

**MEETING MINUTES**  
**BOARD OF SUPERVISORS, TOWNSHIP OF DERRY**  
Tuesday, January 22, 2013  
600 Clearwater Road, Hershey, Pennsylvania 17033

**REGULAR MEETING**

**CALL TO ORDER**

The January 22, 2013 Township of Derry Board of Supervisors meeting was called to order at 7:05 p.m. by Chairman E. Christopher Abruzzo.

**ROLL CALL**

***Supervisors Present***

E. Christopher Abruzzo, Chairman - *present*  
Sandy A. Ballard - *present*  
Kelly C. Fedeli, Vice-Chairman - *present*  
John Foley, Jr - *present*  
Marc A. Moyer, Secretary - *present*

**Also Present**

Matt Bonanno, HRG, Township Engineer  
Thomas R. Clark, Director of Public Works  
Barbara S. Ellis, Director of Hershey Public Library  
Charles W. Emerick, Director of Community Development  
Jill E. Henry, Assistant Township Manager  
Cheryl L. Lontz, Manager of Payroll & Employee Benefits  
Matthew J. Mandia, Director of Parks & Recreation  
Patrick O'Rourke, Chief of Police  
Jon A. Yost, Township Solicitor  
Brenda Van Deursen, Recorder

***Public Present:*** Elvira Ebling, Phil Guarno, Curtis Stevens, Kathryn Byrnes, Ken Gall, David Christian, Jack Atcheson, Charleton Zimmerman, Todd Pagliarulo, Rich Gamble, Jonathan Crist

**Chairman Abruzzo advised that all public meetings are recorded for providing accurate minutes.**

Chairman Abruzzo announced that the Board of Supervisors met in executive session to discuss land, legal, and personnel issues.

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

**Phil Guarno, 109 West Caracas Ave, owner of Fenicci's Restaurant** – Mr. Guarno sent e-mails over the last couple of years regarding his concern for Hershey and the community. He mentioned that he is chairman of the Design Review Board. When he looks at the downtown from Rite-Aid to the Chocolate factory (about a mile) he sees it as a small historic area. There

are not a lot of parcels of land in this area and we need to be careful what we do with it. He asked the Board to closely look at our downtown historic area and where it will be in 10 years. Mr. Guarno said he sees a big disconnect in this town. He is doing fund raisers at the restaurant to raise money to restore trolleys and on the other hand we have organizations who want to bring in more corporate America. He believes there has been some discussion about changing zoning in the future to allow more casual fast food downtown. As opposed to loosening the restrictions, we should be tightening the restrictions in the historic area. We should keep fast food and casual fast food chains out of the downtown area and rebuild some history. He realizes the importance of the Hershey entities; however, he asked that we be very careful when we look at the historic downtown.

**Jonathan Crist, 226 W. Chocolate, law office** – Mr. Crist’s main concern is traffic. When he sees what is going on in Hershey he looks at it from a traffic standpoint. He heard they were thinking of changing the ordinance for fast food restaurants. If you change the ordinance and open it up you may end up with more problems. If you leave it as it is, you can evaluate each situation. He shared that at one time you could park in front of his office. As part of rezoning Chocolate Avenue, they eliminated parking there. When the light turns red, traffic backs up to his office. As soon as it turns green, it clears out. Most of the time it works, but it doesn’t work in the summer with park and concert traffic. He emphasized that when this area was created, it was always intended as a residential neighborhood. The infrastructure is residential...it is not commercial. Another concern with downtown Hershey is there are no left turn arrows on the stop lights; therefore, there is no left turn that can be made safely on Chocolate Avenue.

Chairman Abruzzo thanked him for his presentation and bringing his concerns to the Board.

**Charleton Zimmerman, 119 N. Roosevelt Avenue** – Mr. Zimmerman said he questioned the Board of Supervisors back in 2008 why certain businesses get special treatment in the Township, but he should have asked the Zoning Hearing Board. He questioned what the definition of mixed use is. It is not defined in the zoning ordinances. He found out from Community Development there is a list of definitions that are not in the ordinances.

Chairman Abruzzo said if there are things from the Zoning Hearing Board that the Board of Supervisors should be aware of, Mr. Emerick will bring it to the Board's attention.

