

TOWNSHIP OF DERRY
BOARD OF SUPERVISORS
Reorganizational Meeting

Monday, January 6, 2014
600 Clearwater Road, Hershey, Pennsylvania 17033

CALL TO ORDER

The January 6, 2014 Township of Derry Board of Supervisors meeting was called to order at 7:00 p.m. by Supervisor Marc A. Moyer.

Supervisor Moyer introduced Honorable Judge John Cherry of the Dauphin County Court of Common Pleas to swear in two new members of the Derry Township Board of Supervisors. Judge Cherry proceeded to give the oath to Justin Engle and Matthew Weir to serve as a member of the Board of Supervisors. The two new Board members replace former E. Christopher Abruzzo and Kelly C. Fedeli.

ROLL CALL

Supervisors Present:

Sandy A. Ballard
Justin Engle, Secretary
John Foley, Jr., Chairman
Marc A. Moyer, Vice-Chairman
Matthew Weir

Also Present:

Matt Bonanno, HRG Engineer
Barbara S. Ellis, Director of Hershey Public Library
Charles W. Emerick, Director of Community Development
Jill E. Henry, Assistant Township Manager
Matt J. Mandia, Director of Parks and Recreation
James N. Negley, Township Manager/Township Treasurer
Patrick O'Rourke, Chief of Police
Robert Piccolo, Assistant Director of Public Works
Terry M. Weinhold, Manager of Accounts Payable & Receivable
Jon A. Yost, Township Solicitor

Public Present: James L. Brandt, Stephanie Sapeak, Pamela Foust, Tom Stang, Janet Weir, Elvira Ebling, Roy B., Todd Pagliarulo, C. Wagner

SUPERVISOR MOYER ADVISED THAT ALL PUBLIC MEETINGS ARE RECORDED FOR PROVIDING ACCURATE MINUTES.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one came forward.

REORGANIZATION

- A1 Election of the Chairman of the Board of Supervisors (Resolution No. 1379).**
- A1 Election of the Vice-Chairman of the Board of Supervisors (Resolution No. 1379).**
- A1 Appointment of the Township Secretary (Resolution No. 1379).**
- A1 Appointment of the Township Assistant Secretary (Resolution No. 1379).**
- A1 Appointment of the Township Treasurer (Resolution No. 1379).**
- A1 Appointment of the Township Solicitor (Resolution No. 1379).**
- A1 Appointment of the Township Engineer (Resolution No. 1379).**

MOTION (A1): Supervisor Engle made a motion to adopt Resolution No. 1379 appointing **John Foley as Chairman, Marc Moyer as Vice-Chairman, Justin Engle as Township Secretary, James N. Negley as Township Assistant Secretary, James N. Negley as Township Treasurer, Yost & Davidson as the Township Solicitor, and Herbert, Rowland, Grubic as the Township Engineer.** The motion was seconded by Vice-Chairman Moyer and is hereby approved. *The motion carried, 5-0.*

- B1 Appointment of an Emergency Management Coordinator and two Deputy Coordinators for One-Year Terms with the Emergency Management Agency.**

MOTION: A motion made by Supervisor Ballard and seconded by Vice-Chairman Moyer to appoint Lt. Tim Roche as the Emergency Management Coordinator and Sgt. Steve Beard and Todd Pagliarulo as Deputy Coordinators for one-year terms, is hereby approved. *The motion carried, 5-0.*

- C1 Establishment of the Manager’s Bond Limit (Resolution No. 1380).**

MOTION: A motion made by Vice-Chairman Moyer and seconded by Supervisor Ballard to adopt Resolution No. 1380 whereas the bond limit for the Township Manager and Treasurer shall not be less than \$1,500,000 for the year 2014, is hereby approved. *The motion carried, 5-0.*

- D1 Appointment of a Delegate and an Alternate Delegate to the State Convention (Resolution No. 1381).**

MOTION: A motion made by Supervisor Weir and seconded by Supervisor Ballard to adopt Resolution No. 1381 appointing Chairman John Foley as Delegate and Vice-Chairman Marc Moyer as Alternate Delegate to the 2014 State Convention, is hereby approved. *The motion carried, 5-0.*

