

TOWNSHIP OF DERRY
BOARD OF SUPERVISORS MEETING MINUTES
JANUARY 3, 2017

CALL TO ORDER

Chairman Marc A. Moyer, called the January 3, 2017 Reorganization Meeting of the Township of Derry Board of Supervisors to order at 7:00 p.m. in the meeting room of the Township of Derry Municipal Complex, 600 Clearwater Road, Hershey, PA. He advised that all public meetings are recorded for providing accurate minutes. He announced that the Board of Supervisors met in executive session to discuss personnel issues before the meeting. After the Pledge of Allegiance, a roll call was conducted.

IN ATTENDANCE:

SUPERVISORS

John W. Foley
 Susan M. Cort
 Justin C. Engle
 Matthew A. Weir
 Marc A. Moyer

ALSO PRESENT:

James Negley, Township Manager
 Jill Henry, Assistant Township Manager
 Jon A. Yost, Township Solicitor-left meeting at 7:29 p.m.
 Chuck Emerick, Director of Community Development
 Robert Piccolo, Director of Public Works
 Police Chief Garth Warner, Police Department
 Matthew Mandia, Director of Parks and Recreation
 Terry Weinhold, Manager of Accounts Payable & Receivables
 Barbara Ellis, Director of Hershey Public Library
 Matt Bonanno, HRG Engineer
 Julie Echterling, Recorder

Public in Attendance:

The following were in attendance: Elvira Ebling, Todd Pagliarulo, Dale Holte, Jay Ziegler, and Rich Gamble.

VISITOR/PUBLIC COMMENTS:

Mr. Todd Pagliarulo thanked the Board for allowing staff to assist with the New Year's Eve Celebration. He thanked the Police Department and the job they did with the event. He thanked Public Works for their cleaning up after the event. He thought it went well and was a beautiful time.

Mr. Rich Gamble asked the Board if they would discuss the TIF and how it benefits the taxpayers.

Mr. Ziegler asked about the stop sign at Cherry Drive. He stated he has concerns about it being posted before being approved and said this isn't the first time this has occurred. He is concerned about public safety.

REORGANIZATION:

The Board was asked to fill out the ballots for the positions. Mr. Negley tallied the votes and announced the following:

<u>Official</u>	<u>Position</u>
Supervisor Foley	Chairman of the Board of Supervisors
Supervisor Cort	Vice Chairwoman of the Board of Superiors
Supervisor Engle	Secretary of the Board of Superiors
Mr. Negley	Assistant Township Secretary
Mr. Negley	Township Treasurer
Jon Yost	Township Solicitor

TOWNSHIP OF DERRY
BOARD OF SUPERVISORS MEETING MINUTES
JANUARY 3, 2017

Herbert, Rowland, and Grubic, Inc.	Township Engineer
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Supervisor Engle made a motion to approve **Resolution No. 1498**, a resolution of the Township of Derry, Dauphin County, Pennsylvania appointing Supervisor Foley as Chairman and Supervisor Cort as Vice Chairwoman of the Board of Supervisors, Supervisor Engle as Township Secretary, Mr. Negley as Assistant Township Secretary, Mr. Negley as Township Treasurer, Mr. Jon Yost as Township Solicitor, and Herbert, Rowland, and Grubic, Inc. as Township Engineer for the year 2017. Supervisor Cort seconded the motion. **Motion carried 5-0.**

Supervisor Engle made a motion to reappoint Lt. Tim Roche as the Emergency Management Coordinator for a one-year term and Sgt. Steve Beard and Todd Pagliarulo as Deputy Coordinators for one-year terms on the Emergency Management Agency. Supervisor Moyer seconded the motion. **Motion carried 5-0.**

Supervisor Moyer made a motion to approve **Resolution 1499**, a resolution of the Township of Derry, Dauphin County, Commonwealth of Pennsylvania, setting the bond limit for the Township Manager and Treasurer at not less than \$1,500,000 for the year 2017. Supervisor Weir seconded the motion. **Motion carried 5-0.**

Supervisor Moyer made a motion to approve **Resolution 1500** electing Chairman Foley as the voting delegate to the 2017 State Convention with Vice Chairwoman Cort as the alternate delegate. Supervisor Weir seconded the motion. **Motion carried 5-0.**

