

**TOWNSHIP OF DERRY**  
**BOARD OF SUPERVISORS MEETING MINUTES**  
**FEBRUARY 23, 2016**

**CALL TO ORDER**

Vice Chairman John Foley called the February 23, 2016, 2016 Regular Meeting of the Township of Derry Board of Supervisors to order at 7:00 pm in the meeting room of the Township of Derry Municipal Complex, 600 Clearwater Road, Hershey, PA. He advised that all public meetings are recorded for the purpose of providing accurate notes. He announced the Board of Supervisors met in executive session to discuss land, legal, and personnel issues before the meeting. After the pledge of Allegiance, a roll call was conducted.

**IN ATTENDANCE:**

**SUPERVISORS**

John W. Foley, Jr., Vice Chairman  
Justin C. Engle, Secretary  
Matthew A. Weir  
Susan M. Cort

**ALSO PRESENT:**

Jill Henry, Assistant Manager  
Chuck Emerick, Director of Community Development  
Lt. Garth Warner, Police Department  
Robert Piccolo, Assistant Director of Public Works  
Zach Jackson, Assistant Director of Parks and Recreation  
Bob DiLello, Hershey Volunteer Fire Company  
Lauren Zumbrun, Economic Development Manager  
Cheryl Lontz, Manager of Payroll and Employees  
Barbara Ellis, Director of Hershey Public Library  
Matt Bonanno, HRG Engineer  
Chris Brown, Planner  
Jon A. Yost, Township Solicitor  
Julie Echterling, Recorder

**ABSENT:**

Marc A. Moyer, Chairman

**Public in Attendance:**

The following were in attendance: Elvira Ebling, Brenda Berman, Chuck Gassert, Rich Gamble, Ryan Zimmerman and Ashton Zimmerman.

**VISITOR/PUBLIC COMMENTS:**

Rich Gamble asked the Board about the proposed new aquatic center and their two previous attempts to locate in Lancaster. He asked if they saw any pitfalls with the proposal.

**APPROVAL OF MEETING NOTES:**

Supervisor Engle made a motion to approve the minutes from the February 9, 2016 Board of Supervisors meeting. Vice Chairman Foley seconded the motion. **Motion carried 4-0.**

**NEW BUSINESS**

**AWARD PRESENTATION AND EMPLOYEE RECOGNITION FOR YEARS OF SERVICE**

Vice Chairman Foley acknowledged Mr. Ralph Watters for his 41 years of service with the Derry Township Municipal Authority. He stated Mr. Watters started with the Authority in 1974 as an Inspector. During his years of service, he held various position until 1981 when he became the manager of the Authority. He helped shape the Authority into what it is today. Vice Chairman Foley presented Mr. Watters a plaque to honor his service.

**TOWNSHIP OF DERRY**  
**BOARD OF SUPERVISORS MEETING MINUTES**  
**FEBRUARY 23, 2016**

Vice Chairman Foley recognized the following employee performance awards Employee Performance Awards (July to December, 2015).

- 5 Years of Service
  - Heather Mahraj, Library, 9/21/10
- 10 Years of Service
  - Robert Bennett, Police Department, 7/5/05
  - Krista Hughes, Library, 7/11/05
  - David Rode, Police Department, 11/18/05
- 15 Years of Service
  - Jason Rode, Police Department, 10/11/00
  - Paula Fastrich, Parks & Recreation, Child Care, 12/11/00

**CONSIDERATION TO APPOINT A NEW CHIEF OF POLICE:**

Vice Chairman Foley made a motion to appoint **Garth Warner** as the sixth Chief of Police for the Township of Derry Police Department effective the date of the Oath of Office that will be administered by the Chairman at the March 8, 2016 meeting. Supervisor Weir, Supervisor Engle, and Supervisor Cort seconded the motion. **Motion carried 4-0.** Vice Chairman Foley stated that Chairman Moyer was also in favor of this appointment.

