

**TOWNSHIP OF DERRY**  
**BOARD OF SUPERVISORS MEETING MINUTES**  
**JULY 26, 2016**

**CALL TO ORDER**

Chairman Marc A. Moyer called the July 26, 2016, regular meeting of the Township of Derry Board of Supervisors to order at 7:00 pm in the meeting room of the Township of Derry Municipal Complex, 600 Clearwater Road, Hershey, PA. He advised that all public meetings are recorded for the purpose of providing accurate notes. He announced the Board of Supervisors met in executive session to discuss legal and land issues before the meeting. After the pledge of Allegiance, a roll call was conducted.

**IN ATTENDANCE:**

**SUPERVISORS**

Marc A. Moyer, Chairman  
John W. Foley, Jr., Vice Chairman  
Justin C. Engle, Secretary  
Matthew A. Weir  
Susan M. Cort

**ALSO PRESENT:**

Jill Henry, Assistant Manager  
Jon A. Yost, Township Solicitor  
Chuck Emerick, Director of Community Development  
Lauren Zumbrun, Economic Development Manager  
Thomas Clark, Director of Public Works  
Garth Warner, Chief of Police  
Cheryl Lontz, Manager of Payroll & Employee  
Bob DiLello, Hershey Volunteer Fire Company  
Barbara Ellis, Hershey Public Library  
Matt Bonanno, HRG Engineer  
Julie Echterling, Recorder

**Public in Attendance:**

The following were in attendance: Elvira Ebling, Charles Huth, Rodney Sonderman, Steve Rears, Steve Libhart, and Lonnie Daniel.

**VISITOR/PUBLIC COMMENTS:**

There were no visitor/public comments offered.

**APPROVAL OF MEETING MINUTES:**

Supervisor Engle made a motion to approve the minutes from the July 12, 2016 Board of Supervisors Public Hearing. Supervisor Cort seconded the motion. **Motion carried 5-0.**

Supervisor Weir made a motion to approve the minutes from the July 12, 2016 Board of Supervisors meeting. Vice Chairman Foley seconded the motion. **Motion carried 5-0.**

**NEW BUSINESS:**

**INSURANCE SERVICE OFFICE SCORE BY HERSHEY VOLUNTEER FIRE DEPARTMENT**

Deputy Chief Rodney Sonderman spoke about the Insurance Service Office review of the Hershey Volunteer Fire Department. He stated the review is conducted every 10 years. He spoke about how the review is conducted including reviewing 911 dispatch, equipment, staffing, training, water supply and other such items. They received a score of four. He stated the national average is 6-7 with one being the best. He stated he was pleased with the results and will continue to work on improving the score.

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**PRESENTATION OF CERTIFICATE: DIRECTOR & EMERGENCY MANAGEMENT COORDINATOR OF DAUPHIN COUNTY DEPARTMENT OF PUBLIC SAFETY:**

Mr. Libhart, Director and Emergency Management Coordinator, Dauphin County, spoke about the levels of training available to Emergency Coordinators. He stated there are basic, advanced and professional certifications. He stated to obtain the Professional Certification requires 300 hours of online and classroom instruction. He stated in Dauphin County there are only two individuals who have achieved this certification. He presented Sergeant Steven J. Beard, Police Department, the Pennsylvania Emergency Management Local Municipal Professional Certification.

**CONDITIONAL USE REQUEST NO. 2016-01- ESCAPE ROOM HERSHEY:**

Mr. Emerick discussed the Conditional Use Request 2016-01 hearing for the Escape Room Hershey held on July 12<sup>th</sup>. He stated if there were no objections or questions he recommends the request be adopted.

Vice Chairman Foley made a motion to adopt Conditional Use Request No. 2016-01 for Escape Room Hershey. Chairman Moyer seconded the motion. **Motion carried 5-0.**

**SECURITY RELEASE: HERSHEY LODGE NATATORIUM REPLACEMENT, PLAT NO 1242**

Vice Chairman Foley made a motion to release \$249,655.98 from the performance security held as M&T Bank Letter of Credit No. SB1821620001 for the Preliminary/Final Land Development Plan for the Hershey Lodge Natatorium Replacement, Plat #1242, resulting in a new balance of \$27,739.55. Supervisor Cort seconded the motion. **Motion carried 5-0.**

**RESOLUTION NO. 1474: CHOCOLATE AVE STREETScape IMPROVEMENT PROJECT:**

Mrs. Zumbrun discussed the application submitted to the PennDOT's Multimodal Transportation Fund program for the Chocolate Avenue Streetscape improvement project in December. She stated the Commonwealth Financing Authority has a similar program and she would like to submit an application for the project. The requested amount would be \$1,706,890. There is a required 30% match (\$731,526). She would like to submit an application with Dauphin County Infrastructure Bank to cover the match. Discussion ensued.

