



**Hershey Public Library  
Board of Directors Meeting  
April 20, 2010**

**MINUTES**

**ATTENDANCE**

Members present: Rosemary Marino, President; Rita Smith, Children's Librarian; John Abel, Diana Briselli, Kelly Fedeli, Anne Reeves, Michele Taylor  
Endowment Trust Representative: Charles Leedecker  
Absent: Mike Pries

**CALL TO ORDER**

Rosemary Marino, President, called the meeting to order at 7:05pm. Rosemary noted that Rita Smith, Children's Librarian, was here in Barbara Ellis' absence.

**MINUTES**

**Motion:** A motion to approve the March 16, 2010 Minutes was made by Anne Reeves, seconded by Diana Briselli. Motion carried. The Minutes were approved as distributed.

**FINANCIAL REPORT**

Rita Smith reviewed the Financial Report dated March 31, 2010. Questions and remarks were addressed. The budget spending appears to be on target.

**COMMUNICATION**

Rita shared the following communications:

- A thank you letter from the Girl Scouts who spent the overnight in the library. The girls received a silver award for the experience shared in the library.
- "What do you say" note commending Sujatha S on her courteous and professional services offered to patrons.
- "What do you say" note suggesting that seniors be exempt from paying fines. Discussion – no exemption - fines are to keep books in circulation(to get patrons to return) - not raise money
- A letter denying the LSTA grant for digitalizing the Hershey Chronicle was shared.

**DIRECTOR'S REPORT**

Rita Smith reported highlights of Director's Report in Barbara's absence

- The Passport office has turned down the request to have a Passport Service in the HPL at this time.
- The Volunteer Luncheon was well attended. The food was provided by the Friends and the staff of the library. Local merchants provided services to be used as door prizes.
- Richard Russo, guest author, drew a large crowd and was very enjoyable. This was the first program to use the new sound system that the Friends had installed in the meeting rooms.
- A patron required medical assistance, and 911 was called. Staff was commended on their calmness and quick reaction to the situation. A question was raised as to whether staff has CPR training and if the library has a defibrillator. Further discussion revealed that a large number of staff has had CPR training and one person is trained on the defibrillator, with further training scheduled for others.
- A successful "Reading in the Park" program was reported. Jackie and Rita read to approximately 1000 children at 3 readings at Hershey Park.

## **REPORTS OF REPRESENTATIVES**

### **Friends**

Jeanette Murray was not present

### **Endowment Trust**

Charles Leedecker reported for the Endowment Trust Fund. The value of the Endowment Trust as of April 19 was \$1,440,175 as compared to \$1,401,931 as of the last report, a gain of \$38,244, or 2.74%. Charles reported that the next meeting of the Endowment Trust is April 26<sup>th</sup> at 8 a.m.

## **OLD BUSINESS**

### **Waiver Request Form**

It was discussed at the last meeting that the Waiver Request Form be revised. The board reviewed the revised Waiver Request Form that was presented. It was agreed that the form was acceptable, with the addition of a *revision date* at the bottom of the page.

### **Redesign Committee**

The Redesign Committee is meeting with consultants and businesses/architects etc. Discussion followed. Kelly commended the committee and urged them to stay within their budget. Rosemary noted that the plan is tied to functionality. The board appreciated the updates on the committee's progress. Anne Reeves questioned as to whether the Board will be involved in the selection of designer.

## **ADJOURNMENT**

Rosemary thanked Rita Smith for her presence in the absence of Barbara Ellis.

**Motion:** A motion to adjourn the meeting was made by Michele Taylor, seconded by John Abel. The meeting adjourned at 8:10 pm.

## **NEXT MEETING**

The next meeting of the Library Board of Directors will be Monday, May 17, 7 p.m. at the Hershey Public Library.

Submitted by

Joy Burrell, Recorder