

# **TOWNSHIP OF DERRY BOARD OF SUPERVISORS**

## **PROPOSED BUDGET 2011 MEETING MINUTES**

**Tuesday, October 19, 2010**

600 Clearwater Road, Hershey, Pennsylvania 17033

### **CALL TO ORDER**

The October 19, 2010 Budget Meeting of the Township of Derry Board of Supervisors Meeting was called to order at 5:35 p.m. by Chairman E. Christopher Abruzzo

### **ROLL CALL**

#### ***Supervisors Present:***

E. Christopher Abruzzo, Chairman  
Sandy A. Ballard  
Kelly C. Fedeli, Vice-Chairman  
Marc A. Moyer, Secretary  
Todd Pagliarulo

#### ***Also Present:***

Thomas R. Clark – Director of Public Works  
Barbara Ellis – Director of Hershey Public Library  
David L. Holl – Lieutenant, Police Department  
Jill E. Horner – Assistant Township Manager  
Cheryl L. Lontz – Manager of Payroll and Employee Benefits  
Matthew J. Mandia – Director of Parks and Recreation  
James N. Negley - Township Manager/Township Treasurer  
Pat O'Rourke – Lieutenant, Police Department  
Robert Piccolo - Public Works  
Edward L. Small – Director of Community Development  
William D. Smith – Chief of Police  
Scott A. Stein – President, Hershey Volunteer Fire Company  
Terry M. Weinhold – Manager of Accounts Payable & Accounts Receivable  
Brenda Van Deursen - Recorder

***Public Present:*** Nick M., Matt Weir, Ed Urvic

***Press Present:*** Drew Weidman, The Sun

### **INTRODUCTION OF 2010 PROPOSED BUDGET**

James N. Negley - Township Manager/Township Treasurer, presented the Executive Summary for the proposed Township of Derry 2011 Budget.

The General Fund operating portion of the budget decreased .25% over 2010. This is the first time in the past 14 years, that we have submitted a budget that is actually less than the previous year. The budget recommended for 2011 totals \$14,901,476, which is

a \$37,973 decrease over 2010. This budget maintains the level of service the Township expects and deserves. General Fund Revenues are expected to increase at a rate of .34% while expenditures are expected to decrease at a rate of .25%. There are no additional staffing requests included in the 2011 budget. The 2011 General Operating Budget as presented results in no real estate tax increases. This is the 15<sup>th</sup> consecutive year without any tax increase and the 24<sup>th</sup> year without a real estate increase supporting the General Fund Budget. In 1996, there was a real estate tax increase to support the capital budget.

The Township's real estate tax millage for 2011 will be at 1.0966 mills, .6464 mills for general operating costs and .4502 mills for capital improvements. If you take the assessed valuation of a \$100,000 home in Derry, you are paying \$109.66. The assessed valuation of property in the Township is estimated at \$1,910,869,000.

Major impacts on the 2011 Budget are stormwater concerns, rising utility costs, health insurance increases, wages and benefits, fuel costs, and fund transfers.

Wage increases effective in 2011 have been estimated within each department's personnel expenditures. Non-Uniform employees (AFSCME) are scheduled to receive a 2.5% increase. Derry Township Police Association members (sworn police officers) are scheduled to receive a 2.5% increase in salaries plus longevity pay. Management employee salaries are frozen at the 2010 levels.

Supervisor Pagliarulo asked Mgr. Negley how much money it would be if the Board would consider giving the management employees a salary increase of 2.5%. Mgr. Negley said it would be under \$40,000. Supervisor Pagliarulo is concerned of running into problems down the line because of no tax increase. You can only go so far without bringing additional revenue in. Manager Negley said we are very proud of the budget presented. We did what the Board asked us to do which was to bring it under last year's budget. We will not be able to do that next year. We have to fund certain equipment that we passed over this year such as trucks, police vehicles, computers, etc. We are hoping the economy turns around next year and we start to get some sufficient revenues in. It is no secret we have losses in real estate transfer taxes, losses in EIT, less jobs result in less money in the LST. It all impacts. But this year, we were able to pull it off. Staff did an incredible job.

