

**TOWNSHIP OF DERRY  
BOARD SUPERVISORS MEETING**

**Tuesday, December 3, 2013**  
600 Clearwater Road, Hershey, Pennsylvania 17033

**CALL TO ORDER**

The December 3, 2013 Township of Derry Board of Supervisors meeting was called to order at 7:00 p.m. by E. Christopher Abruzzo, Chairman.

***Supervisors Present:***

E. Christopher Abruzzo, Chairman  
Sandy A. Ballard  
Kelly C. Fedeli, Vice-Chairman  
John Foley, Jr.  
Marc A. Moyer, Secretary

***Also Present:***

Matt Bonanno, HRG Engineer  
Thomas R. Clark, Director of Public Works  
Barbara S. Ellis, Director of Hershey Public Library  
Jill E. Henry, Assistant Township Manager  
Cheryl L. Lontz, Manager of Payroll & Employee Benefits  
Matt J. Mandia, Director of Parks and Recreation  
James N. Negley, Township Manager/Township Treasurer  
Patrick O'Rourke, Chief of Police  
Brandon Williams, Assistant Director of Community Development  
Jon A. Yost, Township Solicitor  
Brenda Van Deursen, Recorder

***Public Present:*** Elvira Ebling, Rich Gamble, Cliff Myer, Matt Weir

**Chairman Abruzzo advised that all public meetings are recorded for providing accurate minutes.**

Chairman Abruzzo announced that the Board of Supervisors met in executive session prior to this meeting to discuss land, legal, and personnel matters.

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

**RICH GAMBLE, Hockersville Road** – Mr. Gamble commented on an article in the Hummelstown Sun regarding the delay of the Hershey Trust advancing the redevelopment phase of the downtown. He knows there is a community group that is working very hard to develop a downtown to meet the needs of all. He said the Hershey Trust owns the majority of the land that can be redeveloped in central downtown and he is concerned this is another delay. He asked if it is the intention of this Board and the next Board to try and encourage an open communication and sharing of information.

## **NEW BUSINESS**

### **A1-11 Consideration to enter into a contract for health insurance benefits and broker services for calendar year 2014.**

**Cheryl L. Lontz, Manager of Payroll & Employee Benefits** – Ms. Lontz said this item was on the last meeting's agenda, but was tabled pending the Board receiving additional information. She reported she was able to obtain the information regarding how many municipalities each of the brokers worked with. Supervisor Ballard said the Board received the information, which indicated Benecon has worked with more municipalities.

Vice-Chairman Fedeli said the Board studied this information and looked at the pros and cons for Benecon and Gallagher. She found that Benecon offers a dedicated claims representative, they have a very low disruption rate meaning that many of the providers that are with us now will continue to be with us, and they also work with more than 200 municipalities in the state of Pennsylvania.

**Motion:** A motion made by Vice-Chairman Fedeli and seconded by Supervisor Ballard that the Board of Supervisors authorizes Benecon as the Township's broker for the health insurance benefits, utilizing the provider indicated in the RFP for calendar year 2014, is hereby approved. *The motion carried, 5-yes 0-no.*

### **B1-5 Adoption of Resolution No. 1375, a resolution adopting the Township's 2014 Budget and adoption of Resolution No. 1376, establishing Real Estate Taxes for 2014.**

**James N. Negley, Township Manager/Township Treasurer** – The budget has been on public display since November 7, 2013. The total revenues are equal to \$24,499,143 and the total expenditures are equal to \$21,965,910. Included in the \$21,965,910 is a general fund budget of \$16,439,844, a 3.64% total increase. The 2014 Budget proposes no tax increase.

Chairman Abruzzo asked if there were any comments from the public regarding the budget. Manager Negley said there were none.

Chairman Abruzzo thanked the staff for doing a fantastic job of putting together another financially sound and well thought out budget proposal for the Board to review. He is confident that we have a very responsible budget allowing us to continue to maintain the high quality services we provide to the Township.

**Motion:** A motion made by Chairman Abruzzo and seconded by Supervisor Foley that Resolution No. 1375, a resolution of the Township of Derry, appropriating specific sums estimated to be required for specific purposes of the municipal government as herein set forth in the total amount of \$21,965,910, for the year 2014, is hereby approved. *The motion carried, 5-yes 0-no.*

**Motion:** A motion made by Supervisor Foley and seconded by Supervisor Ballard that Resolution No. 1376, a resolution of the Township of Derry, Dauphin County, Commonwealth of Pennsylvania, establishing the Real Estate Milage rate for 2014 at 1.4466 mills, is hereby approved. *The motion carried, 5-yes 0-no.*

### **C1-3 Authorization to enter into a contract for auditing services for calendar years ending December 31, 2013, 2014, and 2015.**

**James N. Negley, Township Manager/Township Treasurer** – On September 22, 2013, the Township issued a request for proposals for auditing services for the Township for the years 2013, 2014, and 2015. We received 8 proposals. The lowest proposal was from a firm called Iron Furnace of Phillipsburg, PA and the second lowest firm was Hamilton & Musser of Mechanicsburg. The Iron Furnace firm had the lowest bid, but doesn't have the track record that Hamilton & Musser has. These results were tabulated and put together by our finance consultant, Diana Reed & Associates and staff. It is recommended the RFP be awarded to Hamilton & Musser.

