



**Hershey Public Library
Board of Directors Meeting
March 16, 2010**

MINUTES

ATTENDANCE

Members present: Rosemary Marino, President; Barbara Ellis, Library Director; John Abel, Diana Briselli, Kelly Fedeli, Anne Reeves

Endowment Trust Representative: Charles Leedecker Friends Representative: Jeanette Murray Intern: Peter Coyl

Absent: Michele Taylor, Mike Pries

CALL TO ORDER

Rosemary Marino, President, called the meeting to order at 7:05pm.

INTRODUCTION OF 2010 WINTER DISTINGUISHED VOLUNTEER

Lida Anne Brandt was introduced to the board by Barbara Ellis as the Winter Distinguished Volunteer. She has been a volunteer for 23 years. She has been a long-time Friends board member, which included 10 years as membership chairperson. She is in total charge of all the library paperbacks numbering 3700. Lida Anne is a retired high school business teacher. She married Jim Brandt in 1988. Lida Anne will be privileged to use the parking space designated for the Volunteer in the staff parking area. Pictures were taken and she will be recognized in the local paper.

MINUTES

Motion: A motion to approve the February 16, 2010 Minutes was made by Anne Reeves, seconded by Diana Briselli. Motion carried. The Minutes were approved as distributed.

FINANCIAL REPORT

Barbara Ellis reviewed the Financial Report dated February 28, 2010. Barbara noted that the expenditures were normal for this time of the year.

COMMUNICATION

Bureau of Census 2010 will be in the library, offering an assistance center 3/19 thru 4/19.

Rosemary shared a brochure from the Elizabethtown Library. The brochure noted the inclusion of passport services by the library. This service has provided significant revenue for the E-town library.

DIRECTOR'S REPORT

Barbara noted the following from her report:

- March 18 — 8:30 Staff/Board sub-committee will meet to discuss renovation of the library
- April 11 –Richard Russo, well-known author will be at the HPL during National Library week
- April 16 –Annual Volunteer Luncheon -12 noon
- Stats have been down; this has been attributed to the inclement weather
- Barbara spent time with 56 Girl Scouts who spent an overnight in the library. Leaders & girls had an enjoyable time.
- Overflow of computer classes. Jeff is working on this situation. There were suggestions offered - (1) Derry Township residents should be priority – (2) send reminders to persons, to avoid the problem of no-shows.

REPORTS OF REPRESENTATIVES

Friends

The Friends are starting to work on the book sale. Friends have agreed to pay for the new sound system in meeting rooms #1 & #2. The electrician has started the preliminary work. Morefield Communications will install the sound system. The Friends have secured a movie license to enable the library to show movies.

Endowment Trust

Charles Leedecker reported for Endowment Trust Fund. The balance in the endowment trust was \$1,401,931 as of the close of business March 15, 2010. There was an increase of \$9,906 since the last report (2.53%).

OLD BUSINESS

Policy Change –

Non-Derry Township residents will pay \$5.00 to carry an HPL card. If you have a card from another municipality, bearing an ACCESS PA sticker, you may use that card to register at the Hershey Public Library free -of-charge. Library patrons already carrying a Hershey Public Library card will not be charged for continued privileges.

Motion: A motion was made by Diana Briselli, 2nd by Anne Reeves to charge non- residents of Derry Township \$5.00 for a Hershey Public Library card. Motion carried. The Library policy will be amended .

2010: A year of change at HPL

A flyer to be distributed to patrons noting the following changes in ongoing services was distributed to the board members for their information. Specifically noting the following:

Charge for HPL card for non-residents of Derry Township – March 2010

ILL requests from outside of District will pay \$5.00 per request - March 2010

Meeting Room Policy changes –

Barbara Ellis had distributed the edited Meeting Room Policy – noting changes (additions / deletions) suggested at the last board meeting. After discussion it was agreed to amend the policy further as follows:

Remove **Under Eligible Meeting Room Users:** 3. Civic Nonprofit Groups and Organizations –

(last sentence) *A non-profit tax exempt number is requested on the application as proof of non-profit status.*

Motion: A Motion to adopt the Meeting Room Policy as amended was made by John Abel, seconded by Diana Briselli, Motion carried.

The board reviewed the Meeting Room Application and Waiver Request Form, and the list of groups using the meeting rooms. There were concerns about the questions on the Waiver Request Form. After much discussion it was agreed that the Waiver Request Form be revised, specifically the “Organizations non-profit ID#” should be changed to “***Explain your non-profit organization***” and “***Do you have an ID?***” These changes were suggested by John Abel to be consistent with the amended Meeting Room Policy.

ADJOURNMENT

Motion: A motion to adjourn the meeting was made by Kelly Fedeli, seconded by Anne Reeves. The meeting adjourned at 8:25 pm.

NEXT MEETING

The next meeting of the Library Board of Directors will be Tuesday, April 20, 7 p.m. at the Hershey Public Library.

Submitted by

Joy Burrell, Recorder