- E1 Selection of Depositories for Township Funds (Resolution No. 1382).**

MOTION: A motion made by Vice-Chairman Moyer and seconded by Supervisor Ballard that Resolution No. 1351 selecting PNC Bank, Citizens Bank, Sovereign Bank, Pennsylvania Local Government Investment Trust, Northwest Savings, Fulton Bank, Metro Bank, Wells Fargo, M&T Bank,

Susquehanna Bank, Members 1st Federal Credit Union, Bryn Mawr Bank Corp (Hershey Trust), and Pennsylvania State Treasurers Invest Program as depositories for the funds of the Township of Derry for the year 2014 and the Township Treasurer is further authorized to invest Township funds in any security as authorized in Act 102 of 1980 and is directed to deposit in said depositories all funds coming into the hands as Township Treasurer, is hereby approved. ***The motion carried, 5-0.***

F1 Naming of monies to be paid to the Hershey Fireman's Relief Association for the Year 2014 (Resolution No. 1383).

MOTION: A motion made by Supervisor Weir and seconded by Vice-Chairman Moyer to adopt Resolution No. 1383 whereas the Township will pay over to the Hershey Fireman's Relief Association all monies received from Foreign Fire Insurance Tax for the year 2014, is hereby approved. ***The motion carried, 5-0.***

G1 Appointment of One (1) Member to the Vacancy Board for One-Year Term (expired term of Susan Cort).

VOTE: The Board voted to appoint Susan Cort to the Vacancy Board for a one-year term.

H1-28 Appointment of One (1) Member to the Planning Commission for a Four-Year Term (expired term of Greg Mangione).

VOTE: The Board voted to appoint Gregg Mangione to the Planning Commission for a four-year term.

I1-9 Appointment of Two (2) Members to the Uniform Construction Code Appeals Board for Five-Year Terms (expired terms of Steve Todd and Matt Loser).

VOTE: The Board voted to appoint Don Santostefano and Daniel Lauria to the Uniform Construction Code Appeal Board to each serve a five-year term.

J1-22 Appointment of One (1) Member to the Zoning Hearing Board for a Five-Year Term (expired term of Matt Davies) and One (1) Member for a Two-Year Term (unexpired term of Dr. Richard Hammer).

VOTE: The Board voted to appoint Mike Kushner to the Zoning Hearing Board for a five-year term and Matthew Brouillette for a two-year term.

K1 Appointment of One (1) Member to the Police Pension Advisory Board for a One-Year Term (expired term of James Brandt).

VOTE: The Board voted to appoint James Brandt to the Police Pension Advisory Board for a one-year term.

L1-5 Appointment of One (1) Member to the Board of Library Directors for a Three-Year Term (expired term of Anne Reeves).

VOTE: The Board voted to appoint Jennifer Grenoble to the Board of Library Directors for a three-year term.

M1 Appointment of One (1) Member to the Tax Collection Association for a Three-Year Term (expired term of David Feidt).

VOTE: The Board voted to appoint David Fedit to the Tax Collection Association for a three-year term.

N1-8 Appointment of One (1) Member to the Parks and Recreation Advisory Board for a Five-Year Term (expired term of Robert Wilhite).

VOTE: The Board voted to appoint Robert Wilhite to the Parks and Recreation Advisory Board for a five-year term.

O1-4 Appointment of Two (2) Members to the Municipal Authority for Five-Year Terms (expired terms of Annette Hart and Todd Lechleitner).

Chairman Foley requested that the Board table one of the two positions. The Board received information of an individual who has extensive sewer experience and they would like the opportunity to further consider this individual.

MOTION: Chairman Foley moved to table one of the two positions vacant for the Municipal Authority. Supervisor Weir seconded. *The motion carried, 5-0.*

VOTE: The Board voted for the reappointment of Annette Hart to fill one position of the Municipal Authority for a five-year term.

P1 Appointment of One (1) Member to the General Authority Board for a Two-Year Term (expired term Todd Pagliarulo).

VOTE: The Board voted to appoint Mark Brace to the General Authority for a two-year term.

Q1-6 Appointment of One (1) Member to the Industrial Commercial Development Authority for a Two-Year Term (expired term of Domenick Argento) and One (1) Member for a Two-Year Term (unexpired term of Justin Engle).