Supervisor Pagliarulo said if we don't keep our staff competitive and we have individuals that retire or leave, in order to compete we will have to bring those people in at a higher salary making more money than our current staff. We have had union increases every year. Possibly some of our union people could be making more than some of our salaried people. He asked the Board to consider an increase for the management staff for the 2011 Budget.

It is estimated that the Cash Reserve in the General Fund Operating Budget will be \$1,766,736 as of December 31, 2011. An Emergency Contingency account continues in the amount of \$5,000. This is a non-departmental fund and may only be accessed through majority vote of the Board of Supervisors

The proposed budget also includes the 2011 Capital Funds budget. The All Funds Budget includes street lights, pensions, liquid fuels and recycling. When all are added together

it comes to \$20,346,807, which is an overall increase of \$691,181. That includes the \$1.2 million for the fire apparatuses. If you back out the \$1.2 million, we would be \$600,000 less than we were last year in our All Funds Budget. The budget was reduced by \$103,240 over the original submission by going line item to line item.

**2010 GENERAL FUND OVERVIEW**

	<b><u>2011 Budget</u></b>	<b><u>% Change</u></b>
Total Revenues	\$15,002,951	.34%
Total Expenditures	\$14,901,476	-.25%

**CAPITAL PROJECTS FUND**

	<b><u>2010 Budget</u></b>	<b><u>% Change</u></b>
Total Revenues	\$2,996,550	17%
Total Expenditures	\$3,200,405	26%

Our biggest source of revenue is earned income tax of \$4 million, which represents 27% of all of our revenue. Our amusement tax generates \$1.4 million (9%) and our real estate tax for the General Fund generates \$1.5 million (10%).

37% of all expenditures go to law enforcement. Public Works accounts for 14% and Parks & Recreation at 10%. Even though we have an emphasis on public safety, almost 20% of our budget goes toward cultural (Library and Parks and Rec). The cultural and recreational needs of the Township are addressed in a sufficient manner.

In summary, the 2011 budget contains no real estate tax increases, improves the delivery of Township services, operates our Municipal Government, and looks to our future needs in the Township.

Manager Negley acknowledged the staff for their dedication and focus with the budget process. The staff are very sincere in their efforts to reduce the amount of spending the Township has.

Supervisor Ballard referred to the comments on page VI, #6 - the Township will avoid budgetary practices that balance current expenditures at the expense of future expenses. She questioned if we are doing that. Manager Negley said this is a different year for us. We are going to have to look very carefully next year and be very creative. Right now the real estate tax on capital generates about \$900,000/year. Our debt service from day one is \$1.8 million and is paid out of capital. From the day we work on the budget, we are over a million dollars in the hole. We have to find a way to come up with the million dollars and that is done through fund transfers. That is why the budget was reduced this year. The Police Department did not get the cars they wanted or Public Works did not get the vehicles they wanted; therefore, the fund transfers were reduced to cover primarily the debt service and some departments got very minimal in capital. Supervisor Pagliarulo restated we have to be cognizant of the fact that if we delay a tax increase we are going to end up paying for it in the future.

Vice-Chairman Fedeli commended the staff and department heads for their work this year on the budget. It is very remarkable given the economy and the challenges we are facing. She appreciated Mgr. Negley being forthright and opened so we know what we are facing next year. Vice-Chairman Fedeli asked Manager Negley to elaborate on II

Strategies for the 2011 Budget under #2 referring to our Joint Projects strategies. Manager Negley said our Joint Projects Strategy is basically with the School District and now with the Capital Area Government. We represent all the taxpayers in Derry Township so if there is a way to save money with an economy that can be obtained by sharing it we try to do that. We have been doing this for 12-15 years. We also partner with Hummelstown to do some of their work. Vice-Chairman Fedeli said at the state level of government you are looked at more favorably if you are working with your neighbors in terms of programs, projects, grant funding, etc. Mgr. Negley said we are blessed with all the equipment we have and it is made available to any municipality who requests it.

