

**Derry Township Department of Community Development  
Property Maintenance/Zoning  
Complaint Form**

Date: \_\_\_\_\_

**Information on Property in Violation:**

Address of property in violation \_\_\_\_\_

Specific location of the violation (Front porch, behind the garage, etc.)  
\_\_\_\_\_

Type of property:    Owner/occupied \_\_\_\_\_    Rental \_\_\_\_\_    Commercial \_\_\_\_\_

If rented, owner(s) name and phone number \_\_\_\_\_

Is the property occupied?    Yes \_\_\_\_\_    No \_\_\_\_\_    Unknown \_\_\_\_\_

**Complaint Type:** (Check all that apply)

- Junk & debris
- High grass/weeds (in excess of 6" tall)
- Storage of motor vehicles (unlicensed, unregistered)
- Exterior maintenance (conditions of structures including fences)
- Sidewalk
- Other

Description of the violation, please be specific: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Information on Complaining Party:**

Priority will be given to complaints that include the information listed below. This information also will allow us to follow up with you as to the status of this case. The information provided will be kept confidential unless the complaint will be heard at the District Justice Level.

Address \_\_\_\_\_

Telephone Daytime \_\_\_\_\_ Cell \_\_\_\_\_

Permission to view subject property from your property?

Yes \_\_\_\_\_ No \_\_\_\_\_ Your property address \_\_\_\_\_

If the violation would go before the District Justice would you consider being a witness?

Yes \_\_\_\_\_ No \_\_\_\_\_

Name \_\_\_\_\_

Signature \_\_\_\_\_

Submit form by e-mailing to [commdevinfo@derrytownship.org](mailto:commdevinfo@derrytownship.org) or by mailing to Derry Township, Comm. Dev., 600 Clearwater Road, Hershey, PA, 17033.