**COORIDOR TRANSPORTATION EVALUATION:**

Mrs. Henry spoke about a proposal from HRG to provide professional services for the short term improvements identified for a Corridor Transportation Evaluation for Route 322. She stated the improvements would include traffic signal timing changes, realignment of Elm Avenue, and additional turning lanes with other enhancements. The Scope of Services (\$146,000) would be paid through funds from Penn State Hershey Medical Center.

Supervisor Weir made a motion for the Township Manager to execute an agreement with HRG to provide professional and related project engineering services for a Corridor Transportation short-term improvements for Route 322. Supervisor Engle seconded the motion. **Motion carried 4-0.**

**2016 ART ON CHOCOLATE – MAY 14, 2016**

Mrs. Zumbrun spoke about the request for the 2016 Art on Chocolate on May 14, 2016 from 10 a.m. to 5 p.m. She stated West Chocolate Avenue between Ridge Road and Linden Avenue and Cocoa Avenue between Chocolate Avenue and Caracas Avenue would need to be closed for the event. The roads would be closed from 6 a.m. to 8 p.m. and requires the Board's approval.

Supervisor Cort made a motion to approve the request to hold the 2016 Art on Chocolate event on May 14, 2016 with road closures starting at 6:00am. Supervisor Weir seconded the motion. **Motion carried 4-0.**

**MUSIC ON CHOCOLATE -SUMMER 2016**

Mrs. Zumbrun spoke about the request by the Downtown Hershey Association to hold Music on Chocolate in ChocolateTown Square Park on the second Saturday of each month, June through September, 2016. She stated Ordinance No. 553, requires the Board of Supervisors approval for events requesting alcoholic beverages to be on the premises of ChocolateTown Park. Music will be

**TOWNSHIP OF DERRY**  
**BOARD OF SUPERVISORS MEETING MINUTES**  
**FEBRUARY 23, 2016**

scheduled from 7:00 p.m. to 10:00 p.m. The Downtown Hershey Association would like to engage one brewery, one winery, and one food vendor for each event.

Supervisor Engle made a motion to allow alcoholic beverages to be on the property of ChocolateTown Park for the Downtown Hershey Association's Music on Chocolate summer concert series, to be held on the second Saturday of each month, June through September 2016. Supervisor Cort seconded the motion. **Motion carried 4-0.**

**ORDINANCE 678-INTERGOVERNMENTAL ARRANGEMENT FOR POLICE SERVICES:**

Lieutenant Warner discussed ordinance 678 authorizing the entering into an intergovernmental arrangement for police protective services with South Hanover Township and authorizing the adoption of the Joint Municipal Agreement for Law Enforcement services to be provided within South Hanover Township for Milton Hershey School Venice Campus (North and South) and excluding the Manada Campus by the Derry Township Police Department. Solicitor Yost stated there appears to be some confusion about the Manada Campus and suggested the action be contingent upon an agreement with South Hanover Township.

Supervisor Engle made a motion to approve adopt Ordinance Number 678 authorizing the entering into an intergovernmental arrangement for police protective services with South Hanover Township and authorizing the adoption of the Joint Municipal Agreement for Law Enforcement services to be provided within South Hanover Township for Milton Hershey School Venice Campus (North and South) and Manada Campus by the Derry Township Police Department contingent upon agreement with South Hanover Township. Supervisor Weir seconded the motion. **Motion carried 4-0.**

**REPETITIVE LOSS AREA ANALYSIS (RLAA):**

Mr. Emerick discussed the Dauphin County Commissioners initiative to assist municipalities that are interested in exploring the Federal Emergency Management Agency's (FEMA) Community Rating System (CRS) Program. This program could help reduce the Flood insurance rates by 5% to 45% for policy owners in the Township. He stated the Township participated in Phase 1 and scored high in all assessments. As part of Phase 2, the County consultants completed a preliminary evaluation relative to repetitive loss in each of the communities seek to be part of the CRS program. Derry has one repetitive loss property. The County has requested a letter of intent to participate in the RLAA portion of Phase II.

Supervisor Weir made a motion to authorize Vice Chairman Foley to execute the Letter of Intent to participate in the Repetitive Loss Area Analysis portion of the Dauphin County Community Rating System Initiative. Supervisor Cort seconded the motion. **Motion carried 4-0.**

**CORRESPONDENCE BOARD/COMMITTEE INFORMATION:**

Supervisor Cort spoke about upcoming training and conferences she will be attending.

