

**TOWNSHIP OF DERRY**  
**BOARD OF SUPERVISORS MEETING MINUTES**  
**MARCH 8, 2016**

**CALL TO ORDER**

Chairman Marc A. Moyer called the March 8, 2016, regular meeting of the Township of Derry Board of Supervisors to order at 7:00 pm in the meeting room of the Township of Derry Municipal Complex, 600 Clearwater Road, Hershey, PA. He advised that all public meetings are recorded for the purpose of providing accurate notes. He announced the Board of Supervisors met in executive session to discuss land, legal, and personnel issues before the meeting. After the pledge of Allegiance, a roll call was conducted.

**IN ATTENDANCE:**

**SUPERVISORS**

Marc A. Moyer, Chairman  
John W. Foley, Jr., Vice Chairman  
Justin C. Engle, Secretary  
Matthew A. Weir  
Susan Cort

**ALSO PRESENT:**

James Negley, Township Manager  
Jill Henry, Assistant Manager  
Chuck Emerick, Director of Community Development  
Garth Warner, Chief of Police  
Thomas Clark, Director of Public Works  
Matt Mandia, Assistant Director of Parks and Recreation  
Bob DiLello, Hershey Volunteer Fire Company  
Lauren Zumbun, Economic Development Manager  
Cheryl Lontz, Manager of Payroll and Employees  
Barbara Ellis, Director of Hershey Public Library  
Matt Bonanno, HRG Engineer  
Chris Brown, Planner  
Jon A. Yost, Township Solicitor  
Julie Echterling, Recorder

**Public in Attendance:**

The following were in attendance: Elvira Ebling, Patricia Boyle, Alana Boyle, Rich Gamble, and Dale Hotemill.

**VISITOR/PUBLIC COMMENTS:**

There were no public comments.

**APPROVAL OF MEETING NOTES:**

Supervisor Engle made a motion to approve the minutes from the February 22, 2016 Board of Supervisors meeting. Vice Chairman Foley seconded the motion. **Motion carried 5-0.**

**NEW BUSINESS**

**ADMINISTRING OATH OF OFFICE –CHIEF OF POLICE – GARTH WARNER**

Chairman Moyer administered the Oath of Office to the new Chief of Police, Garth Warner. The Board congratulated him on being the sixth Chief of Police in the history of the Township.

**PRESENTATION: FUNDING FOR CAPITAL PROJECTS:**

Michael Vind, FS&L Financial Solutions, provided a handout to the Board. He spoke about the current lending market and the opportunities available to borrow at cheaper rates. He discussed recent legislation that outlines that a municipal advisor is the only one with a fiduciary duty to represent their clients. He spoke about the size and location of their company. He discussed the ability to provide solutions across a diverse client base that they serve. He spoke about their commitment to ongoing education including

**TOWNSHIP OF DERRY**  
**BOARD OF SUPERVISORS MEETING MINUTES**  
**MARCH 8, 2016**

attending meetings and working with the Board. Supervisor Engle spoke about the Township needing to look into capital funding for the Recreation Center within the next four years. Mr. Vind spoke about services they could offer including helping with state grant monies, three to five-year budgeting and working with Staff on other options for financing. Supervisor Cort asked about a case study of how they helped with a project. Mr. Vind spoke about the Scranton Stadium they assisted in with financing and partnering with the County and other interested parties to have the stadium built without taxpayer monies. Discussion ensued. The Board thanked him for his presentation.

**RESOLUTION 1462-REIMBURSABLE TOWNSHIP SOLICITOR FEES:**

Mr. Emerick stated Resolution 1462 would establish Solicitor Fees for times when preparing agreements as a required component of a plan approval.

Vice Chairman Foley made a motion to adopt **Resolution No. 1462**, which would establish reimbursable fees for the Township Solicitor related to review expenses under the provisions of the Subdivision and Land Development Ordinance. Supervisor Weir seconded the motion. **Motion carried 5-0.**

**RESOLUTION NO. 1463 – MODIFICATIONS TO HERSHEY PARK DRIVE:**

Mr. Negley stated Resolution No. 1463 is for the modifications to the signal necessary to accommodate the pedestrian crossing, signals, and rams, and modified pavement markings for dual eastbound left turn lanes and protected left turn phase on the side streets.

Vice Chairman Foley made a motion to adopt **Resolution No. 1463** approving an application to the Pennsylvania Department of Transportation for modifications to the traffic signal at the intersection of Hersheypark Drive (SR 0039) and Walton Avenue (SR 2018)/Mae Street. Chairman Moyer seconded the motion. **Motion carried 5-0.**

**RESOLUTION NO. 1464 – TRAFFIC SIGNAL MODIFICATIONS-HERSHEY PARK DRIVE AND WALTON AVENUE:**

Mr. Negley stated Resolution No. 1464 is for the modifications to the signal necessary to accommodate the sensor and pavement marking changes to convert the eastbound right turn lane into a shared through right lane.