VOTE: The Board voted to appoint Domenick Argento and Chris Abruzzo each for a two-year term to the Industrial Commercial Development Authority.

R1 Appointment of One (1) Member to the Design Review Board for a Five-Year Term (expired term of Pam Moore), One (1) Member for a Four-Year Term (expired term of Glenn Rowe), and One (1) Member for a One-Year Term (unexpired term of Phillip Guarino).

Chairman Foley said the Design Review Board will be undergoing revamping and he requested the Board only fill the vacancy of Pam Moore.

VOTE: The Board voted to reappoint Pam Moore to the Design Review Board for a five-year term.

MOTION: Supervisor Engle moved that the previous Board appointments G1 through R-1 be approved. Supervisor Ballard seconded. ***The motion carried, 5-0.***

Board of Supervisors and Staff Appointments

S1 Appointment of One (1) Member of the Board of Supervisors to the Library Endowment Trust for a One-Year Term (expired term of Marc Moyer)

The Board reappointed Mark Moyer to the Library Endowment Trust for a one-year term.

T1 Appointment of One (1) Member of the Board of Supervisors as the Emergency Services Liaison for a One-Year Term (expired term of John Foley).

The Board reappointed John Foley as the Emergency Services Liaison for a one-year term.

U1 Appointment of Two (2) Members of the Board of Supervisors to the Police Pension Advisory Board for one-year terms. (Expired terms of Kelly Fedeli and Marc Moyer).

The Board appointed Marc Moyer and Sandy Ballard each for one-year terms to the Police Pension Advisory Board.

V1 Appointment of Two (2) Members of the Board of Supervisors as the Transportation Liaisons for One-Year Terms (expired term of John Foley).

The Board appointed John Foley and Justin Engle as the Transportation Liaisons each for a one-year Term.

W1 Appointment of One (1) Member of the Board of Supervisors to the Board of Library Directors for a Three-Year Term (expired term of Kelly Fedeli).

The Board appointed Matt Weir to the Board of Library Directors for a three-year term.

X-1 Appointment of One (1) Member of the Board of Supervisors to the Tax Collection Association Board of Directors for a Two-Year Term (expired term of Sandy Ballard) and a One-Year Unexpired Term (unexpired term of Kelly Fedeli).

The Board appointed Sandy Ballard and Matt Weir to the Tax Association Board of Directors.

Y-1 Appointment of One (1) Member of the Board of Supervisors to the General Authority for a Two-Year Unexpired Term (unexpired term of Kelly Fedeli).

The Board appointed Matthew Weir to the General Authority for a two-year term.

Z1 Appointment of One (1) Member to the Parks and Recreation Advisory Board for a Two-Year Unexpired term (unexpired term of Chris Abruzzo).

The Board appointed Marc Moyer to the Parks and Recreation Advisory Board for a two-year term.

AA-1 Appointment of One (1) Member of the Board of Supervisors to the Municipal Authority for a Two-Year Unexpired Term (unexpired term of Chris Abruzzo) and One (1) Member of the Board of Supervisors for a One-Year Unexpired Term (unexpired term of Kelly Fedeli)

The Board appointed Matthew Weir and Justin Engle to the Municipal Authority.

BB-1 Appointment of One (1) Member to the Capital Region Council of Government for a One-Year Term (expired term of Tom Clark)

The Board appointed Tom Clark to the Capital Region Council of Government for a one-year term.

CC-1 Appointment of One (1) Member to the Industrial Commercial Development Authority for a One-Year Unexpired Term (unexpired term of Chris Abruzzo)

The Board appointed Justin Engle to the Industrial Commercial Development Authority for a one-year term.

Motion: Supervisor Engle moved that the previous Board's appointments S1 through CC1 be approved. Vice-Chairman Moyer seconded. ***The motion carried, 5-Yes 0-No.***

APPROVAL OF MINUTES

Chairman Foley called for a motion to approve the Minutes of the November 11, 2013 Budget Hearing Meeting. Supervisor Ballard made a motion to approve the Minutes as written. Supervisor Engle seconded. ***The motion carried, 5-Yes 0-No.***

Chairman Foley called for a motion to approve the Minutes of the December 17, 2013 Board of Supervisors Meeting. Vice-Chairman Moyer made a motion to approve the Minutes as written. Supervisor Ballard seconded. ***The motion carried, 5-Yes 0-No.***

NEW BUSINESS

A1-2 Approval of Resolution No. 1385 to appoint a firm of certified public accountants to audit all of the accounts of the Township of Derry for the 2013 fiscal year.