**Rich Gamble, Hockersville Road** – At prior Planning Commission meetings, they talked about generating business to encourage development growth in our town. There was a direct question by the Board to Hershey Trust asking how they advertise or market their properties for sale. They said they have a way of doing it. When asked who they advertise with, they couldn’t say. If we are going to encourage development of our community we need to do it openly. If you take a look at all the properties Hershey Trust has bought, they sit undeveloped with a future plan they are not sharing.

## **APPROVAL OF MINUTES**

Chairman Abruzzo called for a motion to approve the Minutes of the January 7, 2013, Board of Supervisors Meeting. Supervisor Ballard made a motion to approve the Minutes as written. Supervisor Foley seconded. ***The motion carried, 5-Yes 0-No.***

## **NEW BUSINESS**

### **Comprehensive Plan Working Group and Hershey Center for Applied Research (HCAR) received a Dauphin County Premier Award.**

Chairman Abruzzo announced that recently the Derry Township Comprehensive Plan Working Group and the Hershey Center for Applied Research (HCAR) notably received a Dauphin County Premier Award presented by the Dauphin County Commissioners and the Dauphin County Planning Commission on January 15. The award was part of a program created to acknowledge projects in Dauphin County that aid communities in their planning decisions, promote smart growth and spark revitalization. We, as a Board, are very proud to have received an award in the community capacity category for efforts to develop a vision statement that encompasses the values of its community members while embracing smart growth principles to guide the update of the Township's Comprehensive Plan.

Chairman Abruzzo recognized Sandy Ballard for leading the Working Group with input and assistance from former supervisor, Todd Pagliarulo, Ken Gall from the Hershey Trust, and Chuck Emerick from Community Development.

In addition, HCAR received an award for sustainable growth for the innovative development and operation of their center including mitigating the impact on the environment and hosting a farmer's market. Jack Atcheson, HCAR, thanked the Board of Supervisors for their support in making things happen. He also thanked Mr. Emerick and Todd Pagliarulo for their guidance and support.

Mr. Emerick mentioned that this is the first year for this program in Dauphin County. They gave four awards and Derry Township obtained two of the four.

Supervisor Foley said he attended the Zoning Hearing Board meeting and he read the PennLive articles and wanted to comment. This is about our downtown, it is not about Chipotle or mom and pop operations at the same sight. The update to the comprehensive plan was created by some 1500 of our residents, hundreds of hours of local community volunteers, business owners including downtown business owners. The plan lays out the framework for the creation of our downtown. Currently our zoning doesn't provide for the implementation of that plan, but we are working on remedies to facilitate the business development in line with it. The sight being proposed for the development as a Chipotle is within the area that is proposed to be rezoned. This is in the heart of where the residents have asked us to create a walkable pedestrian friendly downtown with businesses to patronize. Some are saying they don't want a chain in the downtown. If we are saying no to chains, but we get the same mom and pop operation on the same sight with the same structure, is that fair? Blocking out a viable business because they don't like the product is simply not right.

A myth that is out there about the downtown of yesterday...the quaint shops, art galleries, specialty stores - simply didn't exist. What we had was a company store, Hershey Bank, a drug store, Cocoa Inn that was followed by residential development to the west, etc. The reason a lot of those operations are not here is because they were not making money. Today we have a

chance to design and rebuild our downtown. It is underway with the framework being the comprehensive plan. Unfortunately, there is a movement to vilify the Trust and the entities with every move. There have been other proposals shot down (such as the movie theater, plan to develop the Press Building in a residential dwelling, a bypass bypassing Hershey and reducing significant traffic concerns on Cocoa Avenue) by a small group of vocal people. Many of the historic buildings that we hold dear were owned and operated by the organizations that today are being criticized as money grubbing and making up their own rules. Supervisor Foley said that in his own opinion the Hershey entities are very good corporate neighbors. The benefits the Township and the community receive as a whole are enormous.

The Hershey Company has invested more than \$350 million dollars in a new plant in our Township that is going to keep them here for a great number of years. The Foundation, HE&R, and the Trust have invested another \$40 million dollars in the downtown. They have a huge financial stake in the downtown success. The least of which we have the Milton Hershey School, some 1800 students, and 1500 plus more employees that are also our residents.

We have an opportunity to fill the vision of the comprehensive plan that the community has adopted.

