weir, Vice Chairman  
Justin C. Engle, Secretary  
Susan Cort  
Richard Zmuda

**ALSO PRESENT:**

James Negley, Township Manager  
Jill Henry, Assistant Township Manager  
Jon A. Yost, Township Solicitor  
Chuck Emerick, Director of Community Development  
Robert Piccolo, Assistant Director of Public Works  
Chief Garth Warner, Police Department  
David Sassman, Hershey Volunteer Fire Company  
Matthew Mandia, Director of Parks and Recreation  
Terry Weinhold, Manager of Accounts Payable & Receivables  
Laura O'Grady, Director of Hershey Public Library  
Matt Bonanno, HRG Engineer  
Julie Echterling, Recorder

**Public in Attendance:**

The following were in attendance: Elvira Ebling, Todd and Linda Pagliaro, Judge William Tully, Sue Kellner, Philip Juris, Anne Griffin, Ed Leppold, Robert Naeye, Tom Wilson, Geoffrey Clout, Sandy Ballard, Matthew Curran, and Rich Gamble.

**SWEARING IN OF SUPERVISOR:**

Judge William Tully administered the oath of office to Richard Zmuda.

**VISITOR/PUBLIC COMMENTS:**

Mr. Phillip Juris, Locust Avenue, asked if a vote on the conditional use was made and Supervisor Engle answered no. Mr. Juris stated he doesn't believe they met the conditions. He spoke about the health and safety, overburdening existing services and changing the use of the neighborhood as reasons to deny the request. He is proud of his community.

Mrs. Ann Griffin, Governor Road, stated she agrees with Mr. Juris. She said just because you can do something doesn't mean you should do it. She stated once it's built, it's there. She is concerned about Sheetz and the music at the pumps and she doesn't believe it fits the community.

**REORGANIZATION:**

Supervisor Engle made a motion to adopt **Resolution No. 1539** a resolution of the Township of Derry, Dauphin County, Pennsylvania appointing Supervisor Moyer as Chairman and Supervisor Weir as Vice Chairman of the Board of Supervisors, Supervisor Engle as Township Secretary, Mr. Negley as Assistant Township Secretary, Mr. Negley as Township Treasurer, Mr. John Yost as Township Solicitor, and HRG as Township Engineer for the year 2018. Supervisor Cort seconded the motion. **Motion carried 5-0.**

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Chairman Moyer made a motion to reappoint Lt. Tim Roche as the Emergency Management Coordinator for a one-year term and Sgt. Steve Beard and Todd Pagliarulo as Deputy Coordinators for one-year terms for the Emergency Management Agency. Supervisor Engle seconded the motion. **Motion carried 5-0.**

Vice Chairman Weir made a motion to adopt **Resolution 1540** a resolution of the Township of Derry Dauphin County, Commonwealth of Pennsylvania, setting the bond limit for the Township Manager and Treasurer shall be not less than \$1,500,000 for the year 2018. Supervisor Cort seconded the motion. **Motion carried 5-0.**

Chairman Moyer made a motion to adopt **Resolution 1541** electing Chairman Moyer as the voting delegate to the 2017 State Convention with Vice Chairman Weir as the alternate delegate. Supervisor Zmuda seconded the motion. **Motion carried 5-0.**

Vice Chairman Weir made a motion to adopt **Resolution 1542** that PNC Bank, Santander Bank, Pennsylvania Local Government Investment Trust, Northwest Savings, Fulton Bank, Wells Fargo, M&T Bank, Branch Banking & Trust Company, Centric Bank, Members 1st Federal Credit Union, Hershey Federal Credit Union, Bryn Mawr Bank Corp. (Hershey Trust), and Pennsylvania Treasury Invest Program are selected as depositories for the funds of the Township of Derry for the year 2018, and the Township Treasurer is further authorized to invest Township funds in any security as authorized in Act 102 of 1980; and that the Township Treasurer, who has been duly elected as Township Treasurer by the Board of Supervisors, is directed to deposit in said depositories all funds coming into his hands as Township Treasurer. Supervisor Cort seconded the motion. **Motion carried 5-0.**