Supervisor Engle made a motion to approve **Resolution 1501** establishing PNC Bank, Santander Bank, Pennsylvania Local Government Investment Trust, Northwest Savings, Fulton Bank, Wells Fargo, M&T Bank, Branch Banking & Trust Company, Centric Bank, Members 1st Federal Credit Union, Hershey Federal Credit Union, Bryn Mawr Bank Corp. (Hershey Trust), and Pennsylvania Treasury Invest Program as depositories for the funds of the Township of Derry for the year 2017, and the Township Treasurer is further authorizing to invest Township funds in any security as authorized in Act 102 of 1980; and that the Township Treasurer, who has been duly elected as Township Treasurer by the Board of Supervisors, to deposit said depositories all funds coming into his hands as Township Treasurer. Vice Chairwoman Cort seconded the motion. **Motion carried 5-0.**

Supervisor Engle made a motion to approve **Resolution 1502** naming monies to be paid over to the Hershey Fireman's Relief Association for the year 2017. Supervisor Weir seconded the motion. **Motion carried 5-0.**

Supervisor Engle made a motion to appointment Christine Taylor Brann as a member to the Vacancy Board for a one-year term. Supervisor Moyer seconded the motion. **Motion carried 5-0.**

Mr. Negley counted the ballots for the appointment to the Planning Commission. The majority of the votes went to Glenn Rowe and Matt Tunnell for four-year terms on the Planning Commission.

TOWNSHIP OF DERRY
BOARD OF SUPERVISORS MEETING MINUTES
JANUARY 3, 2017

Mr. Negley counted the ballots for an appointment to the Parks and Recreation Advisory Board. The majority of the votes went to Anthony Potter for a five-year term on the Park and Recreation Advisory Board.

Mr. Negley counted the ballots for an appointment to the Zoning Hearing Board. The majority of the votes went to Phillip Wood for a five-year term on the Zoning Hearing Board.

Supervisor Moyer made a motion to appoint Louis Verdelli to the Police Pension Advisory Board for a one-year term. Supervisor Engle seconded the motion. **Motion carried 5-0.**

Mr. Negley counted the ballots for an appointment to the Board of Library Directors. The majority of the votes went to Jennifer Grenoble for a three-year term on the Board of Library Directors.

Mr. Negley counted the ballots for the appointment to the Tax Collection Association. The majority of the votes went to George Raynes for a three-year term on the Tax Collection Association.

Mr. Negley counted the ballots for the appointment to the Municipal Authority. The majority of the votes went to Ronald Furlan for five-year term on the General Authority.

Supervisor Moyer made a motion to reappoint Ted Herman to the Design Advisory Board for a five-year term. Vice Chairwoman Cort seconded the motion. **Motion carried 5-0.** The consensus of the Board was to leave the other positions on the Design Advisory Board vacant as this time.

Mr. Negley counted the ballots for the appointment to the Uniform Construction Code Appeals Board. The majority of the votes went to Christopher Dawson for a five-year term on the Uniform Construction Code Appeals Board.

Supervisor Engle made a motion to reappoint the following Board members for one year terms, unless noted, to the following:

Library Endowment Trust -Supervisor Moyer

Emergency Services Liaison ó Chairman Foley

Police Pension Authority Board ó Vice Chairwoman Cort and Supervisor Weir

Transportation Liaisons ó Chairman Foley and Supervisor Engle

Tri-County Regional Planning ó Chairman Foley

Tax Collection Association Board of Directors ó Supervisor Weir for a two-year term

Board of Library Directors ó Supervisor Weir for a three-year term

Capital Region Council of Government óMr. Thomas Clark and Vice Chairwoman Cort as an alternative
Supervisor Moyer seconded the motion. **Motion carried 5-0.**

APPROVAL OF MEETING MINUTES:

Supervisor Engle made a motion to approve the minutes from the December 20, 2016 Board of Supervisors meeting. Vice Chairwoman Cort seconded the motion. **Motion carried 5-0.**

NEW BUSINESS:

TOWNSHIP CAPITAL PROJECTS:

TOWNSHIP OF DERRY
BOARD OF SUPERVISORS MEETING MINUTES
JANUARY 3, 2017

Supervisor Moyer wanted this on the agenda for the Board to provide guidance to the Manager and Assistant Manager. He asked Staff to follow-up on the Capital projects and their funding using the PFM model provided by the consultants. He asked Public Works to provide the Board with anticipated five-year capital items that can be built in the model. He asked the Finance Department for an amortization. He asked Mrs. Zumbrun to provide a 2016 summary on the grant process of what grants were applied for and received, and anticipated grants for 2017 to help in this process. Discussion ensued. The Board agreed and asked Mr. Negley to work with staff on this request.

