

**DERRY TOWNSHIP DESIGN REVIEW BOARD
MEETING MINUTES
DECEMBER 29, 2014**

The meeting of the Derry Township Design Review Board was called to order at 6:00 p.m. by Chairman Ed Buchan in the Board Conference Room of the Derry Township Municipal Complex, 600 Clearwater Road, Hershey, PA.

ROLL CALL

Members Present: Ed Buchan, Chairman; Sandy Ballard, Secretary; Pam Moore; Ted Herman

Members Absent: Joyce St. John, Vice Chairwoman; Brian O'Day

Also Present: Brandon Williams, Assistant Director of Community Development; Jenelle Stumpf, Community Development Secretary

Public attendance: None.

APPROVAL OF MINUTES

On a motion made by Member Herman, seconded by Member Moore, and a unanimous vote, the minutes of the November 24, 2014 meeting were approved as presented.

OLD BUSINESS

None.

NEW BUSINESS

a. Consideration of replacement of the existing freestanding sign on the property located at 349 West Chocolate Avenue (Curt Walizer, DRB #357)

Brandon Williams stated that the proposed sign conforms with the Zoning Ordinance regulations. It will be 6.5 feet in height; approximately 16 square feet in area; the material will be high density urethane sign board; and the lettering will be in relief 1/4". Jenelle Stumpf added that she verified with the sign contractor that *all* aspects of the sign are proposed to be in relief.

Chairman Buchan asked if the new sign will be in the same location as the existing sign. Mr. Williams answered yes. The sign will utilize the existing posts.

Secretary Ballard asked if the size of the new sign face will be the same as that of the existing sign face. Mr. Williams stated that it will be very close in size, and may be a little smaller.

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Member Herman noted that the sign includes the business's phone number and that the Design Review Board has had previous discussions about removing the phone number to allow the text of the sign to be larger and more visible. Mr. Williams thought that the previous discussion had to do with a specific sign and the fact that the phone number was depicted more prominently than the name of the business. Member Herman commented that in this case, the phone number appears to be uniform in size with the business name.

The motion to issue a Certificate of Appropriateness for the proposal as presented was made by Secretary Ballard, seconded by Member Herman, and passed by a unanimous vote.

OTHER BUSINESS

None.

The meeting adjourned at 6:06 p.m.

Chairman