

**DERRY TOWNSHIP DESIGN ADVISORY BOARD
MEETING MINUTES
November 28, 2016**

The meeting of the Derry Township Design Advisory Board was called to order at 6:00 p.m. by Chairwoman Pam Moore in the Meeting Room of the Derry Township Municipal Complex, 600 Clearwater Road, Hershey, PA.

ROLL CALL

Members Present: Pam Moore, Chairwoman; Jennifer Harnden, Vice Chairwoman; Susan Cort, Secretary (*arrived at 6:03 p.m.*); Brian O'Day; Joyce St. John

Member Absent: Ted Herman

Also Present: Brandon Williams, Assistant Director of Community Development; Jenelle Stumpf, Community Development Secretary

Public registering attendance: Stephen Hinkle, The Hershey Company; Mark Simpson, COR Construction

APPROVAL OF MINUTES

On a motion made by Vice Chairwoman Harnden, seconded by Member St. John, and a unanimous vote, the minutes from the October 24, 2016 meeting were approved as presented.

OLD BUSINESS

None.

NEW BUSINESS

A. Consideration of second floor super structure demolition at 19 East Chocolate Avenue (The Hershey Company; DAB #382)

Brandon Williams reported that the area to be demolished contains 2,800 square feet. There will be very little change to the appearance of the building, and no additional features are being proposed. Township staff and Derck & Edson (the Township's planning consultant) recommend approval of the proposal.

Motion

Member St. John made a motion that the Design Advisory Board issue a Recommendation of Appropriateness for the proposal as presented. Vice Chairwoman Harnden seconded the motion, which was passed unanimously.

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OTHER BUSINESS

None.

ADJOURNMENT

The meeting adjourned at 6:02 p.m.

Chairwoman