



**Hershey Public Library
Board of Directors Meeting
July 21, 2009**

MINUTES

ATTENDANCE

Members present: Rosemary Marino, President; Barbara Ellis, Library Director; Diana Briselli, Kelly Fedeli, Michele Taylor, George Porter, Anne Reeves,
Endowment Trust Representative: Charles Leedecker Friends Representative: Janette Murray
Absent: John Abel

CALL TO ORDER

The meeting was called to order at 7:05pm.

MINUTES

Motion: A motion was made to approve the June 16, 2009 Minutes as distributed. George Porter abstained. Motion carried. The Minutes were approved.

FINANCIAL REPORT

The Financial Report dated June 30, 2009 was reviewed by Barbara. She indicated that the budget spending was still on target for this time of the year, the fiscal year being half over. Barbara noted that \$10,000 was in the budget for Library Building – Capital Projects Fund. This is the amount allocated for a library designer.

COMMUNICATIONS

Barbara shared a letter from the Cyber School expressing appreciation for assistance

DIRECTOR'S REPORT

Barbara Ellis reviewed her report noting the following:

- Statistics from the Circulation Department were noted. The library is being used extensively. The resources for job seekers of all ages are being circulated more than ever. Also there are many summer patrons that are employed by Hershey during the summer months.
- Barbara noted that the increased traffic is causing wear and tear on the building.
- The library now has a PPL Kilowatt monitor available to be circulated to the public. The monitor measures the use of electricity in a household.

Barbara answered a question about the replacement/repair of the front doors of the library. She has checked about replacement and gotten some bids.

REPORTS OF REPRESENTATIVES

Friends

Jeanette Murray reported that the Friends Book Sale will begin August 1. There is still time to sign up to volunteer to help at the sale.

Endowment Trust

Charles Leedecker updated the Library Board on the Endowment Trust funds. The Endowment Trust met on 7/20. Charles reported that The Hershey Trust is changing the way investments are being made. He will keep the board updated.

OLD BUSINESS

Library Bylaws

The Bylaws of the Derry Township Board of Library Directors was again reviewed. A suggestion to clarify the role of secretary was made. The board members were requested to submit to BE in writing any changes or additions to the bylaws before the next meeting.

Library Technology Plan

A Technology Plan has been sent to the State. The filing of this plan is necessary for the library to qualify for E-rate funds. Barbara Ellis reviewed some details of the Technology Plan that was distributed.

NEW BUSINESS

2009PaLA Conference Carolyn Field Luncheon

BE asked the library board for an approval of a contribution to the 2009 PaLA Conference Carolyn Field Luncheon. This is an educational experience, as well as a luncheon, that the staff will be attending at the Conference. There are guest authors that are present to speak and meet with the conferees; there will be awards presented, etc. As one of the more financially stable libraries, compared to many others at this time, it was felt that HPL could make a \$500 contribution to the Luncheon.

Motion: A motion was made by Anne Reeves, seconded by Kelly Fedeli, to contribute \$500 to the PaLA Conference Carolyn Field Luncheon. Motion carried. This contribution will be taken from the 5-year plan budget line item.

Review of advertisement for a Library designer

Barbara Ellis shared a DRAFT of the information that will be included in the advertisement for a Designer/Space Planner for the Hershey Public Library. She will be checking the exact procedure with the township. The position is planned to be advertised in August. The cost of the services has been included into the budget for Library Building; it is not a new expense. This is noted because of the dire financial situations the libraries across the state are now facing.

ADJOURNMENT

Motion: A motion to adjourn the meeting was made George Porter, seconded by Michele Taylor. The meeting adjourned at 8:15 pm.

NEXT MEETING

The next meeting of the Library Board of Directors will be Tuesday August 18, 2009, 7 p.m. at the Hershey Public Library.

Submitted by

Joy Burrell, Recorder