

**TOWNSHIP OF DERRY**  
**BOARD OF SUPERVISORS MEETING MINUTES**  
**JANUARY 4, 2016**

**CALL TO ORDER**

Supervisor John W. Foley, Jr., called the January 4, 2016 Reorganization Meeting of the Township of Derry Board of Supervisors to order at 7:00 pm in the meeting room of the Township of Derry Municipal Complex, 600 Clearwater Road, Hershey, PA. He advised that all public meetings are recorded for the purpose of providing accurate minutes. Chairman Foley announced the Board of Supervisors met in executive session to discuss land, legal, and personnel issues before the meeting. After the pledge of Allegiance, a roll call was conducted.

**IN ATTENDANCE:**

**SUPERVISORS**

Marc A. Moyer  
John W. Foley  
Justin C. Engle  
Matthew A. Weir  
Susan Cort

**ALSO PRESENT:**

James Negley, Township Manager  
Jill Henry, Assistant Township Manager  
Chuck Emerick, Director of Community Development  
Robert Piccolo, Director of Public Works  
Lt. Garth Warner, Police Department  
Matthew Mandia, Director of Parks and Recreation  
Lauren Zumbrun, Economic Development Manager  
Terry Weinhold, Manager of Accounts Payable & Receivables  
Barbara Ellis, Director of Hershey Public Library  
Matt Bonanno, HRG Engineer  
Chris Brown, Planner  
Jon A. Yost, Township Solicitor  
Julie Echterling, Recorder

**Public in Attendance:**

The following were in attendance: Elvira Ebling, Judge John Cherry, Susan Moyer, Alyshia Moyer, Doug Nicotera, Steve Ramis, Todd and Linda Pagliarulo, Roy Michaelson, Michael Mark, Chuck Gassert, Tom Strong, Ron Grutza, Rich Gamble, Ed and Betsy Ruth, Pattie Fox Miller, Paul Myers, Susan Letzell, Leo Graham, Alexander Graham and Michelle Graham.

**VISITOR/PUBLIC COMMENTS:**

There were no comments.

**SWEARING IN:**

Judge Cherry swore in Supervisor Marc Moyer and Susan Cort.

**REORGANIZATION:**

Supervisor Foley made a motion to appoint the following officials to the following positions: Supervisor Engle seconded the motion. **Motion carried 5-0.**

Official	Position
Supervisor Moyer	Chairman of the Board of Supervisors
Supervisor Foley	Vice Chairman of the Board of Superiors
Supervisor Engle	Secretary of the Board of Superiors
Mr. Negley	Assistant Township Secretary
Mr. Negley	Township Treasurer

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Jon Yost	Township Solicitor
Herbert, Rowland, & Grubic, Inc.	Township Engineer

Supervisor Cort made a motion to approve **Resolution No. 1449**, a resolution of the Township of Derry, Dauphin County, Pennsylvania, appointing Supervisor Moyer as Chairman and Supervisor Foley as Vice Chairman of the Board of Supervisors, Supervisor Engle as Township Secretary, Mr. Negley as Assistant Township Secretary, Mr. Negley as Township Treasurer, Mr. Jon Yost as Township Solicitor, and Herbert, Rowland, and Grubin, Inc. as Township Engineer for the year 2016. Supervisor Engle seconded the motion. **Motion carried 5-0.**

Chairman Moyer made a motion to appoint Lt. Tim Roche as the Emergency Management Coordinator for a one-year term and Sgt. Steve Beard and Todd Pagliarulo as Deputy Coordinators for one-year terms for the Emergency Management Agency. Supervisor Engle seconded the motion. **Motion carried 5-0.**

Supervisor Engle made a motion to approve **Resolution 1450**, a resolution of the Township of Derry Dauphin County, Commonwealth of Pennsylvania, setting the bond limit for the Township Manager and Treasurer at no less than \$1,500,000 for the year 2016. Vice Chairman Foley seconded the motion. **Motion carried 5-0.**

Vice Chairman Foley made a motion to approve **Resolution 1451**, electing Chairman Moyer as the voting delegate to the 2016 State Convention with Vice Chairman Foley as the alternate delegate. Supervisor Engle seconded the motion. **Motion carried 5-0.**

