

TOWNSHIP OF DERRY
BOARD OF SUPERVISORS MEETING MINUTES
AUGUST 22, 2017

CALL TO ORDER

Chairman John W. Foley, Jr., called the August 22, 2017 Regular Meeting of the Township of Derry Board of Supervisors to order at 7:00 pm in the meeting room of the Township of Derry Municipal Complex, 600 Clearwater Road, Hershey, PA. He stated there was an executive session where land, legal and personnel issues were discussed. He advised that all public meetings are recorded for providing accurate notes. After the Pledge of Allegiance, a roll call was conducted.

IN ATTENDANCE:

SUPERVISORS

John W. Foley, Jr., Chairman
Susan Cort, Vice Chairwoman
Justin C. Engle, Secretary
Matthew A. Weir

ALSO PRESENT:

James Negley, Township Manager
Jill Henry, Assistant Township Manager
Jon A. Yost, Township Solicitor
Garth Warner, Chief of Police
Chuck Emerick, Director of Community Development
Thomas Clark, Director of Public Works
Laura O'Grady, Hershey Public Library
Matthew Mandia, Director of Parks and Recreation
Cheryl Lontz, Manager of Payroll & Employees
David Sassman, Hershey Fire Company
Lauren Zumbrun, Economic Development Manager
Eric Stumpf, HRG
Julie Echterling, Recorder

Public in Attendance:

The following were in attendance: Elvira Ebling, Charles Huth, Rich Gamble, Rodney Sonderman, Corey Bray, Megan Keaton, Carolyn Stoner, Marvin Smith, Jennifer Feldser, and Jeffery Miller.

VISITOR/PUBLIC COMMENTS:

There were no public comments offered.

APPROVAL OF MEETING MINUTES:

Vice Chairwoman Cort made a motion to approve the minutes from the August 8, 2017 Board of Supervisors 6:00 pm Public Hearing. Supervisor Weir seconded the motion. **Motion carried 4-0.**
Supervisor Engle made a motion to approve the minutes from the August 8, 2017 Board of Supervisors 6:15 pm Public Hearing. Supervisor Weir seconded the motion. **Motion carried 4-0.**
Supervisor Weir made a motion to approve the minutes from the August 8, 2017 Board of Supervisors Meeting. Supervisor Engle seconded the motion. **Motion carried 4-0.**

NEW BUSINESS

UNIVERSITY TECHNOLOGY CENTER AND HEALING GARDEN INFILL -PLAT #1274:

Mr. Emerick stated the plan was approved in May. They propose to change the plan from two floors to three floors for a total of 28,140 square feet. This change resulted in a net loss of 23 standard parking spaces. He noted the proposed plan doesn't increase the site impervious area and associated stormwater runoff from the site. These modifications were informally presented to the Planning Commission and no one was in opposition to the adjustment prior to recording.

Supervisor Engle made a motion to approve the proposed alterations to the Revised Preliminary/Final Land Development Plan for the Pennsylvania State University Milton S. Hershey Medical Center University Technology Center and Healing Garden Infill, Plat #1274. Vice Chairwoman Cort seconded the motion. **Motion carried 4-0.**

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RESOLUTION 1516 – IMPACT FEE ADVISORY COMMITTEE:

Mr. Emerick spoke about the steps for establishing a Roadway Impact Fee program for the Township. This type of program is authorized by the Municipalities Planning Code, pursuant to Act 209 of 1990. This resolution enables the creation of a Roadway Impact Fee Advisory Committee; authorizes staff to prepare and publicly advertise the Notice of Intention to Adopt an Impact Fee Ordinance; establishes the interim impact fee of \$1,000 per peak hour trip; and defines the general study area of the Township. There would be 7 to 10 members on the committee. He discussed the 18-month time in which to refund or keep the monies collected for this fee. Discussion ensued.

Supervisor Engle made a motion to adopt Resolution 1516 establishing an Impact Fee Advisory Committee and authorize the preparation and public advertisement of Derry Township's notice of intention to adopt an impact fee ordinance. Supervisor Weir seconded the motion. **Motion carried 4-0.**

RESOLUTION 1513 – UPDATE JOB DESCRIPTIONS:

Vice Chairwoman Cort made a motion to adopt Resolution 1513, updating job descriptions for the Township of Derry. Chairman Foley seconded the motion. **Motion carried 4-0.**

ORDINANCE 694 – PARKING RESTRICTIONS -EAST CHOCOLATE AVENUE:

Chief Warner discussed the proposed changes for extending parking from 15 minutes to 2 hours for certain locations which coincide with the PennDOT signal permit. Angled parking spaces along the north side of East Chocolate Avenue would be established. The revised signal permit is for the signal at Chocolate Avenue and Park Avenue/Cocoa Avenue.

Vice Chairwoman Cort made a motion to approve Ordinance No. 694 amending the Code of the Township of Derry (Ordinance No. 553), Chapter 210, Section 210-41, parking time limited in certain locations certain days and hours, by revising a timed parking restriction on the north side of East Chocolate Avenue east of North Cocoa Avenue from a 15-minute restriction to a 2-hour restriction. Chairman Foley seconded the motion. **Motion carried 4-0.**

REQUESTS-DAUPHIN COUNTY LOCAL SHARE MUNICIPAL GRANT PROGRAM:

Ms. Zumbrun discussed the process of applying for funding through the Dauphin County Local Share Municipal Grant program. She stated there are two organizations making presentations this year.