RESOLUTION 1494– POLICE PENSION FUND CONTRIBUTION FOR 2017:

Supervisor Weir made a motion to approve **Resolution 1494**, hereby appointing Hamilton and Musser, PC a firm of certified public accountants to examine and audit the accounts of the Township for the 2016 fiscal year for the sum of \$13,100. Supervisor Moyer seconded the motion. **Motion carried 5-0.**

RESOLUTION 1495 – POLICE PENSION FUND CONTRIBUTION FOR 2017

Vice Chairwoman Cort made a motion to approve **Resolution 1495** establishing the contribution rate for the police pension fund for 2017 at 2% of wages. Supervisor Weir seconded the motion. **Motion carried 5-0.**

SECURITY RELEASE: LOT 2, 777 MIDDLETOWN ROAD, FOR PLAT#1216

Supervisor Engle made a motion authorizing the release of \$142,069.50 from the performance security held as S&T Bank Letter of Credit No. SB-003915 for Lot 2 of Plat #1216, resulting in a new balance of \$46,050.55. Vice Chairwoman Cort seconded the motion. **Motion carried 5-0.**

SECURITY RELEASE: SELECT MEDICAL BUILDING EXPANSION, FOR PLAT#1222

Supervisor Engle authorizing the release of maintenance security in the amount of \$2,546.55, provided as cash for the Preliminary/Final Land Development and Stormwater Management Site Plan for Select Medical Building Expansion, Plat #1222. Vice Chairwoman Cort seconded the motion. **Motion carried 5-0.**

CORRESPONDENCE BOARD/COMMITTEE INFORMATION:

Supervisor Engle and Vice Chairman Cort thanked Supervisor Moyer for his leadership as chairman this past year.

REPORTS:

<u>Public Works</u>	Mr. Piccolo stated they would be picking up Christmas trees left at the curb this week.
<u>Recreation</u>	Mr. Mandia provided an update on the Cocoa Castle project. He stated they will be ready for the grand opening in the spring. He spoke about the Shank Park disc golf course and the ribbon cutting ceremony slated for the spring.
<u>Engineer</u>	Mr. Bonanno stated there are no updates on the Middletown Road and Crossing since the last meeting. He stated they are still on hold pending the easements. Supervisor Weir asked about the issue discussed at the last meeting with the stop signs installed. Mr. Bonanno spoke about his memo from December which recommends the stop sign. He spoke about educating drivers and the decision is up to the Board.
<u>Community Development</u>	Mr. Emerick spoke about the zoning ordinance and scheduling the next public hearing. Discussion ensued. The Board agreed to the public hearing at 5:30pm on February 28 th and possible adoption of the ordinance at the March 14 th meeting.

TOWNSHIP OF DERRY
BOARD OF SUPERVISORS MEETING MINUTES
JANUARY 3, 2017

<u>Assistant Manager</u>	Mrs. Henry spoke about the (PSATS) Annual Township Citizen Communication Contest. The annual contest recognizes townships that have successfully communicated news, services, and events to its citizens. Derry Township received first place for its eNews and tied for third place for its quarterly Township News in the electronic newsletters category.
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ACCOUNTS PAYABLE and PAYROLL:

Supervisor Weir made a motion to approve accounts payable in the amount of \$224,982.97 and Payrolls of \$312,833.62. Vice Chairwoman Cort seconded the motion. **Motion carried 5-0.**

VISITOR/PUBLIC COMMENTS:

Mr. Richard Gamble asked about the TIF and if the minutes could be made public. Chairman Foley stated the meetings are public and said it offers a variety of benefits to the Township and taxpayers. He stated they can publish the meeting minutes.

ADJOURNMENT:

Supervisor Engle made a motion to adjourn the meeting at 7:41 p.m. Supervisor Weir seconded the motion. **Motion carried 5-0.**

SUBMITTED BY:

Justin C. Engle
Township Secretary

Julie Echterling
Recorder