**HERSHEY VOLUNTEER FIRE COMPANY**

Scott Stein, President of Hershey Volunteer Fire Company, presented the proposed Hershey Volunteer Fire Company 2011 Budget. Mr. Stein expressed his appreciation for the Board’s support and funding of the Fire Company.

	<b><u>2010 Budget</u></b>	<b><u>% Change</u></b>
Total Department Expenditures Budget	\$ 422,000	-1%
Total Department Revenue Budget	\$ 200,000	0%
 Total Department Capital Budget	 \$1,250,000	 6150%

Mr. Stein said they are not asking for any increase in their operating contribution or their standard capital fund. The capital fund request of \$20,000 for building improvements has not increased over 2010.

Mr. Stein said the primary capital expenditure is the \$1.2 million for the fire apparatus. Our budgetary expense is listed at \$422,000 of which \$200,000 is for Fireman’s Relief. This is money the state taxes insurance companies outside of Pennsylvania for selling and writing insurance in Pennsylvania. Those funds are put into a general fund and divided amongst all fire companies in Pennsylvania based upon population and the overall property values within the communities. Therefore, the \$200,000 is a pass through for the Township. This money is limited on what it can be spent. It is derived for the protection of volunteer firemen for a catastrophic event. It can also be used for some limited safety equipment.

Mr. Stein appreciates the Board supporting the grant application for the \$1.2 million. It is imperative they have the two pieces of apparatus.

The Fire Company has been very diligent in the last 10-15 years in seeking out alternative funding. We have sought out and received a number of grants that have given us sprinklers in the Firehouse, the fire prevention trailer used to teach fire prevention, and other equipment.

Chairman Abruzzo asked Mr. Stein if they anticipate any building improvements for their current building. Mr. Stein said they received an engineer’s evaluation which indicated some deterioration in the support structure. They are going to get a contractor to look at what needs done and to provide us with what the cost will be. We are looking at alternatives potentially for buildings, but we are trying to maintain our current structure. We are looking at a standard capital campaign and fund raising to provide for the

improvements. Also, with the 743 realignment, our parking is going to become tighter and we will have to take a look at parking. There was some discussion from the Board regarding the LST taxes and setting a fund aside. The Fire Company would appreciate the Board's support for potential future capital. Manager Negley said \$30,000 was included in the budget to utilize for future capital replacements.

Vice-Chairman Fedeli asked if the volunteer ranks are healthy or are we having trouble getting volunteers. Mr. Stein said they are not having trouble.

Supervisor Moyer asked about the status of the pager system. Mr. Stein said it is officially in the test mode. They are having issues with their current pagers and the County is looking into it with the vendor on new pagers. We are not expected to get them until Thanksgiving. The radio system overall is working well, but they haven't gone online officially.

Chairman Abruzzo asked what we would do with the old pieces of apparatus once we receive the two new pieces. Mr. Stein recommended the old pieces be sold. There is a market for used apparatus and we do have people expressing an interest. There is a company that is interested in our Rescue as a command post. Lawn Fire Company is interested in the engine to supplement one of their pieces. The amount we would get from the sale could help offset some of the overall cost of the apparatus crisis. The Township owns the apparatus; therefore, it would be their decision as what to do with the old pieces. Chairman Abruzzo said at this point with Mr. Stein's recommendation they would give the proceeds to the Fire Department.

**BOARD OF SUPERVISORS**

Jill E. Horner, Assistant Township Manager, presented the Board of Supervisors proposed 2011 Budget.

	<b><u>2011 Budget</u></b>	<b><u>% Change</u></b>
Total Department Expenditures Budget	\$ 96,170	-3%

Asst. Mgr. Horner reported the budget decreased 3% by reducing the Board of Supervisors' salaries. We use to budget for 50 meetings a year and found that we don't need that many so we reduced it to \$96,170 and removed \$2,695. There was no other change in the budget.

