

**DERRY TOWNSHIP DESIGN REVIEW BOARD  
MEETING MINUTES  
JULY 29, 2013**

The meeting of the Derry Township Design Review Board was called to order at 6:00 p.m. by Chairwoman St. John in the Meeting Room of the Derry Township Municipal Complex, 600 Clearwater Road, Hershey, PA.

**ROLL CALL**

Members Present: Joyce St. John, Chairwoman; Ed Buchan, Vice Chairman; Sandy Ballard, Secretary; Pam Moore; Brian O'Day; Glenn Rowe

Member Absent: Ted Herman

Also Present: Brandon Williams, Assistant Director of Community Development; Jenelle Stumpf, Community Development Secretary

Public attendance: Steve Yingst, Yingst Engineers; Charles Huth, *The Hummelstown Sun*

**APPROVAL OF MINUTES**

On a motion made by Member Moore, seconded by Member Rowe, and a unanimous vote, the minutes of the June 24, 2013 meeting were approved as presented.

**NEW BUSINESS**

**a. Consideration of sign replacement for the property located at 421 West Chocolate Avenue (Yingst Engineers & Associates, Inc.; DRB #341)**

Steve Yingst handed out an updated rendering of the sign, which included specific information regarding the 'BUILDING CONSULTANTS' and 'PROFESSIONAL ENGINEERS' text at the bottom of the sign. He explained that he needs to change the existing sign because his company is no longer part of a franchise, so the word 'Criterium' and the orange triangle have to be removed. The new sign contains the same colors and is the same size as the existing sign.

Member Moore asked what the material of the orange portion of the sign consists of. Mr. Yingst responded that it is 1.5" steel tubing.

Secretary Ballard commented that the Board has previously discussed and approved the use of vinyl lettering in situations where the text is smaller than 1" (such as with the 'PROFESSIONAL ENGINEERS' portion of the proposed sign). She asked what will happen if the vinyl lettering starts to peel. Mr. Yingst stated that it would be replaced.

Chairwoman St. John commented that she likes the minimalistic design of the proposed sign. In response to a question from Vice Chairman Buchan, Mr. Williams stated that the height and dimensions of the proposed sign conform with zoning regulations. He

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noted that the lighting must be directed toward the opaque portion of the sign, and the proposed sign board material is required to be high density urethane. Mr. Yingst agreed to these conditions.

Vice Chairman Buchan noted that the base of the sign contains two struts, which could require some maintenance to ensure that they do not rust. Mr. Yingst agreed.

Secretary Ballard asked that the meeting minutes reflect the fact that the Board also reviewed the sign lighting as part of the proposal.

*The motion to issue a Certificate of Appropriateness for the proposal as represented in the information submitted on July 15 and 29, 2013, was made by Secretary Ballard, seconded by Member Moore, and passed unanimously, with the condition that the proposed LED spotlights shall be shielded in order to direct light to the opaque part of the sign and away from adjoining properties and public rights-of-way.*

**OTHER BUSINESS**

Mr. Williams informed the Design Review Board that the Board of Supervisors rendered a decision (with conditions) in favor of ABBCO Real Properties Corporation's appeal of the Design Review Board's denial of a Certificate of Appropriateness for their billboard located at 818 Reese Avenue. He added that alterations to the billboard would be within the jurisdiction of the Design Review Board, but changes to the message or colors of the billboard would not require review/approval by the Design Review Board.

The meeting adjourned at 6:17 p.m.

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Chairwoman