

TOWNSHIP OF DERRY
BOARD OF SUPERVISORS MEETING MINUTES
OCTOBER 10, 2017

CALL TO ORDER

Chairman John W. Foley, Jr., called the October 10, 2017 Regular Meeting of the Township of Derry Board of Supervisors to order at 7:00 p.m. in the meeting room of the Township of Derry Municipal Complex, 600 Clearwater Road, Hershey, PA. He stated there was an executive session where land, legal and personnel issues were discussed. He advised that all public meetings are recorded for providing accurate notes. After the Pledge of Allegiance, a roll call was conducted.

IN ATTENDANCE:

SUPERVISORS

John W. Foley, Jr., Chairman
Susan M. Cort, Vice Chairwoman
Justin C. Engle, Secretary
Marc A. Moyer

ALSO PRESENT:

James Negley, Township Manager
Jill Henry, Assistant Township Manager
Jon A. Yost, Township Solicitor
Garth Warner, Chief of Police
Chuck Emerick, Director of Community Development
Thomas Clark, Director of Public Works
Laura O'Grady, Hershey Public Library
Matthew Mandia, Director of Parks and Recreation
Terry Weinhold, Manager of Accounts Payable & Receivables
David Sassman, Hershey Fire Company
Lauren Zumbrun, Economic Development Manager
Matt Bonanno, HRG Engineer
Julie Echterling, Recorder

Public in Attendance:

The following were in attendance: Elvira Ebling, Charles Huth, Ben Kapenstein, Dale Holte, Elyse Rode, Jarrett West, Austin Crawford, Colton Leonard, Rich Gamble, and Rick Zmuda.

VISITOR/PUBLIC COMMENTS:

There were no public comments offered.

APPROVAL OF MEETING MINUTES:

Supervisor Engle made a motion to approve the minutes from the September 26, 2017 Board of Supervisors Public Meeting. Vice Chairwoman Cort seconded the motion. **Motion carried 4-0.**

NEW BUSINESS

PROMOTION OF OFFICER CLEMENTS TO SERGEANT:

Chief Warner stated in May of this year, Sergeant Terry Ferree was promoted to fill a vacant Lieutenant's position. On September 27th, 2017, Officer Anthony C. Clements was promoted to the rank of Sergeant. Clements is originally from the Hummelstown area, and was hired by the Police Department in 1999. He has been a K9 handler with DTPD since 2002, is one of the Department's instructors in the training areas of firearms, defensive tactics, use of force, and various methods of less than lethal use of force. Chairman Foley officially sworn Officer Anthony C. Clements in as Police Sergeant.

PFM PROPOSAL FOR FINANCIAL SERVICES FOR RECREATION CENTER:

Mr. Negley stated the Township is seeking financial advisory services in analyzing potential funding sources for the proposed new Recreation Center. PFM will perform an analysis to determine potential funding sources for this project. Among the options that will be examined, PFM will work with the Township's current financing team to explore debt financing for the project. The Scope is limited to high level options that the Township would have available to fund the project. The cost of this proposal will be an hourly fee not to exceed \$10,000.

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Supervisor Engle made a motion to approve the Township Manager executing an agreement from the PFM Group to provide professional and related financial advisory services for the proposed new Recreation Center. Chairman Foley seconded the motion. **Motion carried 3-1.**

SECURITY RELEASE – PLAT #1216 777 MIDDLETOWN ROAD:

Vice Chairwoman Cort made a motion to authorize the release of the remaining balance \$46,050.55 of the performance security held as S&T Bank Letter of Credit No. SB-003915 for Lot 2 of the Preliminary /Final Subdivision and Land Development Plan for 777 Middletown Road, Plat #1216. Chairman Foley seconded the motion. **Motion carried 4-0.**

SECURITY RELEASE PLAT #1254 – 515, 555 & 556 EAST CHOCOLATE AVE:

Chairman Foley made a motion authorizing the releasing of performance security in the amount of \$376,699.29, provided as CNB Bank Letter of Credit No. 1496 for the Preliminary Subdivision and Land Development Plan for 515, 555, and 565 East Chocolate Avenue and Final Subdivision and Land Development Plan for Phase 1 (Lot 1), Plat #1254. Supervisor Engle seconded the motion. **Motion carried 4-0.**