*Supervisor Ballard asked about the Miscellaneous Contracted Services for \$25,000. Ms. Horner said they use those funds for any need that arises throughout the year. In the past, it has been special attorney fees, consultants, special projects, etc. Three years ago this amount was much higher and over the last couple of years, we have done much less.*

**ADMINISTRATION**

Jill E. Horner, Assistant Township Manager, presented the Administration Department proposed 2011 Budget.

	<b><u>2011 Budget</u></b>	<b><u>% Change</u></b>
Total Department Expenditures Budget	\$752,220	-1%
Total Department Capital Budget	\$0	0%

The Administration Budget decreased 1% from 2010 or \$5,911. We did not budget for any additional projects, equipment, or capital expenses. One area we are looking at for next year is in our purchase of natural gas. Through the Central Pennsylvania Energy Consortium gas management program we can purchase gas through a company called Center Point. They have looked at our numbers for the past year for all of our buildings and they are projecting that we can save \$19,743 next year. The following year we can save \$28,364 because we will no longer be responsible to pay UGI for their transition charges. This was not reflected in the budget, but will be brought before the Board at the next meeting. There are no capital requests for 2011. The focus for the year will be to explore cost saving measures to include utility costs, maintenance costs, and fees for services. We will continue to explore grant funding.

Supervisor Fedeli noted the line item for newsletters and publications is a little over \$30,000 every year. She would like to explore e-mailing the newsletter to more of our residents. It would take time, but if we could increase our data base and decrease our mailing number by the same amount, it would be a good step in the right direction. This effort will also help with the recycling in the Township by reducing the amount of paper.

Mr. Moyer asked if there was any way we can attempt to increase the efficiency of energy consumption in our Township Building. Ms. Horner said we currently are in the process of performing an energy audit for all of the buildings. Manager Negley added that this building was built to be more energy efficient.

Supervisor Ballard questioned the amount of \$20,000 under Miscellaneous Contracted Services and Other Miscellaneous Contracted Services. Ms. Horner said under Miscellaneous Contracted Services we budget \$2,000 for any webpage updates that we can't perform in-house, \$10,000 for Code Red, and other miscellaneous small items. Building Maintenance Contracts is for contracts on the air conditioning, the card system, the generator, the fire alarm, the phone system, elevator inspection, etc. Mgr. Negley added while Mr. Memmi was on the Board he brokered a deal to have Dauphin County do our custodial services at a much reduced rate.

Chairman Abruzzo asked about the self-insured health insurance in terms of costs savings. He wanted to know what the benefit and savings is to us being self-insured. Ms. Lontz said last year we looked at the savings we were realizing through being self-insured. It is a given every couple of years you are going to have a bad year, but overall we were saving about \$150,000 - \$200,000 over what we would pay on premiums. We are going to reduce our cost by increasing our stop gap between 50 and 55 and see how it lowers the premiums. We currently pay the first \$45,000 for any employee and any dependent. This year was not a good year because we had several people with major illnesses. Ms. Horner added that we continue to shop the market to make sure we are getting the best price.

**COMMUNITY DEVELOPMENT**

Edward L. Small, Director of Community Development, presented the proposed Community Development 2011 Budget:

	<b><u>2011 Budget</u></b>	<b><u>% Change</u></b>
Total Department Expenditures Budget	\$627,774	1%
Total Department Revenue Budget	\$515,820	2%
 Total Department Capital Budget	 \$ 10,000	

Mr. Small said the principal source of income is for building permit fees. This line item has not increased, but he feels it is attainable due to the major projects that are

anticipated. If they come through, it will close the gap between revenue and expenditures. One line item for \$10,000 has been added for permit fees. He reported that expenses increased 1%. He mentioned the line item for plan review (\$125,000) is a pass through. Mr. Small also mentioned that meetings, conferences and trainings increased due to the certification due for code officers.

