

**DERRY TOWNSHIP
INDUSTRIAL & COMMERCIAL DEVELOPMENT AUTHORITY
600 CLEARWATER ROAD, HERSHEY, PENNSYLVANIA 17033
MEETING MINUTES
June 18, 2015**

CALL TO ORDER

Chairman Foley called the June 18, 2015 meeting of the Derry Township Industrial & Commercial Development Authority to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

All present stood for the Pledge of Allegiance.

ROLL CALL

Members Present:

Domenick Argento
Justin Engle
John Foley
James Ingalzo
Chris Abruzzo (arrived at 6:05 p.m.)

Also Present:

Barbara Zemlock, DT ICDA Solicitor
Marie Sirkot, Administrative Assistant
Ardith Yahner, Stenographer

Public Present:

Lori Althoff, Diana Reed & Associates
Sandy Ballard, 650 Cocoa Avenue
Greg Koussis, Capital Construction Management, LLC

Chairman Foley advised that it is the policy of the Authority to tape all public meetings for the purpose of providing accurate minutes.

APPROVAL OF MINUTES

Mr. Ingalzo made a motion to approve the minutes of the May 21, 2015 meeting. Mr. Argento seconded the motion. *Motion carried, 4-0.*

PUBLIC COMMENT

No public comment.

PRESENTATION OF FUNDING OPPORTUNITY FOR CHOCOLATE AVENUE STREETScape IMPROVEMENT PROJECT (L. ZUMBRUN)

Ms. Zumbrun advised that she has been looking into the multi-modal transportation fund grant through the Department of Community and Economic Development and the Commonwealth Financing Authority for some of the streetscape improvements that have been proposed along Chocolate Avenue. This project was proposed in the RACP application. A lot of the sidewalk improvements and decorative crosswalks are visible on Chocolate Avenue and Caracas Avenue. For this application we would request up to \$3,000,000 and would be requesting the portion of improvements that are not available under the RACP application. These improvements must be coordinated with the 2016 PennDOT paving schedule. We are focusing on making sure the sidewalk connections are highlighted to the Park Boulevard project, and also the private investment that is occurring in that area to highlight job growth. This application is due at the end of July. There is no formal action needed for tonight's meeting. However, there will be a resolution required at the July meeting. We are working with HRG on this project.

CONSIDERATION OF COOPERATION AGREEMENT BETWEEN ICDA AND TOWNSHIP FOR RACP APPLICATION (B. ZEMLOCK)

Solicitor Zemlock advised that the Commonwealth asked for a Cooperation Agreement between the ICDA and Derry Township be put in place for the Fire House Project. This agreement would reaffirm that the Township has approved the project and sets forth the obligations of the parties in terms of the administration of the RACP grant. It is part of the RACP process. Mr. Abruzzo asked whether this is another condition required to secure this funding. Ms. Zemlock answered yes. She has reviewed this information with Jon Yost and he has approved it. Chairman Foley asked for a motion to approve the Cooperation Agreement. Mr. Engle moved to approve. Mr. Ingalzo seconded the motion. *Motion carried, 5-0.*

UPDATE ON FIRE HOUSE PROJECT (G. KOUSSIS)

Mr. Koussis distributed a monthly summary to the Board members and advised that Pyramid is doing its own monthly summary which has been included. Mr. Koussis reported that progress is going well and the project is on schedule and on budget. Regarding the RACP process, the Cooperation Agreement was passed tonight and the final actual loan documentation has yet to be submitted to the Commonwealth. These are the last two items needed to satisfy all the special conditions for the grant. Also, Mr. Koussis received the executed grant agreement with the Commonwealth. This will now allow us to send the contractors' applications for payment to the Commonwealth for reimbursement. The first reimbursement payment may not arrive until the end of this year or beginning of 2016. The Fundraising Committee is working on another mailer to residents. For the next 30 days, construction will be continuing in the building including underground plumbing for the drains in the new addition.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD

There is no new business at this time.

ADJOURNMENT

Mr. Ingalzo made a motion to adjourn the meeting. Mr. Abruzzo seconded the motion.

Motion carried, 5-0.

Meeting adjourned at 6:30 p.m.

Respectfully submitted by:

James N. Negley, Manager
Assistant Treasurer, Assistant Secretary