

**DERRY TOWNSHIP DESIGN REVIEW BOARD
MEETING MINUTES
OCTOBER 28, 2013**

The meeting of the Derry Township Design Review Board was called to order at 6:00 p.m. by Chairwoman Joyce St. John in the Board Conference Room of the Derry Township Municipal Complex, 600 Clearwater Road, Hershey, PA.

ROLL CALL

Members Present: Joyce St. John, Chairwoman; Ed Buchan, Vice Chairman; Glenn Rowe; Ted Herman

Members Absent: Sandy Ballard, Secretary; Pam Moore; Brian O'Day

Also Present: Brandon Williams, Assistant Director of Community Development; Jenelle Stumpf, Community Development Secretary

Public attendance: Marcia Hoffacker, Hershey Seventh-Day Adventist Church

APPROVAL OF MINUTES

On a motion made by Vice Chairman Buchan, seconded by Member Herman, and a unanimous vote, the minutes of the September 30, 2013 meeting were approved as presented.

NEW BUSINESS

a. Consideration of removal of the steeple from the church building located at 610 West Chocolate Avenue (Hershey Seventh-Day Adventist Church, DRB #344)

Marcia Hoffacker represented the project. She stated that the roof has been leaking for about a year, and attempts to solve the problem with patching did not work. In the spring the Church hired a roofer who determined that the steeple is the source of the problem, and he recommended that the steeple be removed. New roofing will be installed after the steeple's removal, and the shingles will match the existing roof. In response to a question from Member Rowe, Ms. Hoffacker stated that the Church has no plans to re-install the steeple.

The motion to issue a Certificate of Appropriateness for the proposal as presented was made by Member Herman, seconded by Member Rowe, and passed unanimously.

OTHER BUSINESS

None.

The meeting adjourned at 6:02 p.m.

Chairwoman