



**Hershey Public Library
Board of Directors Meeting
June 16, 2009**

MINUTES

ATTENDANCE

Members present: Rosemary Marino, President; Barbara Ellis, Library Director; John Abel, Diana Briselli, Kelly Fedeli, Anne Reeves,
Endowment Trust Representative: Charles Leedecker
Absent: George Porter, Michele Taylor

CALL TO ORDER

The meeting was called to order at 7:10 pm. Rosemary thanked Kelly Fedeli for presiding in her absence last month.

MINUTES

Motion: A motion to approve the May 18, 2009 Minutes was made by Diana Briselli, seconded by John Abel. Rosemary Marino abstained. Motion carried. The Minutes were approved as distributed.

FINANCIAL REPORT

The Financial Report dated May 31, 2009 was reviewed by Barbara. She indicated that the budget was right on target for this time of the year.

COMMUNICATIONS

No communications to share.

DIRECTOR'S REPORT

Barbara Ellis reviewed her report noting the following:

Barbara commented on the Library Bylaws that were distributed noting that they are to be reviewed every three years. She asked that the board members review the bylaws and come to the next meeting with questions, changes, or additions. The board does have the authority to amend the bylaws.

The full-time staff is reviewing and editing The Standard Operating Procedures for each division in readiness for a pandemic or an extended employee absence.

The Summer Reading Program registration is going extremely well this year.

The State budget cuts were again discussed. It is the hope of the library that the ILL & Access PA will not be affected. The board was urged to continue to contact legislators.

Barbara announced she was nominated for the PALA First Vice President, President-elect in 2010-2011. The board approved of her decision to accept the nomination and expressed their continuing support as she prepares her campaign.

NEW BUSINESS

Parking discussion

There was discussion about patrons parking in the drop-off spaces in front of the library. Barbara presented a "notice" designed to be placed on the illegally parked vehicle. The board discussed the implications and value of placing the "warning notice" on the parked vehicle.

Motion: John Abel made a motion, seconded by Anne Reeves, to approve the parking warning notice, after the addition of “issued by the Hershey Public Library”, for use on vehicles illegally parked in the Drop Off Zone. Motion carried.

It was further suggested that a notice be posted on the door reminding patrons to not park in the Drop Off Zone.

REPORTS OF REPRESENTATIVES

Friends

Jeanette Murray was not present at this meeting.

Endowment Trust

Charles Leedecker updated the Library Board on the Endowment Trust funds. The Endowment Trust will be meeting in July.

OLD BUSINESS

Five Year Plan

An updated technology plan is being prepared for the next two years. This is a companion plan to the Five-Year Plan. Barbara Ellis will send via e-mail to members

Rosemary shared with the board that her son had the opportunity to use the **Tumblebooks** in another language with a family he was staying with a family in Spain where he was serving as an intern. The family and children were quite excited about the program.

NEW BUSINESS

Barbara Ellis informed the board that the library has been named as the recipient of a substantial gift left to the HPL by a former library patron. The funds were designated to be used for the library, following her death.

The board is to act in an advisory capacity in the use of the funds. Barbara presented a list of Priority Projects for the Library to the board. There was discussion on the priority list and it was agreed that the priorities were in order. The board was asked to review the list further and come with concerns or suggestions next month. It was suggested that some of the funds be put aside because of budget cuts.

There will be a public announcement of the gift at the appropriate time and recognition of the benefactor, including some kind of commemorative designation.

ADJOURNMENT

Motion: A motion to adjourn the meeting was made by Kelly Fedeli, seconded by Anne Reeves. The meeting adjourned at 8:25 pm.

NEXT MEETING

The next meeting of the Library Board of Directors will be Tuesday, July 21, 2009, 7 p.m. at the Hershey Public Library.

Submitted by

Joy Burrell, Recorder