Vice Chairman Foley made a motion to adopt Resolution No. 1464 approving an application to the Pennsylvania Department of Transportation for modifications to the traffic signal at the intersection of Walton Avenue (SR 2018) and East Main Street. Supervisor Cort seconded the motion. **Motion carried 5-0.**

**RESOLUTION NO. 1465 – INTERSECTION FLASHING BEACON:**

Supervisor Weir made a motion to adopt **Resolution No. 1465** approving an application to the Pennsylvania Department of Transportation for a new flashing beacon at the intersection of Middletown Road (SR 2003) and Gramercy Place. Chairman Moyer seconded the motion. **Motion carried 5-0.**

**CORRESPONDENCE BOARD/COMMITTEE INFORMATION:**

Supervisor Engle asked if anyone had any recycling points they would like to donate to contact the school district as the deadline is next week. He spoke about attending the Recreation Stakeholder's meeting and

**TOWNSHIP OF DERRY**  
**BOARD OF SUPERVISORS MEETING MINUTES**  
**MARCH 8, 2016**

how the group is making progress. He spoke about a crosswalk at Homestead and Meadow. There used to be one there and it was taken out. He asked the Board their thoughts about putting a crosswalk at this intersection. Chief Warner spoke about the past issues with the crosswalk at this location. Discussion ensued. The Board thought it was a good idea and asked Supervisor Engle to reach out to the school district about thoughts. The Board also spoke about having the Police conduct a feasibility study for the area with HRG.

Chairman Moyer reminded everyone of the Taste of Hershey this weekend.

Supervisor Weir spoke about the butterfly project with the new conservatory this weekend.

**REPORTS:**

Police

Chief Warner thanked the Board for his appointment and their confidence in him.

Fire

Mr. DiLello stated they have moved into the new Firehouse and love it. Supervisor Cort mentioned the open house for the firehouse is April 23<sup>rd</sup>.

Public  
Works

Mr. Clark stated they put the shovels and plows away for the year.

Library

Mrs. Ellis spoke about the Hershey Area Art Association's work on display at the library.

Recreation

Mr. Mandia spoke about the Coco Castle fundraising rolling out and donations are being received already.

Engineer

Mr. Bonanno mentioned the preconstruction progress for the Java project. He looked at three options for a crosswalk for the Oakmont area as requested at the last meeting. He explained why two of the options were not the best for the area. The third option, Limerick Road, would meet the site distance requirements and be the safest based on a preliminary review. He stated he didn't review the costs for the option. Discussion ensued. The consensus of the Board was to ask HRG to look into the potential cost projections for option three.

Community  
Development

Mr. Emerick discussed the zoning ordinance they have been working on for months. He provided the Board with the following timetable:

- A 90% completed document will be discussed at the last meeting on April 14<sup>th</sup>.
- May 3<sup>rd</sup> – introduce to the Planning Commission and post on the website the next day.
- June 7<sup>th</sup> – Planning Commission – full discussion of document with the Development Committee at this meeting.
- August 2<sup>nd</sup> – Planning Committee asked to move the 100% completed document to the Board of Supervisors and County Planning.
- August 23<sup>rd</sup> Public Hearing at the Board of Supervisor's meeting.
- September 13<sup>th</sup> or 27<sup>th</sup> – Board Adopt the new zoning.

Mr. Emerick and Mr. Brown spoke about how different this document will be and explained their approach.

**TOWNSHIP OF DERRY**  
**BOARD OF SUPERVISORS MEETING MINUTES**  
**MARCH 8, 2016**

Economic Development Mrs. Zumbrun spoke about applying for a new project for the Authority for moving to hydro power. If this moves forward, the Township would need to be a partner for the funding. They will be here at the next meeting to provide information to the Board. She is also looking into TIGER grants for the Township.

**ACCOUNTS PAYABLE and PAYROLL:**

Supervisor Engle made a motion to approve accounts payable in the amount of \$403,422.04 and Payroll of \$328,747.95. Vice Chairman Foley seconded the motion. **Motion carried 5-0.**

**VISITOR/PUBLIC COMMENTS:**

There were comments.

**ADJOURNMENT:**

Supervisor Engle made a motion to adjourn the meeting at 8:04 pm. Supervisor Cort seconded the motion. **Motion carried 5-0.**

**SUBMITTED BY:**

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Justin C. Engle  
Township Secretary

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Julie Echterling  
Recorder