Mr. Small requested \$10,000 in Capital Budget for equipment.

**HERSHEY PUBLIC LIBRARY**

Barbara Ellis, Director of Hershey Public Library, presented the proposed Hershey Public Library 2011 Budget.

	<b><u>2011 Budget</u></b>	<b><u>% Change</u></b>
Total Department Expenditures Budget	\$1,018,189	1%
Total Department Revenue Budget	\$ 162,050	-20%
Total Department Capital Budget	\$ 5,000	-88%

The library staffs 6 full-time and 19 part-time employees and 19 of those staff have been employed over 5 years. Ms. Ellis reported last year their annual circulation was 418,222 items. There were 37,606 registered library patrons and an estimated 84,784 entries into our website by approximately 36,787 website visitors. All total visitors to our library through the doors and through our website was 265,590. The Hershey Public Library currently ranks 10<sup>th</sup> in Pennsylvania in service output measures when compared to all the other libraries in the Commonwealth. She noted The Friends of the Library are the ones that make most of our programming possible. A major focus this past year has been the proposed plan and redesign of the Library. New furniture and workflow layout will serve the public more effectively and more efficiently utilizing the current building footprint to its fullest potential.

Ms. Ellis reported the General Budget is a request for \$1,018,189 and the total budgeted revenue is \$162,050. There is a 20% decrease in revenue mainly due to the funding reductions in 2011 affecting the PA Office of Commonwealth Libraries. She reported we have received close to \$30,000 from donations. In an effort to save money in 2011, a contract has been established with a company that is providing the Library with copier and printer services including maintenance and supplies which will reduce our costs. In addition, an energy audit is being worked on through Township management to help us define ways to conserve on energy.

Ms. Ellis has requested capital items totaling \$5,000 for furniture and equipment, which is part of the re-design but was not included in the renovation.

Supervisor Fedeli asked how much state funding the Library has lost over the past two fiscal years. Ms. Ellis said last year we lost approximately \$42,000 and another \$28,000 from the state appropriation. This year they dropped the state appropriation even further. Last year it was \$75,000 and this year it is \$67,000. Supervisor Fedeli said if the state aid is cut again next year, what do you anticipate the picture for the Library to look like. Ms. Ellis answered she would hope the donations would continue and the opportunity to work with other people for grant money. But most grants are usually for

a special project and not your operating budget. Some services and opportunities might have to be cut. Vice-Chairman Fedeli said now more than ever our community needs to support our Library and understand how the budget cuts affect the Library.

**PARKS & RECREATION**

Matthew J. Mandia, Director of Parks & Recreation, presented the proposed Parks & Recreation 2011 Budget.

	<b><u>2011 Budget</u></b>	<b><u>% Change</u></b>
Total Department Expenditures Budget	\$1,479,737	0%
Total Department Revenue Budget	\$ 917,611	1%
Total Granada Avenue Expenditures Budget	\$ 262,068	2%
Total Granada Avenue Revenue Budget	\$ 205,400	4%
Total Department Capital Budget	\$ 18,500	-63%

Parks & Recreation personnel services increased 3% due to contractual obligations. The Rec Center O&M decreased 1% overall. There was a 3% increase in recreational programming due to the projected costs of increased programming. Aquatics programming decreased 2% due to program supplies and Parks O&M decreased 11%. Parks & Rec Concessions remained the same.

Pool attendance in the last three years (2007-2009), has been over 300,000, in the last five years (2005-2009) over 500,000, and in the past 10 years from 2000 to 2009 over 1.1 million people came to the pool through summer and winter activities.

The child care program has a 1% increase in personnel costs due to contractual obligations. Child care supplies have decreased 9%. There was no increase overall for the child care budget.

The Granada Gym & Fitness Center increased 2% in personnel and 0% in the Gym O&M. Recreational programming increased 4% due to projected increased programming.

Mr. Mandia said his proposed 2011 budget is \$1,479,737, only \$227,236 more than 18-years ago.