**Motion:** A motion made by Supervisor Foley and seconded by Supervisor Ballard that the Board of Supervisors authorizes the firm of Hamilton & Musser to conduct the financial Audit for the Township of Derry for calendar years ending December 31, 2013, 2014, and 2015 for a three-year cost of \$42,100, is hereby approved. *The motion carried, 5-yes 0-no.*

**D1 Authorization to utilize the Hershey Special Fire Police, the Lebanon Auxiliary Patrol, Inc. and, on special occasions, other Special Fire Police from surrounding municipal fire companies, for traffic control and direction during various months in 2014.**

**Patrick O'Rourke, Chief of Police** – The special fire police would be utilized during January 1, 2014 through December 31, 2014. This would be for various shows, concerts, and functions held at the Hershey Community Theater, Hersheypark Stadium and Arena, and the Giant Center. Since the special fire police are volunteers, there will be no cost to the Township and could result in a cost savings to the police budget.

**Motion:** A motion made by Vice-Chairman Fedeli and seconded by Supervisor Ballard that the request to utilize the personnel of the Hershey Special Fire Police, the Lebanon Auxiliary Patrol, Inc. and, on special occasions, other Special Fire Police from surrounding municipal fire companies, to assist the Derry Township Police Department with traffic control and direction during 2014, is hereby approved. *The motion carried, 5-yes 0-no.*

**CORRESPONDENCE:** No correspondence to report.

**BOARD/COMMITTEE INFORMATION:** Supervisor Ballard reported that she and Jill will meet tomorrow along with some School Board members regarding the next steps from the walking audit study. This was a professional study that was done by engineers to look at how we can make it safer for kids to walk to and from school. She mentioned as a result of this audit, the school district put in some sidewalk on Cocoa Avenue near the crosswalk at Elm.

**REPORTS:**

**Patrick O'Rourke, Chief of Police** – Chief O'Rourke announced that on Saturday, December 14 at 1:00 p.m. at the Giant Center, the Police Department will be hosting their 8<sup>th</sup> Annual Cops for Cops benefit hockey game. That is a charity event that benefits the children left behind by officers killed in the line of duty. In their first 7 years, they raised approximately \$125,000.

**Thomas R. Clark, Director of Public Works** – Mr. Clark reported they are in the final week of leaf collection. If the weather cooperates, they will keep the truck out for another week.

**Barbara Ellis, Hershey Public Library** – Mrs. Ellis reported that on December 29 at 3:30 they will be doing a time capsule at the Library. Friends of the library will be providing some light refreshments. They have a few promotions going on...collection for Love, Inc., collecting holiday cards to send to active military personnel, and Toys for Tots.

**Cheryl L. Lontz, Manager of Payroll & Employee Benefits** – Supervisor Ballard asked Mrs. Lontz if we were going to end with a surplus this year. Mrs. Lontz responded that we are projecting a surplus, but right now it is hard to tell. We are still waiting on earned income tax money and some other revenues that won't come in until January. Revenues through the end of October are where we expect them to be. There are several line items above what we expected. Manager Negley said we have a three month look back and will not know what our surplus is until the end of March. Chairman Abruzzo asked Ms. Lontz to email that information to him and Vice-Chairman Fedeli.

**Matt Mandia, Director of Parks & Recreation** – Mr. Mandia reported there is a new Derry Township Youth Sports Joint Council that has been established. Each of our youth sports organizations are represented along with Mr. Mandia, Zach Jackson, Bob Piccolo from Public Works, and the athletic director from the school district. The purpose of the Council is to get everyone together to more efficiently utilize all of the Township and School District's facilities and to discuss scheduling and maintenance issues.

**Matt Bonanno, HRG Township Engineer** – Mr. Bonanno reported the contractors will:

- finish the curb work on Sand Hill Road and begin to finish up the paving
- seal all the joints that was paved previously
- clean up the rest of the areas
- address the punch list items for both the sanitary sewer and storm sewer work

**Brandon Williams, Assistant Director of Community Development** – Mr. Williams reported on the Regional Connection Grant that was awarded by the Tri-County Regional Planning Commission. He confirmed today that the request for proposals for that project were posted on the American Planning Association and Pennsylvania Planning Association websites. A legal notice was sent to the Patriot News.

Chairman Abruzzo asked Mr. Williams or Mr. Emerick to follow-up with the County on the grant funding for the Locust Avenue stormwater project.

**Jill E. Henry, Assistant Township Manager** – Ms. Henry reported that the Township Safety Committee was recertified by the State for another year.

**James N. Negley, Township Manager/Township Treasurer** – Manager Negley reported that they are receiving complaints about the traffic signal timing on the north-south bound Hockersville Road/Fishburn Road intersection at 322. The light was knocked off its timing by construction at that intersection during the summer. Mr. Clark has been working on it. PennDOT has been notified and confirmed it was a timing matter. The Township and our engineer have to send a letter to PennDOT. Manager Negley said it is sporadic and is a timing issue and they are working to try to resolve it.

Supervisor Foley said the annual tree lighting is this Friday night at 6:00 p.m. in front of the Community Building. The Hershey Fire Company will be doing its annual Santa tour of the community. It starts next weekend and more information can be found on the website.

**APPROVAL OF ACCOUNTS PAYABLE (\$25,634.52) AND PAYROLL (\$0).**

Supervisor Ballard moved to approve accounts payable in the amount of \$25,634.52 and payroll in the amount of \$0.00. Supervisor Foley seconded. ***The motion carried, 5-yes 0-no.***

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

No one came forward.

**ADJOURNMENT**

Supervisor Ballard moved to adjourn the meeting at 7:45 p.m. Supervisor Foley seconded. ***The motion carried, 5-yes 0-no.***

SUBMITTED BY:

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Marc A. Moyer  
Township Secretary

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Brenda Van Deursen  
Recording Secretary