

HERSHEY PUBLIC LIBRARY
Board of Directors Meeting

MINUTES

February 17, 2015

ATTENDANCE

Present: Barbara Ellis, Library Director; Julie Isaacson, President; Glennys Button, Marilyn Carter, Jennifer Grenoble, Marc Moyer, Matthew Weir

Friends Representative: Steve Ballard

Endowment Trust: Ted Farrar, Chairman of ET

Absent: Greg Neuhauser

CALL TO ORDER

Julie Isaacson, president, called the meeting to order at 7 pm

APPROVAL OF FEBRUARY 17, 2015 MINUTES

Motion: A motion was made by Julie Isaacson seconded by Matt Weir to approve the February 17th Minutes. The motion passed.

FINANCIAL REPORT

Barbara will be forwarding the latest financial report to the board members.

COMMUNICATIONS

There were no communication to share.

DIRECTOR'S REPORT

- Barbara included her strategic plan progress in her report
- The staff assessment is progressing well
- The Community Survey draft was distributed and suggestions will be welcome. Marc Moyer will be taking a copy of the survey "draft" to the School Director's meeting as they had requested.
- Background checks and FBI fingerprinting are now required for all library employees.

REPORT OF REPRESENTATIVES

Friends – Steve Ballard

Steve reported on the film series for the public. He also informed the board of the upcoming Third Annual Student Film Festival that the Friends sponsor. This has been a success in the last two years.

Endowment Trust - Ted Farrar

The ET is above \$2 million. Plans for spending the trust will be determined by a distribution committee formed of 3 members from the each of the following: The Friends, The Endowment Trust, and the Library Board.

OLD BUSINESS

P.R. Communications Proposal by Susan Cort

Motion: A motion to postpone the PR Communications Proposal was made by Julie Isaccson, seconded by Matt Weir. Motion approved

Further Consideration of Bid Submission for Children/YA Service Desk

There was discussion on the bid submission details including the color scheme, the lighting, and clarification on the costs.

Motion: It was moved by Julie Isaacson to approve awarding the low bid submitted by Winall Inc d.b.a. Mid-State in the amount of \$26,738 for the Children's/YA Service Desk project. The motion passed.

NEW BUSINESS

Adjournment

Motion: A motion to adjourn the meeting was made by Julie Isaacson, seconded by Marc Moyer. The meeting adjourned at 7:50 pm.

Next Meeting

The next meeting of the Library Board of Directors will be **Tuesday, March 17**, 7 pm at the Hershey Public Library.

Submitted by:
Joy Burrell, Recorder