NEW YEAR'S EVE CELEBRATION – SQUARE OF HERSHEY:

Vice Chairwoman Cort made a motion approving the request to hold the New Year's Eve Celebration in the Square of Hershey on December 31, 2017, along with the associated road closings. Supervisor Engle seconded the motion. **Motion carried 4-0.**

ANNUAL PIAA CROSS COUNTRY CHAMPIONSHIPS:

Vice Chairwoman Cort made a motion to approve the request to close North Hockersville Road (SR2011) from Old West Chocolate Avenue to Hersheypark Drive from 7:00am to 4:00 p.m. on Saturday, November 4, 2017 for the Annual PIAA Cross Country Championships being held on the grounds of the Hershey Entertainment Complex. Chairman Foley seconded the motion. **Motion carried 4-0.**

ADVERTISE ORDINANCE NO. 553 CHAPTER 210 § 210-38 CHANGES:

Chief Warner stated during a resurfacing project on Cocoa Avenue, marked parking spaces were placed on the east and west sides of Cocoa Avenue from Brook Lane to Ridge Road. For pedestrian safety, it is proposed to start the parking restrictions further south on Cocoa Avenue from each of the intersections to increase the line of sight for the motorist, as well as the pedestrian. This modification will eliminate four current parking spaces in total, but will increase the safety for pedestrians crossing at these intersections. Discussion ensued.

Chairman Foley made a motion authorizing advertising an ordinance amending the Code of the Township of Derry (Ordinance No. 553) Chapter 210 § 210-38. Parking prohibited at all times in certain locations by amending parking restrictions on Cocoa Avenue just south of Brook Lane and Cocoa Avenue just south of Ridge Road as listed in the amended ordinance. Supervisor Engle seconded the motion. **Motion carried 4-0.**

CORRESPONDANCE BOARD/COMMITTEE INFORMATION:

Supervisor Moyer asked about the parking downtown. Chief spoke about the process and the issue of some parking in the cartway. The Board discussed options including hash marks for the cartway and HRG will look at it.

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Supervisor Engle spoke about the 2nd Roadway impact fee meeting, transportation meeting, and the crossing at the Escape Room. The Board discussed the crossing and spoke about lighting and marking the crossing. Vice Chairwoman Susan Cort spoke about the resident's letter asking if the 3 way stop intersection at Carter could be a 4-way stop. Chief Warner will review this request.

REPORTS:

Fire: Mr. Sassman spoke about fire prevention week and the Hershey Soup Cook Off.

Public Works: Mr. Clark spoke about wrapping up projects and getting ready for leave collections.

Library: Mrs. O'Grady spoke about the Friends of the Library week and an edible book contest.

Recreation: Mr. Mandia spoke about the meeting on the 16th about the Recreation Center, the 17th annual Halloween parade on October 17, and the Shank Park Halloween event on October 21.

Engineer: Mr. Bonanno spoke about the Stauffer's culvert and the final walk through for the parking lot. He acknowledged Ebersole for getting the parking lot done on time. Chairman Foley spoke about the remarkable transformation of the corner.

Community Development: Mr. Emerick spoke about the ordinance public hearings held earlier and stated they could be voted on in the November 14th meeting. He asked for permission to advertise the changes. The Board agreed. He spoke about the public hearing scheduled for November 9th at 6:00 p.m.

Economic Development

Ms. Zumbrun stated that Choctoberfest is this weekend and volunteers are needed.

Manager

Mr. Negley stated the next Board of Supervisor meeting is on Monday, October 23rd.

ACCOUNTS PAYABLE and PAYROLL:

Vice Chairwoman Cort made a motion to approve accounts payable in the amount of \$758,706.42 and payroll \$311,866. Supervisor Engle seconded the motion. **Motion carried 4-0.**

VISITOR/PUBLIC COMMENTS:

There were no public comments offered.

ADJOURNMENT:

Supervisor Engle made a motion to adjourn the meeting at 7:36 p.m. Chairman Foley seconded the motion. **Motion carried 4-0.**

SUBMITTED BY:

Justin C. Engle
Township Secretary