Mr. Mandia requested \$18,500 for 2011 Capital. \$13,500 was requested for pool pump replacement for the outdoor pool and \$5,000 for a new pool vacuum for the outdoor pool.

Supervisor Pagliarulo asked about the condition of his other equipment. Mr. Mandia said he does not foresee any issues because over the years they have been able to replace what they needed to. If through the year we would find we want to take a look at our UVC systems, we may need some funds for that.

Supervisor Pagliarulo asked Manager Negley if we have enough money available for any of the departments if something would need fixed or replaced. Manager Negley said we do have reserve available for emergencies. He added they are still waiting for the \$1.2 million from the sale of the property at Hockersville Road to replenish our reserve. We need to sustain our reserve because it

increases our opportunity to maintain our bond rating, which allows us to borrow money at a lower rate.

**PUBLIC WORKS - RECYCLING**

Thomas R. Clark, Director of Public Works, presented the Recycling proposed 2011 Budget.

	<b><u>2011 Budget</u></b>	<b><u>% Change</u></b>
Total Department Recycling Expenditures	\$250,199	-57%
Total Department Recycling Revenue	\$442,200	-2%

**PUBLIC WORKS**

Thomas R. Clark, Director of Public Works, presented the Public Works proposed 2011 Budget.

	<b><u>2011 Budget</u></b>	<b><u>% Change</u></b>
Total Administration Budget	\$ 401,853	-1%
Total Department Expenditures Budget	\$2,075,435	5%
Total Department Revenue Budget	\$ 250,700	1%
Total Department Capital Budget	\$0	

The Revenue portion of the General Fund Budget reflects a slight increase in the snow removal contract that we receive from PennDOT. Our mowing contract has decreased significantly and the miscellaneous street and public works revenue increased.

The Expenditure portion reflects several decreases in personnel insurance costs as supplied from the carrier. The only increases are in dental insurance and bargaining unit wages as per the AFSCME contract. The majority of the line items remain at 2010 levels with no increase.

The Operation portion indicates contractual increases in wages with a large reduction in disability insurance. However, increases in other insurances offset that savings. In 2010, we managed to reduce vehicle fuels by monitoring vehicle usage thereby reflecting a reduction in 2011 by closely monitoring operations. As a result of the new traffic signal contractor, we will see a savings in the maintenance contract for 2011. Property and Construction Equipment Insurance also shows a significant reduction.

There were no requests for Capital Budget.

The Recycling Center Budget decreased in revenue due to grants diminishing and total expenditures decreased 57%.

Liquid Fuels Budget decreased 2% in revenues and expenses stayed the same. The liquid fuels fund takes care of everything from lines to pot holes, sign posts, and street signs. We are projecting it will stay the same. We are looking into some newer materials to enhance our ice melting capability of significantly less cost than the calcium that we currently use.

Supervisor Pagliarulo asked if we could construct the connector ourselves at Locust Avenue and Jo Ann if things would work out. Mr. Clark said it is a relatively minor project and we could do that.

Supervisor Pagliarulo asked Mr. Clark what capital items he will need for next year adding on what he did not request this year. Mr. Clark said next year they would be looking at two of the 39,000 trucks or the larger 10-ton dump truck and possibly a pick-up truck or two. He said we are in the midst of about a 12-15 year cycle in our equipment. At that time we got quite a bit of equipment that came in at once.

Mgr. Negley mentioned that when you see one of the Township's trucks, there is a number on the front. The first two digits are the year the vehicle was purchased.

Supervisor Ballard wanted clarification on the transfers to capital projects. Mgr. Negley said that goes to pay the debt service for the recycling building.

Supervisor Pagliarulo asked about the mulcher for the recycling. Mr. Clark said the tub grinder was purchased in 1993 and is a very high maintenance piece of equipment. We are still using it today, which is pretty remarkable. Somewhere down the line we will need to replace it if we are going to maintain that operation. It would cost around \$400,000-\$450,000.