Supervisor Engle made a motion to adopt **Resolution 1543** naming money to be paid over to the Hershey Fireman's Relief Association for the year 2018. Supervisor Cort seconded the motion. **Motion carried 5-0.**

Chairman Moyer made a motion to appoint Christine Taylor Brann as a member to the Vacancy Board for a one-year term. Supervisor Engle seconded the motion. **Motion carried 5-0.**

Supervisor Cort made a motion to appoint Joyce St. John for a four-year term to the Planning Commission. Chairman Moyer seconded the motion. **Motion carried 5-0.** Supervisor Cort made a motion electing Thomas Wilson to a one-year term to the Planning Commission. Supervisor Engle seconded the motion. **Motion carried 5-0.**

Supervisor Engle made a motion electing Tom Dedonatis and Robert Wiley to the Uniform Construction Code Appeals Board for five-year terms. Supervisor Cort seconded the motion. **Motion carried 5-0.**

Vice Chairman Weir made a motion appointing Mark Brace to the Parks and Recreation Advisory Board for a five-year term. Supervisor Engle seconded the motion. **Motion carried 5-0.**

Vice Chairman Weir made a motion appointing William Ecenbarger and Susan Kreider for three-year terms and Geoffrey Crout to a one-year term to the Board of Library Directors. Supervisor Engle seconded the motion. **Motion carried 5-0.**

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Supervisor Zmuda made a motion appointing Sandy Ballard for a five-year term to the Zoning Hearing Board. Supervisor Cort seconded the motion. **Motion carried 5-0.**

Supervisor Engle made a motion appointing Pam Moore and Andy Bowman for one-year terms to the Downtown Core Design Board. Vice Chairman Weir seconded the motion. **Motion carried 5-0.**

Supervisor Cort made a motion appointing Tom Fowlston for a two-year term to the General Authority. Supervisor Engle seconded the motion. **Motion carried 5-0.**

Supervisor Moyer made a motion to appoint Louis Verdelli to the Police Pension Advisory Board for a one-year term. Supervisor Engle seconded the motion. **Motion carried 5-0.**

Vice Chairman Weir made a motion appointing Brian Shiflett to the Industrial Commercial Development Authority for a two-year term. Supervisor Cort seconded the motion. **Motion carried 5-0.**

Vice Chairman Weir made a motion appointing Brian Link and David Feidt to the Municipal Authority for five-year terms. Supervisor Cort seconded the motion. **Motion carried 5-0.**

Supervisor Engle made a motion appointing Richard Shreve to the Tax Collection Association for three-year term. Supervisor Zmuda seconded the motion. **Motion carried 5-0.**

**BOARD OF SUPERVISOR AND STAFF APPOINTMENTS**

Vice Chairman Weir made a motion appointing Chairman Moyer to the Library Endowment Trust for one year. Supervisor Cort seconded the motion. **Motion carried 5-0.**

Supervisor Engle made a motion to table a vote on the Emergency Services Liaison. Supervisor Cort seconded the motion. **Motion carried 5-0.**

Supervisor Cort made a motion appointing Supervisors Zmuda and Cort to the Police Pension Authority Board for a one-year term. Chairman Moyer seconded the motion. **Motion carried 5-0.**

Supervisor Engle made a motion appointing Vice Chairman Weir to the Tri-County Regional Planning for a one-year term. Chairman Moyer seconded the motion. **Motion carried 5-0.**

Vice Chairman Weir made a motion appointing Supervisors Cort and Zmuda as the Transportation Liaisons for a one-year term. Supervisor Engle seconded the motion. **Motion carried 5-0.**

Supervisor Cort made a motion appointing Supervisor Zmuda to the Tax Collection Association Board of Directors for a two-year term. Chairman Moyer seconded the motion. **Motion carried 5-0.**

Chairman Moyer made a motion appointing Vice Chairman Weir to General Authority for a three-year term. Supervisor Zmuda seconded the motion. **Motion carried 5-0.**

