

TOWNSHIP OF DERRY
BOARD OF SUPERVISORS MEETING MINUTES
JULY 11, 2017

CALL TO ORDER

Chairman John W. Foley, Jr., called the July 11, 2017 Regular Meeting of the Township of Derry Board of Supervisors to order at 7:04 pm in the meeting room of the Township of Derry Municipal Complex, 600 Clearwater Road, Hershey, PA. He stated there was an executive session where land, legal and personnel issues were discussed. He advised that all public meetings are recorded for providing accurate notes. After the Pledge of Allegiance, a roll call was conducted.

IN ATTENDANCE:

SUPERVISORS

John W. Foley, Jr., Chairman
Susan M. Cort, Vice Chairman
Justin C. Engle, Secretary
Matthew A. Weir
Marc A. Moyer

ALSO PRESENT:

James Negley, Township Manager
Jill Henry, Assistant Township Manager
Jon A. Yost, Township Solicitor
Garth Warner, Chief of Police
Brandon Williams, Assistant Director of Community Development
Thomas Clark, Director of Public Works
Laura O'Grady, Hershey Public Library
Matthew Mandia, Director of Parks and Recreation
Terry Weinhold, Manager of Accounts Payable & Receivables
David Sassaman, Hershey Fire Company
Lauren Zumbrun, Economic Development Manager
Matt Bonanno, HRG
Chris Brown, Derck & Edson
Julie Echterling, Recorder

Public in Attendance:

The following were in attendance: Elvira Ebling, Charles Huth, Rich Gamble, J. Confer, Rebecca Sweigart, Kate Clark, Deb Clark, Rosemary Fenyves, David Fenyves, Christine Drexler, and Judy Woodring.

VISITOR/PUBLIC COMMENTS:

There were no public comments offered.

APPROVAL OF MEETING MINUTES:

Vice Chairwoman Cort made a motion to approve the minutes from the June 27, 2017 Board of Supervisors Public Meeting. Supervisor Weir seconded the motion. **Motion carried 5-0.**

Supervisor Engle made a motion to approve the minutes from the June 27, 2017 Board of Supervisors Meeting. Vice Chairwoman Cort seconded the motion. **Motion carried 5-0.**

NEW BUSINESS

EMPLOYEE RECOGNITION:

Retirement Award:

The Board recognized Mrs. Barbara Ellis for her years of service in the Library. She was presented a plaque in honor of her 15 years of service. She thanked everyone for their support.

Employee Performance Awards:

Detective Matthew Dotts, Police Department ó Police Chief Warner spoke about his dedication, his working with internet fraud and working with other agencies.

Rosemary Fenyves, Library ó Mrs. O'Grady spoke about her working with programs, going the extra mile and her personality in the Library.

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Kate Clark, Parks & Recreation ó Mr. Mandia spoke about her friendly spirit at the front desk of the Recreation Center and how she is a team player.

Gary Wagner, Public Works ó Mr. Clark spoke about his 30 years of serving in Public Works. He spoke about how he makes the mulch and being a crew leader.

Marisa Weldon, Community Development/Administration ó Mrs. Henry spoke about her dedication and how she helps wherever there is a need.

Joel Confer, Hershey Volunteer Fire Company ó Mr. Sassman spoke about his passion for firefighting and him being the most active firefighter.

Employee Service Awards

The following employees were recognized for their years of service:

5 Years of Service

Cassandra Haldeman ó Library

Michael McCormick ó Police

David Ceresini ó Public Works

Brandon Williams ó Community Development

15 Years of Service

Department Dale Nelson ó Police

Dennis Shearer ó Police

Marisa Weldon ó Community Development/Administration

20 Years of Service

Amy Clemson ó Parks & Recreation

25 Years of Service

Jan DeAngelis ó Parks & Recreation

Brian Grubb ó Police

Terry Ferree ó Police

30 Years of Service

Peter Shearer ó Library

REVISIONS TO REDEVELOPMENT PROJECT -WEST CHOCOLATE AVE. & RIDGE RD.:

Mr. Williams stated in March, the Board approved the building design for a one-story, multi-tenant retail building and a three-story, mixed-use retail/residential building (commonly referred to as the "Post Office tract.") The developer also proposed a three-level parking structure at the rear of the subject property; however, this structure was not subject to review by the Board. The developer is now proposing three one-story commercial buildings containing a mix of retail, office, and restaurant uses, and a two-level parking structure. The developer is proposing brick and stone materials that are consistent with the existing architecture in the Downtown and has designed the materials to the color palettes required by the Design Standards. He stated the Derry Township Downtown Core Design Board made a Recommendation of Appropriateness for the proposal, including the recommended approval of the requested modifications of the minimum design criteria at their June meeting. Supervisor Moyer asked if the parking garage could be expanded in the future. Supervisor Engle and Mr. Williams stated they don't believe they will expand it.