James N. Negley, Township Manager/Township Treasurer – At the December 3, 2013 Board of Supervisors meeting, Hamilton and Musser, PC was approved to conduct the financial audit for the Township. This resolution confirms the approval.

MOTION: A motion made by Supervisor Ballard and seconded by Supervisor Weir that Resolution No. 1385, appointing Hamilton and Musser, PC, to examine and audit the accounts of the Township of Derry for the 2013 fiscal year for a sum of \$16,500, is hereby approved. ***The motion carried, 5-Yes 0-No.***

B1-2 Approval of Resolution No. 1386 to establish the contribution rate for the police pension fund for 2014 at 2% wages.

James N. Negley, Township Manager/Township Treasurer – The 2% contribution rate for 2014 was previously approved by the Board of Supervisors during the contract negotiations. This resolution confirms that approval.

MOTION: A motion made by Vice-Chairman Moyer and seconded by Supervisor Ballard that Resolution No. 1386 to establish the contribution rate for the police pension fund for 2014 at 2% wages, is hereby approved. *The motion carried, 5-Yes 0-No.*

CORRESPONDENCE – Supervisor Ballard acknowledged a letter from Joe McFarland, acting superintendent, thanking the Township for the recent Walkability Audit that was conducted. He also acknowledged the Township’s consideration of sidewalk enhancements throughout the community, the collaborative effort to make a safer and more walker friendly environment, and promoting healthier life styles.

BOARD/COMMITTEE INFORMATION – Supervisor Ballard said they received responses to the RFP that was sent for the Regional Bicycle Connections Grant. The responses are being reviewed for consideration and they hope to have a recommendation to the Board for approval by the end of the month.

REPORTS

Chief Patrick O’Rourke – Chief O’Rourke thanked all the department heads and their staff and the New Year’s Eve Committee for making this New Year’s Eve event successful.

Robert Piccolo, Assistant Director of Public Works – Public Works is busy with keeping the roadways and other areas safe as a result of the weather. Their salt supply is getting a little low, but they have 500 tons on the way.

Barbara Ellis, Hershey Public Library – The Blood Bank was so successful last year, they decided to continue it this year. On January 27, they will have Central Pennsylvania Blood Bank at the library. The Library kicked off their new year with a new adult program called Bookopoly and also a new teen program for reading during the winter months.

Matthew J. Mandia, Director of Parks and Recreation – Mr. Mandia said they are looking forward to another exciting year of offering recreational facilities and programs.

Matt Bonanno, Township Engineer – Regarding the traffic signal at 322, Fishburn and Hockersville Road, PennDot approved HRG’s recommended changes to the signal. HRG relayed this information to Tom Clark to proceed to have the changes made.

Regarding the stormwater project, the contractor should be out this week. He has completed all the paving, concrete restoration and about 75% of the punch list items. The contractor will return back in the spring to do the final topsoil and seeding.

Supervisor Ballard asked about the grant for Locust Lane. Mr. Bonanno said they contacted the County again last week and were told letters should be sent out shortly. Supervisor Ballard asked that an update be given at the next meeting.

James N. Negley, Township Manager/Township Treasurer – The next meeting is Tuesday, January 28, 2014.

APPROVAL OF ACCOUNTS PAYABLE (\$86,146.43) AND TWO PAYROLLS (\$603,162.66).

Supervisor Ballard moved to approve accounts payable in the amount of \$86,146.43 and two payrolls in the amount of \$603,162.66. Vice-Chairman Moyer seconded. ***The motion carried, 5-yes 0-no.***

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one came forward.

ADJOURNMENT

Supervisor Engle moved to adjourn the meeting at 7:45. Supervisor Ballard seconded. ***The motion carried, 5-yes 0-no.***

SUBMITTED BY:

Justin Engle
Township Secretary

Brenda Van Deursen
Recording Secretary