

TOWNSHIP OF DERRY
BOARD OF SUPERVISORS MEETING MINUTES
DECEMBER 6, 2016

CALL TO ORDER

Chairman Marc A. Moyer called the December 6, 2016, regular meeting of the Township of Derry Board of Supervisors to order at 7:00 p.m. in the meeting room of the Township of Derry Municipal Complex, 600 Clearwater Road, Hershey, PA. There was an executive session prior to the meeting to discuss legal issues. He advised that all public meetings are recorded for providing accurate notes. After the Pledge of Allegiance, a roll call was conducted.

IN ATTENDANCE:

SUPERVISORS

Marc A. Moyer, Chairman
John W. Foley, Jr., Vice Chairman
Justin C. Engle, Secretary
Matthew A. Weir
Susan M. Cort

ALSO PRESENT:

James N Negley, Township Manager
Jill Henry, Assistant Township Manager
Jon A. Yost, Township Solicitor
Chuck Emerick, Director of Community Development
Lauren Zumbrun, Economic Development Manager
Thomas Clark, Director of Public Works
Garth Warner, Chief of Police
Matthew Mandia, Director of Parks and Recreation
Barbara Ellis, Hershey Public Library
Terry Weinhold, Manager of Accounts Payable/Receivables
Cheryl Lontz, Manager of Payroll and Employees
Matt Bonanno, HRG Engineer
Julie Echterling, Recorder

Public in Attendance:

The following were in attendance: Charles Huth and Rich Gamble.

VISITOR/PUBLIC COMMENTS:

There were no visitor/public comments.

APPROVAL OF MEETING MINUTES:

Supervisor Weir made a motion to approve the minutes from the November 15, 2016 Board of Supervisors Budget Hearing. Supervisor Cort seconded the motion. **Motion carried 5-0.** Vice Chairman Foley made a motion to approve the minutes from the November 22, 2016 Board of Supervisors Public Meeting. Chairman Moyer seconded the motion. **Motion carried 5-0.**

NEW BUSINESS:

RESOLUTION NO. 1492 & 1493 - 2017 BUDGET AND REAL ESTATE TAXES FOR 2017:

Mr. Negley stated the 2017 proposed budget has been on display since November 11, 2016. The projected revenues are \$25,502,780 with expenditures of \$23,508,501. The 2017 budget proposes a tax increase of .5415 mills for the Capital Projects fund based on the recommendation of Public Financial Management (PFM). The proposed budget includes no tax increases for the General Fund. He stated this is the first tax increase in 20 years. He stated that there was a tax decrease in 2002. He explained the two budgets with the General Fund for the operations of the Township and the Capital budget which houses the debt of the Township. He spoke about the increases in healthcare, wages, and pension costs. He spoke about how the General Funds have been used to pay the Capital shortfalls each year. He spoke about the growth of the

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Township in the last 10 years with only three full-time employees being added. He spoke about the staff and their dedication and hard work on the budget and he believes that they deserve credit for a job well done.

Chairman Moyer stated that is he is concerned with the tax increase and doesn't take it lightly. He spoke about the consultants and the tools they have provided for staff to use to help the Board with the vision and expectations for the future.

Supervisor Cort stated that no one wants to see a tax increase and she believes this tax increase will put the Township in a stronger position for the future. She spoke about the quality of life enjoyed in the Township and the number of services available to the residents.

Vice Chairman Foley stated no one wants to see a tax increase. There hasn't been a tax increase in 20 years and this is a modest increase. He stated the Township went through a lot of steps to arrive at this increase.

Supervisor Engle spoke about the debt and the Capital projects for the Township. He spoke about the tools provided by the PFM and the goal of multi-year budgeting. He spoke about the ICDA and the refinancing they are working on to reduce the amount the Township guarantees by shifting it to the HE&R hopefully by the end of the year. Mr. Negley stated the action by the ICDA will have a direct impact on the financial situation for the Township.

Vice Chairman Foley made a motion to adopt Resolution No. 1492, a resolution of the Township of Derry, appropriating specific sums to be required for specific purposes of the municipal government as herein set forth in the total amount of \$23,508,501 for the year 2017. Supervisor Engle seconded the motion.

Motion carried 5-0.

Vice Chairman Foley made a motion to adopt Resolution No. 1493, a resolution of the Township of Derry, fixing the tax rate for the year 2017. Supervisor Weir seconded the motion. **Motion carried 5-0.**

BOARD/COMMITTEE INFORMATION

Supervisor Cort thanked everyone for their support for the MDA lockup. She spoke about the tree lighting and thanked those involved. Supervisor Weir spoke about the upcoming Stormwater meeting to be held on December 15th at 6:00 p.m. at the Library.

REPORTS:

<u>Police</u>	Chief Warner announced that Sergeant Greg Day was promoted within the Dauphin County Crisis Response Team. He spoke about how the FBI reached out to the Derry Township Police Department about a cyber task force. He spoke about Officer Dotts serving on the task force representing Derry Township and the advantages in this arrangement.
<u>Public Works</u>	Mr. Clark spoke about leaf collection with two trucks collecting leaves this week. He spoke about the repairs for the underpass lights and working with PPL.
<u>Engineer</u>	The Board asked Mr. Bonanno to provide an update on the crosswalk at Wood Road and the easements for Middletown Road. He stated he would provide an update in January.

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<u>Economic Development</u>	Ms. Zumbrun stated the Downtown Hershey Association will be meeting on Monday night and all are welcome.
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Ms. Zumbrun was notified that Derry Township was not awarded the grant monies for the Streetscape Plan. She will follow-up and find out the reasoning for the decision. Chairman Moyer expressed concern about the plan with the tax increase. He stated they need to look at the potential for an austerity program and take a closer look at the plans. Ms. Zumbrun spoke about the timeline and planning process for this plan in addition to the Stauffer Church Road and the Route 322 improvements. Supervisor Engle spoke about the resident survey and spoke about the concerns for this area.

Ms. Zumbrun showed the Board a sketch concept for a plan downtown. She spoke about the focus on the properties as they develop ChocolateTown East. She went over the conceptual plan and features. She stated the Downtown Hershey Association will be leading the effort and will be providing updates to the Board. She encouraged the public to provide input on the plan.

ACCOUNTS PAYABLE and PAYROLL:

Vice Chairman Foley made a motion to approve accounts payable in the amount of \$872,933.99 and Payroll of \$329,145.00. Supervisor Cort seconded the motion. **Motion carried 5-0.**

VISITOR/PUBLIC COMMENTS:

There were no visitor/public comments offered.

ADJOURNMENT:

Vice Chairman Foley made a motion to adjourn the meeting at 7:39 p.m. Supervisor Weir seconded the motion. **Motion carried 5-0.**

SUBMITTED BY:

Justin C. Engle
Township Secretary

Julie Echterling
Recorder