Supervisor Weir stated he attended a Dauphin County Program meeting that outlined programs available. He is impressed how many are offered by our Township.

Supervisor Engle discussed a meeting with the Middletown Corridor and their questions about the land in front of Oakmont. They asked for a safe crosswalk to the bike path and he asked the Board for their input into the possibilities of this idea. The Board thought it was a good idea as long as it could be done safely

**TOWNSHIP OF DERRY**  
**BOARD OF SUPERVISORS MEETING MINUTES**  
**FEBRUARY 23, 2016**

for everyone. Discussion ensued. The Board agreed to ask HRG to take a look at the options and alternatives for a crosswalk in this area.

Supervisor Engle asked about a crosswalk at Caracas near the Power Train Building. The Board agreed with installing a crosswalk. Mr. Piccolo asked for direction on the design of the crosswalk. Discussion ensued about the design of the crosswalk. Mr. Brown suggested painting it and upgrading it later for the future plans for the area.

Supervisor Engle spoke about the potential aquatic center with coordinating it with the proposed new recreation center. He answered Mr. Gambles question about why the two ventures in Lancaster didn't work, which included tax relief issues and potential PennDOT road improvements needed. He stated they are in very early stages of discussions. These discussions include structuring a deal and financing.

**REPORTS:**

Police Lieutenant Warner spoke about the upcoming 50<sup>th</sup> anniversary of the Police Department in Derry Township. He spoke about a community event being planned for June.

Fire Mr. DiLello stated they received their certificate of occupancy today for the new fire house. He stated on February 28<sup>th</sup> they will be responding from the new fire house.

Public Works Mr. Piccolo stated Public Works will be working on sign work, pot holes and getting their fleet back in shape after the blizzard.

Library Mrs. Ellis stated the Library projects are going well and she can always use volunteers.

Recreation Mr. Jackson stated they have met with the consultants last week about the Recreation Center and provided them an update on the potential of the aquatic center. The consultants will be providing them with feedback on Phase One of the project.

Engineer Mr. Bonanno spoke about the third meeting of the Storm Water Advisor Committee happening this week.

Community Development Mr. Emerick stated a parking ratification is needed. He spoke about the parking agreement which took 60 spaces and moved them closer. He stated the developer was closing last week and with Mr. Negley's surgery made it necessary to sign the required documents. He asked the Board to ratify the signing of the documents.

Vice Chairman Foley made a motion to ratify the signing of the required parking documents as signed by Mr. Negley. Supervisor Weir seconded the motion. Motion carried 3-0-1. Supervisor Engle abstained for a conflict of interest.

Mr. Emerick spoke about the completed property maintenance revisions he provided to Solicitor Yost to review. He stated he is working on the official map. He is also working on the zoning ordinances and will be bringing them to the Planning Commission in June. Supervisor Engle asked him to consider sharing with the public sooner. Mr. Brown

**TOWNSHIP OF DERRY  
BOARD OF SUPERVISORS MEETING MINUTES  
FEBRUARY 23, 2016**

Community Development spoke about the process and the Planning Commission and the advertising required for the proposed changes.

**ACCOUNTS PAYABLE and PAYROLL:**

Supervisor Engle made a motion to approve accounts payable in the amount of \$477,206.45 and Payroll of \$331,251.06. Supervisor Cort seconded the motion. **Motion carried 4-0.**

**VISITOR/PUBLIC COMMENTS:**

Vice Chairman Foley recognized the Boy Scouts Troop 65 in the audience. The Board welcomed them and thanked them for working on their citizenship badge.

**ADJOURNMENT:**

Supervisor Engle made a motion to adjourn the meeting at 7:51 p.m. Supervisor Weir seconded the motion. **Motion carried 4-0.**

**SUBMITTED BY:**

\_\_\_\_\_  
Justin C. Engle  
Township Secretary

\_\_\_\_\_  
Julie Echterling  
Recorder