Vice Chairman Weir made a motion appointing Mr. Thomas Clark and Supervisor Cort as an alternative to the Capital Region Council of Government for a one-year term. Supervisor Engle seconded the motion. **Motion carried 5-0.**

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Supervisor Engle made a motion appointing Chairman Moyer to the Industrial Commercial Development Authority for a three-year term. Supervisor Cort seconded the motion. **Motion carried 5-0.**

**NEW BUSINESS:**

**MOU -TRAFFIC IMPROVEMENTS -GOVERNOR ROAD/FISHBURN ROAD AREA:**

Mr. Emerick provided the background of the traffic issues with Governor and Fishburn Roads. Through the HATS planning process, long-term improvements to Route 322 from University Drive to Fishburn Road was the #2 ranked project on the 2040 Regional Transportation Plan. In 2015, Derry Township, in partnership with the Penn State Milton S. Hershey Medical Center, commissioned a corridor evaluation to identify options to alleviate the ongoing traffic congestion. This Memo of Understanding (MOU) focuses on the short-term and long-term improvements at the Governor Road/Fishburn Road and the Fishburn Road/Sand Hill Road intersections. A right turn lane from Governor Road onto Fishburn Road was recommended in the study, as was relocation and signalization of Sand Hill Road at Fishburn Road. Supervisor Engle stated this agreement will also help with Cherry Drive which was identified as a problem in 2011.

Chairman Moyer made a motion to authorize the Township to enter a Memo of Understanding with the Developer C&S Kray Real Estate, LLC related to traffic improvements in the Governor Road/Fishburn area and authorize Mr. James Negley, Assistant Secretary, to sign the MOU. Supervisor Engle seconded the motion. **Motion carried 5-0.**

**RESOLUTION 1526- POLICE PENSION FUND CONTRIBUTION FOR 2018:**

Supervisor Cort made a motion to adopt **Resolution 1526**, establishing the contribution rate for the police pension fund for 2018 at 2% of wages. Supervisor Engle seconded the motion. **Motion carried 5-0.**

**RESOLUTION 1527 - PUBLIC ACCOUNTANTS**

Supervisor Cort made a motion to adopt **Resolution 1527** appointing Hamilton and Musser, PC to examine and audit the accounts for the Township for the 2017 fiscal year for a sum of \$13,500. Vice Chairman Weir seconded the motion. **Motion carried 5-0.**

**CORRESPONDENCE BOARD/COMMITTEE INFORMATION:**

Supervisor Cort thanked everyone for their work on the New Year's Eve celebration. She spoke about the January 15<sup>th</sup> All Things Diversity meeting. She thanked everyone who applied to be on a Board.

**REPORTS:**

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|------------------------------|--|
| <u>Police</u>                | Chief Warner thanked everyone including Public Works for their help with the New Year's Eve celebration.                                   |
| <u>Public Works</u>          | Mr. Piccolo stated they would be picking up Christmas trees left at the curb this week.  |
| <u>Recreation</u>            | Mr. Mandia stated he is excited about the schematic design stage for the Recreation Center. He hopes to have a presentation in late March. |
| <u>Community Development</u> | Mr. Emerick asked for a conditional use hearing for February 13 <sup>th</sup> at 6:00 p.m. for 364 Mill Street and the Board agreed.       |

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**ACCOUNTS PAYABLE and PAYROLL:**

Vice Chairman Weir made a motion to approve accounts payable in the amount of \$290,406.46 and Payroll of \$321,794.03. Supervisor seconded the motion. **Motion carried 5-0.**

**VISITOR/PUBLIC COMMENTS:**

There were no public comments.

**ADJOURNMENT:**

Supervisor Engle made a motion to adjourn the meeting at 7:49 p.m. Supervisor Cort seconded the motion. **Motion carried 5-0.**

**SUBMITTED BY:**

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Justin C. Engle  
Township Secretary

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Julie Echterling  
Recorder