

TOWNSHIP OF DERRY BOARD OF SUPERVISORS MEETING

Tuesday, July 24, 2012
600 Clearwater Road, Hershey, Pennsylvania 17033

CALL TO ORDER

The July 24, 2012 Township of Derry Board of Supervisors meeting was called to order at 7:00 p.m. by Vice-Chairman Kelly C. Fedeli.

ROLL CALL

Supervisors Present:

Sandy A. Ballard
Kelly C. Fedeli, Vice-Chairman
John Foley, Jr.

Supervisors Absent:

E. Christopher Abruzzo, Chairman
Marc A. Moyer, Secretary

Also Present:

Matt Bonanno, HRG, Township Engineer
Thomas Clark, Director of Public Works
Barbara Ellis, Director of Hershey Public Library
Charles Emerick, Director of Community Development
Jill Henry, Assistant Township Manager
Cheryl L. Lontz, Manager of Payroll & Employee Benefits
Matthew Mandia, Director of Parks & Recreation
James N. Negley, Township Manager/Township Treasurer
Tim Roche, Police Department
Jon Yost, Township Solicitor
Brenda Van Deursen, Recorder
Brandon Williams, Assistant Director of Community Development

Public Present: Elvira Ebling, Richard Gamble, Charleton Zimmerman, Kevin Jones, Cindy Jones, Bill Fisher

Vice-Chairman Fedeli advised that all public meetings are recorded for providing accurate minutes.

Vice-Chairman Fedeli announced that the Board of Supervisors met in executive session to discuss land, legal, and personnel issues.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Charleton Zimmerman, 119 N. Roosevelt Avenue, Palmdale – Mr. Zimmerman thanked Tom Clark for his follow-up with Waste Management. Mr. Zimmerman received the confirmation letter he was looking for.

Vice-Chairman Fedeli reported they met with Waste Management today and shared some issues with them including billing. Waste Management instituted a new customer service system to include a specific cue for Derry Township residents.

Mr. Zimmerman asked if there was a program for middle school children to tour the Recycling Center. Mr. Clark reported that many years ago school children did tour the Recycling Center and many departments were involved, but in the past two years that was not done. They do have regular tours for Boy/Girl Scouts, Day Cares, etc.

APPROVAL OF MINUTES

Vice-Chairman Fedeli called for a motion to approve the Minutes of the July 10, 2012 Board of Supervisors Meeting. Supervisor Foley made a motion to approve the Minutes. Supervisor Ballard seconded. *The motion carried, 3-yes 0-no.*

Vice-Chairman Fedeli presented a Retirement Award to Kevin Jones from Parks and Recreation for his dedicated and loyal service. Mr. Jones commented on how much he enjoyed the people he worked with and appreciated what everyone did to help him.

NEW BUSINESS

A1-4 Approval of Resolution No. 1340, a request by the Hershey Volunteer Fire Department for the Township to support and/or submit on behalf of the Hershey Volunteer Fire Department a request for funding from the Local Gaming Share Revenues.

James N. Negley, Township Manager/Treasurer – The Hershey Volunteer Fire Department (HVFD) has requested that the Board of Supervisors support a submission to the Gaming Advisory Committee for funding for the debt service remaining on the two pieces of apparatus received and put in service by the HVFD. The remaining debt on the apparatus is \$398,119.00.

Motion: A motion made by Supervisor Foley and seconded by Supervisor Ballard that Resolution No. 1340, a request by the Hershey Volunteer Fire Department for the Township to support and/or submit on behalf of the Hershey Volunteer Fire Department and establishing this request as the Township's Number One priority from the Local Gaming Share revenues, is hereby approved. *The motion carried, 3-yes 0-no.*

B1-4 Consideration of extension of the term and reduction of the performance security for the Final Subdivision and Lot Consolidation Plan and Phase 1 Final Land Development Plan for Southpoint Meadows, Plat No. 1123.

