

Hershey Recreation Center: (717) 533-7138 Fax: (717) 533-2154  
Granada Gym & Fitness Center: (717) 533-7757 Fax: (717) 312-1001

### Request for Use of Parks and Recreation Facilities

Name of Requesting Organization	
Name of Responsible Person	
Address	
Daytime Telephone Number	Evening Telephone Number
E-mail Address	
80% Residents* <input type="checkbox"/> Yes <input type="checkbox"/> No    Estimated Attendance:	

Date(s) _____ from _____ to _____
Date(s) _____ from _____ to _____
<b>Available Picnic Shelter Times: 11:00am - 3:00pm    4:00pm - Dusk    11:00am-Dusk</b>

Specific Information About Event
_____
_____
Specific Facility/Facilities Desired*
_____
_____
Special Equipment Needed
_____
_____

A Fee <input type="checkbox"/> will <input type="checkbox"/> will not be charged for the event.
Event is for <input type="checkbox"/> Profit <input type="checkbox"/> Service <input type="checkbox"/> Charity Benefit

For office use only:
Facility/Facilities <input type="checkbox"/> available <input type="checkbox"/> not available at requested time(s)

Please complete and return to: Township of Derry, Parks and Recreation Department 605 Cocoa Avenue, Hershey, PA 17033
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***\$25 non-refundable deposit required to schedule a request.***  
*\*Rosters may be required to establish residency requirement.*  
***Please note: A certificate of insurance listing the Township of Derry as additional insured is required if request is granted.***