Supervisor Cort made a motion to adopt Resolution No. 1474 authorizing the submission of an application to the Commonwealth Financing Authority's Multimodal Transportation Fund Program requesting \$1,706,890 and authorizing the Chairman and Secretary to execute the document. Vice Chairman Foley seconded the motion. **Motion carried 5-0.**

**RECYCLING DEVELOPMENT AND IMPLEMENTATION GRANT:**

Mrs. Zumbrun discussed the grant of \$240,345 awarded to the Township through the Pennsylvania Department of Environmental Protection's Municipal Recycling Grants Program. These monies are for an industrial tub grinder. The 10% match of \$31,105 has been budgeted.

Supervisor Weir made a motion to accept Act 101, Section 902 Recycling Development and Implementation grant in the amount of \$240,345.00 from the Pennsylvania Department of Environmental Protection. Vice Chairman Foley seconded the motion. **Motion carried 5-0.**

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**APPOINTMENT A MEMBER TO THE BOARD OF LIBRARY DIRECTORS:**

Mrs. Henry stated Dr. Carter resigned from the Board of Library Directors and a new member needs to be appointed for an unexpired term. The Board was asked to fill out ballot and vote for either William Ecenbarger or Julie Webb. Mrs. Henry counted the ballots and Mr. William Ecenbarger was appointed as the new member of the Board of Library Directors.

**2017 DAUPHIN COUNTY GYPSY MOTH SUPPRESSION PROGRAM:**

Mr. Emerick discussed the annual Gypsy Moth Suppression Program offered through Dauphin County. He stated in the past 18 years, it has been used twice by residents. The program is offered to the residents to participate with the Township helping fund the cost with the residents.

Supervisor Weir made a motion to notify Dauphin County Conservation District of the Township's intention to participate in the Dauphin County Gypsy Moth Suppression Program for the year 2017. Chairman Moyer seconded the motion. **Motion carried 5-0.**

**CORRESPONDENCE BOARD/COMMITTEE INFORMATION:**

Ms. Cort spoke about the wonder picnic last week for the Townies and thanked everyone involved. She attended a Design Advisory Board meeting last night. Supervisor Weir spoke about the Authority meeting last night with them working on solid waste management with composting, energy options and installing a new billing system. He invited the public to attend the public meeting on storm water on August 15<sup>th</sup> at 6 p.m. at the Library.

Supervisor Engle asked about crosswalk plans that were tabled last month. Mrs. Henry stated Eric Stumpf was on vacation and it would be on the agenda next meeting. The Board asked HRG to break out the options and costs of the projects and potentially trimming the costs of the project. Mr. Bonanno stated they would break out the costs with value engineering.

**REPORTS:**

Police

Chief Warner spoke about the support they have received from the public recently. He spoke about the positive ticket program to encourage positive reinforcement with kids. He stated National night out is August 2<sup>nd</sup> from 5-8pm.

Fire

Mr. DiLello thanked Mr. Sonderman for the presentation and his work with the review. He spoke about helping with National Night Out event.

Public Works

Mr. Clark stated later this week they will be paving the areas in the village and Palmdale. He thanked Mrs. Zumbrun for her work on the grant to obtain the grinder. He was able to sell the old one and obtain \$19,250 for the 23-year-old grinder. He asked about a dead end street, Fairway, of abandoning the street which would revert back to the property owner. Discussion ensued. Chairman Moyer asked Mr. Emerick to draft a memo on what the implications are of doing this to both the Township and the property owner.

Library

Mrs. Ellis thanked the Board for the new appointment to the Library Board. She publicly thanked Dr. Carter for serving and being a part of the Board over the years. She discussed the upcoming book sale on August 6-11<sup>th</sup>.

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Engineer Mr. Bonanno stated the pipes are in for Locust and Java and they are working on the sidewalks before paving takes place. He stated the berm was installed at the school district. He did look at the issue at Locust and an additional pipe needs to be installed and he is waiting to hear back from the County and then he will get a price.

Community Development Mr. Emerick is incorporating comments into the draft zoning ordinance. He is hoping to have the public hearing on October 25<sup>th</sup>. He stated Community Champions has collected \$1,000 in registration fees for the Township. He spoke about some court cases which he had updated the Board on. He stated the public hearing for the official map will be August 9<sup>th</sup>.

Economic Development Mrs. Zumbrun is managing the Township sponsorship requests for local share applications which are due September 1<sup>st</sup>. She stated the applicants will be making presentations at the August 23<sup>rd</sup> meeting.

**ACCOUNTS PAYABLE and PAYROLL:**

Supervisor Engle made a motion to approve accounts payable in the amount of \$1,252,362.20 and Payroll of \$386,357.19. Vice Chairman Foley seconded the motion. **Motion carried 5-0.**

**VISITOR/PUBLIC COMMENTS:**

Mr. Dave Weaver, 1163 Callaway Court, he stated the original design of the crosswalk includes curbing and ADA accessibility. He thinks the plan could be reduced and match the rest of the trail with asphalt.

**ADJOURNMENT:**

Vice Chairman Foley made a motion to adjourn the meeting at 7:48 pm. Supervisor Engle seconded the motion. **Motion carried 5-0.**

**SUBMITTED BY:**

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Justin C. Engle  
Township Secretary

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Julie Echterling  
Recorder