Charles Emerick, Director of Community Development – This is a request for an extension and reduction in the performance security for Southpoint Meadows, Plat No. 1123. HRG inspected the improvements and determined that a few items need to be completed prior to the full release and, therefore, recommended a reduction of \$2,891.32. The developer provided an extension of the term until July 31, 2013, but intends to take care of the remaining items within the next 30 days.

Motion: A motion made by Supervisor Ballard and seconded by Supervisor Foley that the Board releases \$2,891.32, resulting in a new balance of \$42,598.08; and accepts an extension until July 31, 2013 of the term of the performance security provided in the form of Insurance Bond No. SU1031732 by Arch Insurance Company for the Final Subdivision and Lot Consolidation Plan and Phase 1 Final Land Development Plan for Southpoint Meadows 2, Plat #1123, is hereby approved. *The motion carried, 3-yes 0-no.*

C1-2 Award of a bid for the emergency replacement of the hot water storage tank at the Hershey Recreation Center.

Matthew Mandia, Director of Parks & Recreation – Mr. Mandia reported the hot water storage tank at the Hershey Recreation Center has a leak and is currently losing water. The tank cannot be repaired and needs to be replaced. Four contractors provided prices for the work and Roeting Mechanical Associates, Inc. provided the lowest price of \$14,482.00. Mr. Mandia suggested reallocating \$12,200 from the current Parks and Rec Capital Budget (amount budgeted for necessary repairs to the outdoor pool circulation system) to offset the majority of this emergency cost. Those dollars will be requested again in the 2013 budget.

Motion: A motion made by Supervisor Ballard and seconded by Supervisor Foley that authorization to award the replacement of the hot water storage tank at the Hershey Recreation Center to Roeting Associates, Inc. in the amount of \$14,482.00, is hereby approved. *The motion carried, 3-yes 0-no.*

D1-3 Consideration of participation with Hummelstown Borough to seek funding through the Regional Connections Grant for a study of the Hersheypark Drive/Walton Avenue Intersection.

Charles Emerick, Director of Community Development – Mr. Emerick explained that one of the main goals of the Regional Grant Management Plan is for multi-municipal planning and intergovernmental cooperation. This will allow HRG to do studies and make recommendations for the corridor. The study will include short-term alternatives for the least amount of money as well as long term solutions. The Harrisburg Area Transportation Group will look favorably with those who participate and could help with funding. The cost of the study is \$59,850. We can't get the funding until the study is done. If the project is funded entirely, the 20% match would be \$12,000 (\$6,000 Derry Township and \$6,000 Hummelstown Borough). The application is to be submitted by August 15, 2012.

Motion: A motion made by Supervisor Foley and seconded by Supervisor Ballard that the Board executes the applications for the Hersheypark Drive/Walton Avenue project to seek the funding; authorizes one-half of the matching fund, not to exceed \$6,000; and authorizes Solicitor Jon Yost to prepare an intermunicipal agreement to document the same, is hereby approved. *The motion carried, 3-yes 0-no.*

CORRESPONDENCE –There was no correspondence to report.

BOARD/COMMITTEE INFORMATION – There was no information to share at this time.

REPORTS

Lt. Timothy Roche, Police Department – Lt. Roche reported the following:

- The Police Department's fleet of the primary patrol vehicles has a depleting and aging supply of first aid equipment. They did a cost analysis and determined it was quite costly to replace it all. They sent correspondence to Hershey Medical Center (HMC) requesting their consideration for making a donation to outfit 17 primary patrol vehicles with first aid supplies. The HMC honored the request and delivered several large boxes containing the requested supplies, which were extremely beneficial for us.
- The Police Department was reaccredited with both the Pennsylvania Commission for Police Accreditation and also for the International Commission for Accreditation of Law Enforcement Agencies. Also, reaccredited the policy agency for the next three years unconditionally.
- The Department's Honor Guard was selected state-wide to post the American colors during the recent PA Chief of Police Annual Conference.