Vice Chairwoman Cort made a motion to approve the changes to the design of the structures and site layout for the redevelopment project at the northeast corner of the intersection of West Chocolate Avenue and Ridge Road, as proposed by Hershey DTC, LP. It is further moved that the following modifications of the minimum design criteria in the Downtown Core Design Standards are approved:

1. From Section 89-12.C.(2) regarding the requirement that all new buildings shall be a minimum of 2 stories or shall contain a minimum height of 35' when located along Chocolate Avenue.
2. From Section 89-12.B.(2) regarding permitted building materials.

Supervisor Weir seconded the motion. **Motion carried 5-0.**

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ORDINANCE 609 - GENERAL OBLIGATION NOTE, SERIES OF 2017 FOR THE WEST CARACAS AVENUE PUBLIC PARKING LOT PROJECT:

Mr. Lou Verdelli, RBC Capital Markets, spoke about the need for funds to purchase, engineer and construct the new parking lot for the Caracas Avenue Parking Project. The bid for \$550,000 went out to 20 banks and three responded. The best rate for the bank loan, line of credit, was First National Bank with a fixed rate of 2.78% for 10 years. He stated the cost of issuance is \$24,500. The first payment would be scheduled for November and is based on what is drawn down. He stated if the Board approves the ordinance today the settlement will be on August 11th.

Vice Chairwoman Cort made a motion to approve Ordinance 609 for the general obligation note, series of 2017 for the West Caracas Avenue Public Parking Lot Project. Chairman Foley seconded the motion. **Motion carried 5-0.**

2017 BEN & TIM DAY 5K RACE – AUGUST 26TH STARTING AT 9:00AM:

Chairman Foley made a motion to approve the request to conduct the 2017 Ben & Tim Day 5K race on Saturday, August 26, 2017 starting at 9:00am over various Township roadways on a route approved by the Derry Township Police Department. Vice Chairwoman Cort seconded the motion. **Motion carried 5-0.**

CORRESPONDANCE BOARD/COMMITTEE INFORMATION:

Vice Chairwoman Cort spoke about attending the People Movers luncheon. She thanked the Hershey Fire Company for their assistance with the fire during the fireworks display. Supervisor Moyer stated Mr. Negley has provided a draft of the 5-year Capital plan and thanked him. He believes Mr. Negley and Cheryl should visit with the department heads to prioritize their needs and have the Board review the plan once this is completed.

REPORTS:

Fire

Mr. Sassaman stated there were 63 incidents in June, with 350 alarms through June 30th. He stated the annual fund drive went out last week. He spoke about an incident where firefighter Sonderman was at a church event where someone suffered a medical issue and was able to have a pulse on the patient as the ambulance arrived.

Library

Mrs. O'Grady stated 81,000 minutes have been read so far, this summer by readers.

Recreation

Mr. Mandia spoke about working with Ballard closely on the cost analysis for the proposed Community Center and he hopes to have it by early August

Planner

Supervisor Engle thanked Mr. Brown for his work on the downtown project. He spoke about the residents wanting multi-story buildings and spoke about the revised design. Mr. Brown spoke about trying to get the best design for the buildings while protecting the views.

Engineer

Mr. Bonanno stated the schedule for the Caracas Project includes a start date of July 24th with a completion date in October, weather permitting. He stated the Oakmont Crossing is completed and looks good. The Board spoke about the crossing and positive comments received already.

ACCOUNTS PAYABLE and PAYROLL:

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Supervisor Weir made a motion to approve accounts payable in the amount of \$260,755.64 and a Payroll of \$374,903.04. Supervisor Engle seconded the motion. **Motion carried 5-0.**

VISITOR/PUBLIC COMMENTS:

There were no comments offered.

ADJOURNMENT:

Supervisor Weir made a motion to adjourn the meeting at 7:51 pm. Supervisor Engle seconded the motion. **Motion carried 5-0.**

SUBMITTED BY:

Justin C. Engle
Township Secretary

Julie Echterling
Recorder