Vice Chairman Foley made a motion to approve **Resolution 1452**, that PNC Bank, Santander Bank, Pennsylvania Local Government Investment Trust, Northwest Savings, Fulton Bank, Metro Bank, Wells Fargo, M&T Bank, Branch Banking & Trust Company, Centric Bank, Members 1<sup>st</sup> Federal Credit Union, Bryn Mawr Bank Corp. (Hershey Trust), and Pennsylvania Treasury Invest Program are selected as depositories for the funds of the Township of Derry for the year 2016, and the Township Treasurer is further authorized to invest Township funds in any security as authorized in Act 102 of 1980; and that the Township Treasurer, who has been duly elected as Township Treasurer by the Board of Supervisors, is directed to deposit in said depositories all funds coming into his hands as Township Treasurer. Supervisor Engle seconded the motion. **Motion carried 5-0.**

Supervisor Engle made a motion to approve **Resolution 1453**, a resolution naming monies to be paid over to the Hershey Fireman's Relief Association for the year 2016. Vice Chairman Foley seconded the motion. **Motion carried 5-0.**

Vice Chairman Foley made a motion to appoint Christine Taylor Brann as a member of the Vacancy Board for a one-year term. Supervisor Cort seconded the motion. **Motion carried 5-0.**

Mr. Negley counted the ballots for the appointment to the Planning Commission. The majority of the votes were for Joyce St. John for a two-year term and Don Santostefano for a four-year term to the Planning Commission.

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Mr. Negley counted the ballots for the appointment to the Parks and Recreation Advisory Board. The majority of the votes were for Mark Brace for a two-year term to the Park and Recreation Advisory Board.

Mr. Negley counted the ballots for the appointment to the Zoning Hearing Board. The majority of the votes were for Stephen Moniak for a five-year term to the Zoning Hearing Board.

Vice Chairman Foley made a motion to appoint Louis Verdelli to the Police Pension Advisory Board for a one-year term. Supervisor Engle seconded the motion. **Motion carried 5-0.**

Mr. Negley counted the ballots for the appointments to the Board of Library Directors. The majority of the votes were for Leigh-Anne Dornberger and Glennys Button for three-year terms to the Board of Library Directors.

Mr. Negley counted the ballots for the appointment to the Tax Collection Association. The majority of the votes were for Richard Polignone for three-year term to the Tax Collection Association.

Mr. Negley counted the ballots for the appointment to the General Authority. The majority of the votes were for Sarah Simmons for two-year term to the General Authority.

Chairman Moyer asked the Board to cast a ballot for one of the two appointments for the Industrial Commercial Development Authority (ICDA). Mr. Negley counted the ballots for the appointment to the ICDA and Brian Shiflett was appointed to a two-year term. Chairman Moyer asked that the appointment for the four-year term be tabled until the next meeting.

Vice Chairman Foley made a motion to appoint Charles Duncan to the Municipal Authority for an unexpired three-year term. Supervisor Weir seconded the motion. **Motion carried 5-0.**

Chairman Moyer asked to defer the appointments to the Design Advisory Board to another meeting.

Chairman Moyer made a motion to approve all the above appointments of the Board of Supervisors. Vice Chairman Foley seconded the motion. **Motion carried 5-0.**

Vice Chairman Foley made a motion to appoint Marc Moyer to the Library Endowment Trust for a one-year term. Supervisor Cort seconded the motion. **Motion carried 5-0.**

Chairman Moyer made a motion to appoint Vice Chairman Foley as the Emergency Services Liaison for a one-year term. Supervisor Engle seconded the motion. **Motion carried 5-0.**

Chairman Moyer made a motion to appoint Supervisor Weir and Cort to the Police Pension Authority Advisory Board for a one-year terms. Vice Chairman Foley seconded the motion. **Motion carried 5-0.**

Chairman Moyer made a motion to appoint Vice Chairman Foley and Supervisor Engle as the Transportation Liaisons for a one-year term. Supervisor Cort seconded the motion. **Motion carried 5-0.**

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Chairman Moyer made a motion to appoint Vice Chairman Foley to the Tri-County Regional Planning for a one-year term. Supervisor Engle seconded the motion. **Motion carried 5-0.**

Chairman Moyer made a motion to appoint Supervisor Cort to the Tax Collection Association for a two-year term. Vice Chairman Foley seconded the motion. **Motion carried 5-0.**

Chairman Moyer made a motion to appoint Supervisor Weir to the General Authority for a four-year term. Supervisor Cort seconded the motion. **Motion carried 5-0.**