**Rich Gamble** – Mr. Gamble understands Supervisor Foley’s concern and he supports building Hershey correctly. In Mr. Foley’s listing of “never been there” shops...they were there. There was a shoe store, a men's store, Hershey Lumber Company, Hershey Filling Station, antique store, music store, the barber shops. They were there and people could use the town within walking distance. Each entity that went away was not replaced with anything benefiting the people who live here year round. He asked who the powerful people are who blocked the progress in the town. If you talk to most of the people in this community, they want the village back. The Hershey entities own the town now and bring in who they want.

Chairman Abruzzo said the challenge for the Board is to create the environment that will bring businesses to the downtown. The market will dictate who comes as it does in a free market society. We are trying to fix problems to build up the infrastructure in such a way that we have a sustainable downtown that can bring in businesses. There was a time in this Township when a lot of angry people blocked the Platt Hotel project where the old Township building was because they felt the Board of Supervisors had engineered a deal for this hotel without making it public. We want as many businesses, small or large, that thrive in our community as possible because it keeps our tax revenue high without increased taxes to our residents.

Chairman Abruzzo said there is no member of the Board of Supervisors on the Zoning Hearing Board because we try to keep as many citizens involved as possible so that we are getting as much input as we can from the community. We will keep working to do it right.

### **Derry Township Service Awards**

Chairman Abruzzo acknowledged the following individuals for their years of service and generous contribution to the Township.

#### 5-Years of Service

Parks and Recreation: Rosa Pellegrini  
Police Department: Nathan Cuba and Lori Karges

10-Years of Service

Public Works: Max Hauck  
Parks and Recreation: Ashley Fanning, Patricia Wrightstone, Cheryl Espenshade, Jennifer Johns  
Library: Linda Dunbar

15-Years of Service

Administration: Brian Blahusch  
Public Works: Robert Piccolo

20-Years of Service

Parks and Recreation: James Lewis  
Library: Barbara Nwoke  
Police Department: Keith Ocker

Mr. Emerick introduced Darren Robinson, a new employee for Community Development. Darren was last employed with Londonderry Township where he worked as the building code official zoning officer. Previously, he was the past chair of the Dauphin County Fire Steering Committee, past-president of the Dauphin County Fire Chief's Association, past-vice-president of the Dauphin County Fire Marshall's Association, past committee member with the local emergency planning committee and he was a past coordinator for Swatara Township Emergency Management Agency. While at Swatara Township, he was the fire chief overseeing multiple fire companies at one time.

**A1-4 Consideration of adoption of Ordinance No. 628 to vacate Matlack Road.**

A public hearing was held regarding this ordinance prior to tonight's meeting.

**Motion:** A motion made by Supervisor Foley and seconded by Supervisor Ballard that Ordinance No. 628 be adopted and that the Township Manager be authorized to re-execute documents necessary to accomplish the transfer of the roadway to HE&R, is hereby approved. ***Motion carried, 5-Yes 0-No.***

**B1-14 The Preliminary/Final Subdivision Plan for Scott R. Ortenzio and Zachary G. and Linda A. Ortenzio, Plat No. 1220.**

**Chuck Emerick, Director of Community Development** – This is a lot line change plan of 3.3 acres total area along the east side of Hill Church Road. This plan proposed to transfer .36 acres from Lot #7 to Lot #6. Lot #6 will contain 1.267 acres and Lot #7 will contain 2.109 acres. This plan was done to facilitate a garage addition that is being addressed separately under our stormwater regulations outside of this plan. The applicant sought 12 waivers of the Subdivision and Land Development Ordinance and the planning commission and staff recommends the waivers.

**Motion:** A motion made by Supervisor Ballard and seconded by Supervisor Moyer that the Preliminary/Final Subdivision Plan for Scott R. Ortenzio and Zachary G. and Linda Ortenzio, Plat #1220, be approved subject to the following:

- a. That the Chairman of the Board of Supervisors sign Section E-Municipal Concurrence of the Request for Planning Waiver and Non-building Declaration.
- b. That the applicant reimburse the Township for costs incurred in reviewing the plan no later than February 22, 2013.
- c. That performance security be provided to guarantee the completion of required improvements and the accompanying agreement be signed no later than July 22, 2013.
- d. That a letter be provided to the Township from the Department of Environmental Protection approving the Request for Planning Waiver and Non-Building Declaration no later than July 22, 2013.