Vice-Chairman Fedeli asked Lt. Roche if they plan to do some publicity with regards to the generous donation of first aid supplies by Hershey Medical Center. Lt. Roche said they sent email correspondence to HMC and they have not heard back from them regarding this.

Thomas Clark, Director of Public Works – Mr. Clark reported they began work on Bullfrog Valley Pond yesterday. It will take about two weeks to complete the pond work.

Supervisor Ballard asked if the bike path work will start after the dredging of the pond. Mr. Mandia said they are still in the process of getting permits, but once they obtain the permits the work will begin on the trail and bridge.

Barbara Ellis, Hershey Public Library – Ms. Ellis reported The Friends of the Library are getting ready for their book sale next week. She also reported they reached their goal of \$10,000 in cost savings as a result of shortening the hours at the library.

Cheryl L. Lontz, Manager of Payroll & Employee Benefits – Ms. Lontz reported to-date, the actual budget expenses were at 52% of the budget which is pretty good. The auditors have begun preparing the financial statement for 2011. Ms. Lontz began working on the format for the 2013 budget to send out to the departments to begin the process.

Matthew J. Mandia, Director of Parks and Recreation – Mr. Mandia reported they had an unannounced inspection from the Department of Health at the Recreation Center and the pool and they were compliant on all items.

Matt Bonanno, Township Engineer – Mr. Bonanno reported the following:

- The storm water project continues, but is taking a little longer due to the amount of rock below the road surface.
- The pipes were installed in front of the Antique Barn on Cocoa Avenue. The rest of the week they will be digging out the channel between 322 and back towards the wetland area to start the new stream channel.
- They are beginning to install the sanitary and storm sewer on the other side of Cocoa.

Vice-Chairman asked if the residential side of Cocoa is going to be filled in. Mr. Bonanno said they are installing 42-inch pipes in there.

Supervisor Ballard said a resident asked if with the installation of huge pipes under Governor Road there will be bigger pipes at the baseball field. Mr. Bonanno said the baseball field is where the large culvert starts. You will not have the localized flooding, but if you have a large enough storm event then you will see water backing up. That area is actually designed to flood because it is a low area with no homes.

Vice-Chairman Fedeli asked if there would be a remediation at the low area of the wetlands by the path. Mr. Bonanno said there will be a small 20 foot pipe section installed at the request of The Hershey Trust. They wanted that pipe installed for potential future access to their land. The walking path will follow up along that culvert and then tie back in.

Jill Henry, Assistant Township Manager – Ms. Henry reported the Community Guide and Map that is sent out every few years is scheduled to hit homes the beginning of August. She thanked all the advertisers because their sponsorship of the ads provides the cost to print that document.

APPROVAL OF ACCOUNTS PAYABLE (\$559,460.45) AND PAYROLL (\$359,748.04).

Supervisor Foley moved to approve accounts payable in the amount of \$559,460.45 and payroll in the amount of \$359,748.04. Supervisor Ballard seconded. *The motion carried, 3-yes 0-no.*

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Charleton Zimmerman, 119 N. Roosevelt Avenue, Palmdale – Mr. Zimmerman expressed concern with all the units going up in Palmdale Square. There were three units existing and they were given temporary occupancy permits in 2008. They put 18 other units in there and changed the zoning. There is a code that says anything over four units the lot turns into commercial. He believes we are in violation of the Uniform Construction Codes. Supervisor Foley said it is a mobile home park. The Uniform Construction Code is applicable and fully compliant. He asked Mr. Zimmerman to provide Mr. Emerick with specifics and he will check it out.

ADJOURNMENT

Supervisor Ballard moved to adjourn the meeting at 7:40 p.m. Supervisor Foley seconded. *The motion carried, 3-yes 0-no.*

SUBMITTED BY:

Marc A. Moyer
Township Secretary

Brenda Van Deursen
Recording Secretary