Chairman Moyer made a motion to appoint Supervisor Cort to the Parks and Recreation Advisory Board for a five-year term. Supervisor Weir seconded the motion. **Motion carried 5-0.**

Chairman Moyer made a motion to appoint Supervisor Weir to the Municipal Authority for a five-year term. Supervisor Engle seconded the motion. **Motion carried 5-0.**

Chairman Moyer made a motion to appoint Supervisor Cort to the Design Advisory Board for a five-year term. Supervisor Engle seconded the motion. **Motion carried 5-0.**

Chairman Moyer made a motion to appoint Tom Clark to the Capital Region Council of Government for a one-year term with Supervisor Cort as an alternate. Vice Chairman Foley seconded the motion. **Motion carried 5-0.**

Chairman Moyer made a motion to approve all the above appointments of the Board of Supervisors and Staff to the different committees, Boards, and Authorities. Vice Chairman Foley seconded the motion. **Motion carried 5-0.**

**APPROVAL OF MEETING MINUTES:**

Supervisor Engle made a motion to approve the minutes from the December 15, 2015 Board of Supervisors meeting. Vice Chairman Foley seconded the motion. **Motion carried 5-0.**

**NEW BUSINESS:**

**RESOLUTION 1459 – DESIGN FOR CHOCOLATE AVE STREETScape PROJECT:**

Mrs. Zumbrun discussed Resolution 1459 for the approval of the Application for County aid from Dauphin County for engineering design for the Chocolate Avenue Streetscape Improvement project. The Township would be requesting \$245,000 from the County's Liquid Fuels fund to pay for engineering and design costs associated with the project.

Vice Chairman Foley made a motion to approve **Resolution 1459**, authorizing the submission of an application for County Aid for engineering design for the Chocolate Avenue Streetscape Improvements project. Supervisor Engle seconded the motion. **Motion carried 5-0.**

**RESOLUTION 1447 – 2015 FISCAL AUDITORS:**

Vice Chairman Foley made a motion to approve **Resolution 1447**, hereby appointing Hamilton and Musser, PC a firm of certified public accountants registered in the Commonwealth of Pennsylvania, to examine and audit the accounts of the Township for the 2015 fiscal year for the sum of \$16,900. Supervisor Weir seconded the motion. **Motion carried 5-0.**

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**RESOLUTION 1448 – POLICE PENSION FUND 2016 CONTRIBUTION:**

Mr. Negley stated Act 600 requires the Board of Supervisors to set member contribution rates to the police pension plan for each year. The 2016 contribution rate was previously voted upon by the Board of Supervisors during police contract negotiations, although no resolution was passed.

Vice Chairman Foley made a motion to approve **Resolution 1448**, establishing the contribution rate for the police pension fund for 2016 at 2% of wages. Supervisor Weir seconded the motion. **Motion carried 5-0.**

**CORRESPONDENCE BOARD/COMMITTEE INFORMATION:**

Supervisor Cort thanked everyone for coming tonight. She stated that she is honored to serve with the Board and Staff for the community. She is looking forward to working with everyone.

Supervisor Engle spoke about the Municipal Authority's meeting on stormwater management.

**REPORTS:**

Public Works - Mr. Piccolo stated they would be picking up Christmas trees left at the curb.

Library – Mrs. Ellis spoke about the improvements taking place in the library over the next few days.

Engineer – Mr. Bonanno thanked the Board for the reappointment.

Community Development – Mr. Emerick stated that if the Board was agreeable, he would prepare an ordinance for the services of Community Champion for action on February 9<sup>th</sup>.

Assistant Manager – Mrs. Henry stated they would be posting the audios of the Board of Supervisor's meetings on the website in 2016.

**ACCOUNTS PAYABLE and PAYROLL:**

Vice Chairman Foley made a motion to approve accounts payable in the amount of \$274,756.88 and Payroll of \$600,138.56. Supervisor Engle seconded the motion. **Motion carried 4-0-1.** Supervisor Cort abstained.

**VISITOR/PUBLIC COMMENTS:**

There were no public comments.

**ADJOURNMENT:**

Vice Chairman Foley made a motion to adjourn the meeting at 7:46 pm. Supervisor Engle seconded the motion. **Motion carried 5-0.**

**SUBMITTED BY:**

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Justin C. Engle  
Township Secretary

Julie Echterling  
Recorder