It is further moved that the following waivers are granted from the Subdivision and Land Development Ordinance:

- a. From Sections 185-12.D.(3).(a).[9] and 185-13.E.(4).(a).[9] – Existing features within 50’ and 200’ of the site.
- b. From Sections 185-12.D.(3).(a).[10] and 185-13.E.(4).(a).[10] – Location of sensitive environmental areas.
- c. From Sections 185-12.D.(3).(a).[11] and 185-13.E.(4).(a).[12] – Providing net developable area calculations.
- d. From Section 185-12.D.(3).(a).[15] – USDA soil series boundaries.
- e. From Sections 185-12.D.(3).(a).[21] and 185-13.E.(4).(a).[19] – Storm sewer plans and profiles.
- f. From Sections 185-12.D.(3).(a).[22] and 185-13.E.(4).(a).[20] – Sanitary sewer plans and profiles.
- g. From Sections 185-12.D.(3).(a).[23] and 185-13.E.(4).(a).[21] – Gas and water plans and profiles.
- h. From Sections 185-12.D.(3).(a).[35] and 185-13.E.(4).(a).[36] – Topographic land contours.
- i. From Section 185-22.D.(3) – Additional street cartway width of 17 feet from centerline and additional street right-of-way width of 30 feet from centerline.
- j. From Section 185-22.E. (5) – Existing adjacent street concrete curbing.
- k. From Section 185-34.A.(1) – Providing sidewalks along abutting streets.
- l. From Section 185-49 – Wetlands certification.

***Motion carried, 5-Yes 0-No.***

**C1-3 Consideration of the release of maintenance security provided for the Preliminary/Final Lot Consolidation/Land Development Plan for Ronald McDonald House, Plat No. 1172.**

**Motion:** A motion made by Supervisor Ballard and seconded by Supervisor Foley that the Township hereby releases cash maintenance security in the amount of \$693.00, which had

been provided for the Preliminary/Final Lot Consolidation/Land Development Plan for Ronald McDonald House, Plat #1172, is hereby approved. **Motion carried, 5-Yes 0-No.**

**D1-11 Execution of an easement agreement with AT&T for access to an existing cellular communication tower.**

**Chuck Emerick, Director of Community Development** – This easement agreement is for the cell tower located at Palmdale Park by the soccer fields. During a routine permit issuance for a change of antennas, it was discovered that they had never obtained an easement to access their antenna which sits on land of the Hershey Trust through our park. Solicitor Yost and Mr. Emerick reviewed the easement agreement. They will pay us \$1500 to cover our costs in developing the agreement which will allow them to continue to drive through the parking lot at Palmdale Park.

**Motion:** A motion made by Supervisor Ballard and seconded by Supervisor Foley that the Board of Supervisors authorizes the Township Manager to execute the attached Communication Facility Easement Agreement on behalf of the Township, is hereby approved. **Motion carried, 5-Yes 0-No.**

**E1-2 Approval of Resolution No. 1359 to appoint a firm of certified public accountants to audit all of the accounts of the Township of Derry for the 2012 fiscal year.**

**Cheryl L. Lontz, Manager of Payroll & Employee Benefits** – On November 9, 2010, the Board of Supervisors approved Hamilton & Musser to conduct the financial audits of the Township for the years 2010, 2011, and 2012. A resolution is required to confirm this appointment.

**Motion:** A motion made by Supervisor Ballard and seconded by Vice-Chairman Fedeli that Resolution No. 1359 appointing Hamilton & Musser, PC, to examine and audit the accounts of the Township of Derry for the 2012 fiscal year for a sum of \$14,900, is hereby approved. **Motion carried, 5-Yes 0-No.**

**F1-2 Approval of Resolution No. 1360 establishing the contribution rate for the police pension fund for 2013 at 2% of wages**

**Cheryl L. Lontz, Manager of Payroll & Employee Benefits** – Act 600 requires the Board of Supervisors to set member contribution rates to the police pension for each year. The 2013 rate was voted upon by the Board during contract negotiations and a resolution must be approved.

**Motion:** A motion made by Supervisor Foley and seconded by Supervisor Ballard that Resolution No. 1360 establishing the contribution rate for the police pension fund for 2013 at 2% wages, is hereby approved. **Motion carried, 5-Yes 0-No.**

**G1 Request to implement a Seasonal Pay Scale for our Special School Police (crossing guards) for the duration of the AFSCME Contract.**

**Patrick O'Rourke, Chief of Police** – The recommended pay rates for the Special School Police are: 2013=2% increase over 2012 wage; 2014= 2.5% over 2013 wage; and 2015= 2.755% over 2014 wage. These employees insure our elementary children can travel to and from school safely. The police budget has adequate funds for these rates. The Township is reimbursed 50% of these wages from the Derry Township School District. This pay scale is not related to AFSCME; it coincides with the term of the AFSCME contract.