Supervisor Moyer asked Mr. Clark if there was anything the Board could do to facilitate his interaction with surrounding communities in terms of sharing equipment. Mr. Clark said he has a pretty good rapport with the surrounding communities through the Public Works Association in Central PA and the South Central Task Force. We are trying to partner up our Public Works agencies throughout the region so that when we have a disaster such as tornado or flood, there can be a mutual response of individuals who have the appropriate equipment needed.

Supervisor Fedeli said in Mr. Clark's report it stated as a result of our new traffic signal contract, we will see a significant savings in our maintenance contract for next year. Is that the SAMI? Mr. Clark said it was the routine maintenance contractor, Republic ITS.

Supervisor Fedeli asked if he was concerned with state funding in the future. Mr. Clark said he has concerns especially on what they may decide is our responsibility. He gave an example of the pipes that run up and down Hersheypark Drive was PennDOT's responsibility a few years ago, but a policy decision by PennDOT made it ours. He found out the inlet by 422 that collapsed is now the Township's responsibility. Supervisor Pagliarulo asked if this was a District 8 policy or statewide policy. Mr. Clark did not know. Mr. Clark is concerned with the contract of snow removal. It is a pretty substantial amount of money and they could pass that on to us. He feels a little more comfortable with the liquid fuels than the contracted snow removal. Mr. Clark learned at the COG meeting their salt bid came in about \$5-8/ton under the PennDOT contract, which is a pretty significant savings.

## **POLICE DEPARTMENT**

William D. Smith, Chief of Police, presented the proposed Police Department 2011 Budget.

	<b><u>2011 Budget</u></b>	<b><u>% Change</u></b>
Total Department Expenditures Budget	\$5,598,964	3%
Total Department Revenue Budget	\$ 625,370	13%



Supervisor Pagliarulo referred to the Humane Society and the \$22,000 in the budget. Chief Smith explained we pay a contractual 22,000/year for the average number of dogs, cats, guinea pigs, and rabbits that are turned in by Derry Township residents to the Humane Society. We are assessed an average of \$135/cat and \$240/dogs. Chief Smith shared that he, Supervisor Ballard, and Supervisor Fedeli met with Steelton Borough to look at alternatives. Supervisor Fedeli suggested we look at the Humane Society's records and make sure that we are being assessed fairly.

Chief Smith pointed out the line item for Equipment/Maintenance Contracts/Office Machines. This was a decision the Board entered into about 3-4 years ago with the \$2 million project from Dauphin County Radio System. During this time frame, there was a decision to piggyback. When we built our building, we duplicated a lot of the equipment from County because if there was an issue with the County, we could step in. A portion of the hardware was paid for by the County, but then maintenance and software have to be updated.

The Capital Budget request for \$8,000 includes six replacement vests and two vests for new officers. These vests should be replaced every five years.

Supervisor Pagliarulo said he did not see anything regarding tasers and asked what our policy was for the officers. Chief Smith said we have 12 tasers. Each control officer is given one when he goes out. Not every field officer will have one, but if we are at a concert someone will be close. It is not critical, but it would be good to have them. The cost is approximately \$800/taser.

**PUBLIC/VISITOR COMMENT:**

No one came forward.

Chairman Abruzzo thanked Mgr. Negley and all the staff for delivering a very conservative, fiscal budget to the Board. It is extraordinarily impressive. He acknowledged their hard work and sacrifices that were made.

Manager Negley announced the budgets as presented will be advertised for 30 days and then presented at the Board of Supervisors' meeting in November for adoption. The budget is on display for public view at the Township building, library and on the website.

**ADJOURNMENT**

Supervisor Moyer moved to adjourn the meeting at 7:45 p.m. Supervisor Pagliarulo seconded. ***The motion carried, 5-0.***

Respectfully submitted by:

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Marc A. Moyer  
Township Secretary

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Brenda Van Deursen  
Recording Secretary