Mr. Sonderman, Hershey Volunteer Fire Company is making a request for \$300,000 this year. He stated this is the fourth year of a five-year annual request. He stated they are asking for this amount because in prior years they didn't receive the full amount requested.

Mrs. Feldser, Hershey Area Playhouse, stated she is requesting \$78,594 for technology upgrades for their playhouse. She spoke about their dated equipment and how they would like to update this equipment so they can provide quality productions.

RESOLUTION 1517 & 1518 SUPPORTING ORGANIZATIONS FOR GRANTS

Chairman Foley made a motion to adopt Resolution No. 1517, a resolution sponsoring and supporting the Township of Derry and the Hershey Volunteer Fire Company's Fire Station Construction Debt Reduction for submission to the Dauphin County Local Share Municipal Grant Program as Priority Number One; and Resolution No. 1518, a resolution sponsoring and supporting the Township of Derry and the Hershey Area Playhouse for their Technology Upgrade project for submission to the Dauphin

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County Local Share Municipal Grant Program as Priority Number Two. Supervisor Engle seconded the motion. **Motion carried 4-0.**

PERFORMANCE SECURITY – MASCALUS PROPOERTY – PLAT #1269:

Chairman Foley made a motion to authorizes the release of \$190,161.12 from the performance security provided in the form of Bryn Mawr Trust Company Letter of Credit No. 969 for the Preliminary/Final Subdivision and Land Development Plan for Muscalus Property, Plat #1269, resulting in a new balance of \$165,756.75. Supervisor Engle seconded the motion. **Motion carried 4-0.**

ANNUAL ANTIQUE AUTOMOBILE CLUB OF AMERICA EVENT-OCTOBER 7, 2017:

Supervisor Weir made a motion to approve the request to close N. Hockersville Rd. (SR2011) from Old West Chocolate Ave. to Hersheypark Dr. from 2300 hrs. on Friday, October 6, 2017 to 1700 hrs. on Saturday, October 7, 2017 for the Annual Antique Automobile Club of America (AACCA) Fall Meet being held on the grounds of the Hershey Entertainment Complex. Vice Chairwoman Cort seconded the motion. **Motion carried 4-0**

TRICK OR TREAT NIGHT FOR THURSDAY, OCTOBER 26, 2017:

Supervisor Engle made a motion to establish Thursday, October 26, 2017 between the hours of 6:00 pm and 8:00 pm as the date and time for the Halloween Trick or Treat activities for Derry Township. Supervisor Weir seconded the motion. **Motion carried 4-0**

CORRESPONDANCE BOARD/COMMITTEE INFORMATION:

Supervisor Weir attended a stormwater meeting. Vice Chairwoman Cort attended the Park and Recreation meeting, Downtown Hershey Association meeting, and went on a tour of the West Hershey Plant.

REPORTS:

Fire

Mr. Sassman spoke about the August 14th rescue. He spoke about the Dauphin county 911 system going down and how the Fire Company responded.

Public Works

Mr. Clark spoke about the Glen Acres situation and the process to fix the situation.

Library

Mrs. OGrady spoke about the Eclipse view party at the Library.

Recreation

Mr. Mandia thanked Public Works for their help in ChocolateTown Park. He stated he will be scheduling pre-bid meetings for the trail repairs at Bullfrog Valley. He spoke about the Ballard analysis, which he should have a draft at the end of August.

Engineer

Mr. Stump spoke about the progress on the West Caracas project.

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Economic Development

Ms. Zumbrun will provide an update on the Bike Share program at the next meeting. Back-in angled parking spaces will be going in on Chocolate Avenue Wednesday night into Thursday. She discussed the Greater Hershey Regional Transportation Plan. HRGø ballpark cost for the study is \$150k; however, \$60k of this will be covered through work associated with the Roadway Impact Fee. She asked to move forward with the one-page request for \$90,000, with \$60,000 as matching funds. She would like to submit the application with a match noted as öpendingö, to be confirmed by the Board later. She discussed the Transportation Alternatives Set-Aside Program (TA Set-Aside) for phase 2 of the streetscape project downtown, which may include the remaining crosswalks on Caracas Avenue and sidewalk improvements on Chocolate Avenue between Valley and Cocoa. The program funds construction at 100% and the Township is responsible for engineering costs. She will work to determine the eligibility and competitiveness of this project and if it appears to be a good fit, the Board will need to act at their next meeting.

Community Development

Mr. Emerick asked to schedule the public hearing for the zoning ordinance updates and design standards for October 10th at 5:30 pm.

ACCOUNTS PAYABLE and PAYROLL:

Vice Chairwoman Cort made a motion to approve accounts payable in the amount of \$670,893.23 and payroll of \$379,284.09. Supervisor Weir seconded the motion. **Motion carried 4-0.**

VISITOR/PUBLIC COMMENTS:

There were no comments offered.

ADJOURNMENT:

Supervisor Weir made a motion to adjourn the meeting at 7:43 pm. Supervisor Engle seconded the motion. **Motion carried 4-0.**

SUBMITTED BY:

Justin C. Engle
Township Secretary

Julie Echterling
Recorder