**Motion:** A motion made by Supervisor Ballard and seconded by Vice-Chairman Fedeli that the request to implement the Special School Police pay scale, is hereby approved. ***Motion carried, 5-Yes 0-No.***

#### **H1-4 Approval to accept a Lease Agreement with Municipal Capital Finance of a four-year lease for two (2) 2014 International 4X2 trucks.**

**Thomas Clark, Director of Public Works** – As part of our 2013 budget there were two replacement vehicles for aging fleet vehicles. Municipal Capital Finance requests that the governing body adopt a resolution as well as signing authority to execute the lease. This lease was to reduce the cost rather than purchasing the trucks at a much higher rate.

**Motion:** A motion made by Supervisor Ballard and seconded by Supervisor Foley that the Board adopt Resolution #1358 and execute the attached agreement indicating their acceptance of the conditions for the lease agreement of two 2014 International 4X2 trucks with Municipal Capital Finance, Inc. and the Township, is hereby approved. ***Motion carried, 5-Yes 0-No.***

#### **I1-6 Approval of a five-year agreement between HRG and the Township of Derry to compile, complete, and submit an annual report of permit activities as required by PADEP for the duration of the Permit term.**

**Thomas Clark, Director of Public Works** – This is part of the required municipal separate MS4 permit through DEP. For the last 10 years, Mr. Clark has been completing this report himself. The requirements of the reporting have changed dramatically. It expands the testing and mapping requirements, follow up of not only Township activities and our facilities, but follow up on contractors working in the Township as well. We are at the point where we require the assistance of HRG for a variety of things. The largest of which, their GPS capabilities to map these locations. Currently, the department personnel spent the last three weeks mapping these outfalls, inlets, etc. throughout the Township. Prior to this, we had primitive mapping of those facilities because of our limited GPS capabilities.

The department will continue to monitor discharges and document stormwater control throughout the Township and maintain necessary housekeeping requirements within our own facilities and will continue the education efforts we started. The change in the requirements in the last year have impacted several municipalities in South Central Pennsylvania. They were paid visits from EPA and had substantial fines levied upon them, which were negotiated down dramatically. This demonstrates the need for the improved record keeping and mapping capabilities that HRG can offer us. As the permit requirements have changed, we applied late last year for our notice of intent for the next five years.



Supervisor Ballard asked if this cost is included in the budget. Mr. Clark said it wasn't, but he will find the funds to take care of it.

Supervisor Ballard referred to the public education and public involvement mentioned in the contract. Mr. Clark talked to the manager of Manor Township and the requirements are wide-open. The manager asked EPA what their educational requirements were and the requirement is you have to make an effort to educate the public, but wouldn't tell them exactly what that was. The manager has made a point at every Board meeting to make a statement that is put in minutes educating people. There are some education topics we can cover ourselves through the newsletter, posters at entrance of our facilities, bulletin boards, etc.

Matt Bonanno said all the requirements needed for the permit are listed, but Mr. Clark and Mr. Bonanno will share the responsibilities to keep the cost down for the Township.

Chairman Abruzzo said there is no one that knows more about our stormwater efforts than HRG. It is the least expensive of our options because if we brought in somebody else, they would have to start from scratch.

**Motion:** A motion made by Chairman Abruzzo and seconded by Supervisor Ballard that a motion to approve the Agreement with HRG for services to be performed to satisfy the MS4 General Permit requirements for PADEP beginning 2013, is hereby approved. ***Motion carried, 5-Yes 0-No.***

**J1-3 Authorization to advertise an ordinance amending the Code of the Township of Derry (Ordinance No. 553) Chapter 210, Article IV, Section 210-38; Parking prohibited at all times in certain locations by establishing the north side of E. Derry Road from a point 100 feet west of the western most intersection with Carousel Circle to a point 300 feet east of the eastern most intersection with Carousel Circle as a no parking area.**

**Patrick O'Rourke, Chief of Police** – Multiple complaints were received from a Township resident(s) about the parking of vehicles along E. Derry Road near Carousel Circle, specifically tractor trailers. The complaints were raised because the parked vehicle blocked sight distance for vehicles coming out of Carousel Circle. A study was done and warrants were met for the establishment of parking restrictions. Five signs and sign posts will be needed to sign this restriction.

**Motion:** A motion made by Supervisor Ballard and seconded by Vice-Chairman Fedeli that authorization to advertise an ordinance amending the Code of the Township of Derry (Ordinance No. 553) Chapter 210, Article IV, **Section 210-38; Parking prohibited at all times in certain locations** by establishing the north side of E. Derry Road from a point 100 feet west of the western most intersection with Carousel Circle to a point 300 feet east of the eastern most intersection with Carousel Circle as a no parking area, is hereby approved. ***Motion carried, 5-Yes 0-No.***

**K1 Request to hold the 2013 Hershey 10K Race to be held on Sunday, April 14, 2013 at 7:30 a.m.**

**Patrick O'Rourke, Chief of Police** – Hershey Entertainment & Resorts is requesting to hold their second Hershey 10K run. The net proceeds from the run will be donated to the Ronald McDonald House. On-duty police officers and community service officers will be utilized. Also some off-duty officers will be required to be used on an overtime basis due to the number of traffic control points. There will be some road closures, but they should be closed no longer than 1-2 hours. HE&R will reimburse the Township for costs.

Supervisor Ballard asked if this event was on a Sunday last year. Chief O'Rourke said he believes it was on a Sunday last year but it was over before it impacted any event with the Ministerium specifically. He will reach out to Mr. Robertson now to make sure notifications were made to the Ministerium.

**Motion:** A motion made by Vice-Chairman Fedeli and seconded by Supervisor Moyer that the request to hold the 2013 Hershey 10K race starting at 0700 hours on Sunday, April 14, 2013, is hereby approved. ***Motion carried, 5-Yes 0-No.***

**L1-3 Adoption of Resolution No. 1357 designating the Township of Derry's intent to suspend banners across SR 0422 announcing various events.**

**Jill Henry – Assistant Township Manager** – This resolution includes all the requests that we received so far this year.

**Motion:** A motion made by Supervisor Foley and seconded by Vice-Chairman Fedeli that Resolution No. 1357, designating the Township of Derry's intent to suspend banners across SR 0422 announcing various events, is hereby approved. ***Motion carried, 5-Yes 0-No.***

**CORRESPONDENCE** – No correspondence to report.

**BOARD/COMMITTEE INFORMATION** – Vice-Chairman Fedeli announced that the official kickoff of the Library's 100th Anniversary is on Sunday, January 27, at 1:30 pm. The staff has been working very hard on this and has come up with creative activities to commemorate this anniversary.

**REPORTS**

**Patrick O'Rourke, Chief of Police** – Chief O'Rourke received a response from Mr. Robertson regarding the 10K Race. He indicated he was waiting for approval from the Board for the race first before they made notifications. He will be in contact with the Ministerium.

Last Tuesday was the Annual Lion's Club Dinner where they honored the outstanding educator of the year, the firefighter of the year and the police officer of the year. Tom Pavone, one of our detectives received officer of the year.

Supervisor Ballard asked about the 743 safety study. Chief O'Rourke said it is pending. The request was sent up for the traffic study to be conducted and we have not heard back yet. Supervisor Ballard asked if the request included both the possible speed reduction and consideration of a light. Chief O'Rourke's request was specifically for the speed reduction. Chairman Abruzzo asked if he would add to the request to examine if a light at Homestead and 743 would give some relief. Chief O'Rourke will send the request.

Chairman Abruzzo asked Chief O'Rourke to continue with the speed enforcement and modify behavior in the meantime.

**Barbara Ellis, Hershey Public Library** – They will be unveiling their “100 for 100” campaign on Sunday. It is an opportunity for the community to be involved with the library and the community at large.

**Cheryl L. Lontz, Manager of Payroll & Employee Benefits** – Not all of the revenues are in yet, but things are looking good. The reserve fund balance will be back up over a million dollars this year and we will continue to grow it.

**Matthew J. Mandia, Director of Parks and Recreation** – Mr. Mandia encouraged all the residents and the public to look at the programs in the upcoming newsletter. He is looking for lifeguards this year. Training will be held in April.

**Matt Bonanno, Township Engineer** – Mr. Bonanno gave the following update:

Area 1: Stormwater – The contractor is continuing on Peach Street to install sanitary sewer line (other side of car wash - west side of Hockersville). Storm sewer is going in on Old West Chocolate.

Area 2: Bullfrog Valley area (by the Highmeadow Campground) – The contractor is nearing completion of the Norfolk Southern bore. After the bore is complete, they will install sanitary sewer in that area.

Cocoa Avenue – They continue to do some of the paving. They paved three days last week and Saturday. We are still waiting for wearing course on Valley Road and Sixth Street and base course for sewer crossings by Cocoa Motel and the storm pipes by the Cocoaplex.

Sanitary sewer has been installed at Mill Street. The next part will be bringing the storm sewer up (another few months). Tom Clark said Mill Street is closed because PPL is finishing up their duct bank through there. They bored under 422, came down from Areba, connected into a manhole pit beside the hotel and have come out the other side of the manhole pit to connect to their bore at 422. They will probably be out of there at the end of this week. It will remain stone until the paver comes through with the stormwater pipe.

PPL had Hockersville closed over the weekend so they could cross at Reese and Hockersville. By the end of this week, the only thing that PPL should have to do is come from a pit east of Hockersville on Reese Avenue down toward the Penn and turn into their bore under the northside of 422.

PA American Water has a couple of laterals between Linden and Ridge and should be close to being done.

Chairman Abruzzo asked when Areba will be done. Mr. Clark said it should be finished early next week. They have been cold patching, but did some hot mix a few weeks ago which helped. Chairman Abruzzo asked if they will be back to pave the roads. Mr. Clark said the arrangement between PA American and PPL with us is that they bring the roads up to the level of the existing pavement with hot mix base material. Mr. Clark is going to get bids on recycling the roads that PPL has been on and some other roads from last year which include Areba, Mansion Area and Linden. This will probably happen in April - May to recycle and then overlay them.

Supervisor Ballard asked about the bumps on Cocoa and up towards Chocolate. Mr. Clark said they have been smoothed out as best as they could. There is a PPL crossing at Cocoa that they want to redo. PPL pavers are to be back next week if it warms up enough.

Mr. Clark said they have tried putting an application of salt in with their beet extract on Areba Avenue. He has pictures of Caracas, Granada and Areba Avenue. Areba is wet and the other two are snow covered.

Mr. Bonanno submitted applications for CDBG grants for the drainage issues on Areba, Java and Locust Avenue. These grants would pay for upgrades to the stormwater systems that would alleviate those problems. The residents on Locust were very helpful with the application.

**Chuck Emerick, Director of Community Development** – Mr. Emerick received a request to rezone 19 East Chocolate from Industrial to Village Core. The notices were sent out to the adjacent municipalities. The comment period ends February 18. Mr. Emerick would like to schedule a public hearing for the zoning change on February 26. The Board confirmed February 26 at 6:30 for the public hearing.

Chairman Abruzzo shared that Manager Negley is not here tonight due to the passing of his mother.

Chairman Abruzzo said he didn't get a chance before to thank all the department heads for the work they did on their budget and the great job they do managing their departments. The people in the Township should be proud of them for all that they do.

#### **APPROVAL OF ACCOUNTS PAYABLE (\$728,627.39) AND PAYROLL (\$317,558.34).**

**Motion:** Supervisor Foley moved to approve accounts payable in the amount of \$728,627.39 and payroll in the amount of \$317,558.34. Supervisor Ballard seconded. ***The motion carried, 5-Yes 0-No.***

#### **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

**Kathryn Byrnes, 20 W. Governor Road** – Ms. Byrnes addressed the Board a few months ago about her dilemma of being required to get flood insurance. She has been corresponding with Mr. Emerick, which she understands has been working with the Board on this. She is hoping to get the elevation data because it will not only be beneficial to her but the whole corner of the community. She thanked the Board and urged them to do what they can. She wants to get out of the requirement for flood insurance which is required because of a drawing.

**Rich Gamble, Hockersville Road** – Mr. Gamble wanted to reaffirm that when the present board members were selected it was a good diversity. This Board has demonstrated that they consider what is in the interest of the general public. Regardless of what you do downtown, communication and the process of how it is done should be communicated well.

**ADJOURNMENT**

Supervisor Foley moved to adjourn the meeting at 9:10 p.m. Supervisor Ballard seconded. ***The motion carried, 5-Yes 0-No.***

SUBMITTED BY:

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Marc A. Moyer  
Township Secretary

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Brenda Van Deursen  
Recording Secretary