

RESOLUTION NO. 1455

A RESOLUTION of the Township of Derry, Dauphin County, Pennsylvania, revising the fee schedule as established in Resolution No. 1426.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the Township of Derry, Dauphin County, Pennsylvania, that the following fees shall be used for all activities as cited:

1. Building Permits

- a. **Residential Construction** (including alterations and renovations) subject to the **International Residential Code (IRC)**, under Chapter 85 of the Code of Ordinances – The permit fee shall be the total of items 1.a.(i), (ii), (iii), and (iv) as follows:
- (i) Administration/application fee - \$26.00.
 - (ii) Permit review fee, calculated as follows:
 - If the estimated construction value (based upon the estimated fair market value) is \$8,000 or less, the fee shall be \$25.00.
 - If the estimated construction value exceeds \$8,000, the fee shall be \$25.00, plus \$3.00 per one thousand dollars of the estimated construction value that exceeds \$8,000.
 - If resources are available and a special request is granted to perform an expedited permit review, the fee shall be \$75.00, plus \$5.00 per one thousand dollars of the estimated construction value that exceeds \$8,000.
 - (iii) Inspection fee, calculated as follows:
 - If the estimated construction value (based upon the estimated fair market value) is \$50,000 or less, the fee shall be \$6.26 per one thousand dollars of the estimated construction value.
 - If the estimated construction value exceeds \$50,000, the fee shall be \$298.00, plus \$4.66 per one thousand dollars of the estimated construction value that exceeds \$50,000.
 - If the estimated construction value exceeds \$100,000, the fee shall be \$519.00, plus \$3.17 per one thousand dollars of the estimated construction value that exceeds \$100,000.

- (iv) L&I fee – \$4.00 (or as may be required by amendment from time to time by the Pennsylvania Department of Labor and Industry [L&I] or Pennsylvania Legislature. This fee shall be remitted quarterly by Derry Township to the Pennsylvania Department of Community and Economic Development for subsidizing code official and contractor education and training).
 - (v) The administration/application fee and permit review fee shall be paid upon submission of the application for review; the inspection fee and L&I fee shall be paid upon approval of the permit application, prior to issuance of the permit placard.
 - (vi) If construction commences prior to a permit being issued, the permit fees listed above in items 1.a.(i), (ii), and (iii) may be doubled.
- b. **Commercial Construction** (including alterations and renovations) subject to the **International Building Code (IBC)**, under Chapter 85 of the Code of Ordinances – The permit fee shall be the total of items 1.b.(i), (ii), (iii), and (iv) as follows:
- (i) Administration/application fee - \$52.00.
 - (ii) Permit review fee, calculated as follows:
 - If the estimated construction value (based upon the estimated fair market value) is \$16,000 or less, the fee shall be \$50.00.
 - If the estimated construction value exceeds \$16,000, the fee shall be \$50.00, plus \$3.00 per one thousand dollars of the estimated construction value that exceeds \$16,000.
 - If resources are available and a special request is granted to perform an expedited permit review, the fee shall be \$100.00, plus \$5.00 per one thousand dollars of the estimated construction value that exceeds \$16,000.
 - (iii) Inspection fee, calculated as follows:
 - If the estimated construction value (based upon the estimated fair market value) is \$50,000 or less, the fee shall be \$6.26 per one thousand dollars of the estimated construction value.
 - If the estimated construction value exceeds \$50,000, the fee shall be \$298.00, plus \$4.66 per one thousand dollars of the estimated construction value that exceeds \$50,000.

- If the estimated construction value exceeds \$100,000, the fee shall be \$519.00, plus \$3.17 per one thousand dollars of the estimated construction value that exceeds \$100,000.
- (iv) L&I fee – \$4.00 (or as may be required by amendment from time to time by the Pennsylvania Department of Labor and Industry [L&I] or Pennsylvania Legislature).
 - (v) The administration/application fee and permit review fee shall be paid upon submission of the application for review; the inspection fee and L&I fee shall be paid upon approval of the permit application, prior to issuance of the permit placard.
 - (vi) If construction commences prior to a permit being issued, the permit fees listed above in items 1.b.(i), (ii), and (iii) may be doubled.
- c. Sprinkler systems:
- (i) 1&2 Family Dwellings (excluding townhouses) sprinkler systems – \$4.00 L&I fee (or as may be required by amendment from time to time by the Pennsylvania Department of Labor and Industry [L&I] or Pennsylvania Legislature). When the Township uses 3rd party resources for the review and/or inspection of sprinkler systems, that cost will be billed directly to the applicant by the 3rd party agency.
 - (ii) All other sprinkler systems – \$52.00 administration/application fee, plus \$4.00 L&I fee. For sprinkler system applications that are part of a multiple-unit building (for example, townhouses and condominiums), the administration/application fee shall be \$52.00 for the first application and \$26.00 for each additional application of the same building. When the Township uses 3rd party resources for the review and/or inspection of sprinkler systems, that cost will be billed directly to the applicant by the 3rd party agency.
 - (iii) The administration/application fee (if applicable) and L&I fee shall be paid upon submission of the application for review.
- d. Electrical systems – The permit fee shall be the total of items 1.d.(i) and (iii) as follows:
- (i) Administration/application fee (if not already part of a building permit fee) - \$26.00.

- (ii) When the Township uses 3rd party resources for the review and/or inspection of electrical systems, that cost will be billed directly to the applicant by the 3rd party agency.
 - (iii) L&I fee (if not already part of a building permit fee) – \$4.00 (or as may be required by amendment from time to time by the Pennsylvania Department of Labor and Industry [L&I] or Pennsylvania Legislature).
 - (iv) The administration/application fee and L&I fee shall be paid upon submission of the application for review.
- e. Commercial roofing – The permit fee shall be the total of items 1.e.(i), (ii), and (iii) as follows:
- (i) Administration/application fee (if not already part of a building permit fee) - \$50.00.
 - (ii) Permit review fee, calculated as follows:
 - If the estimated construction value (based upon the estimated fair market value) is \$25,000 or less, the fee shall be \$50.00.
 - If the estimated construction value exceeds \$25,000, the fee shall be \$150.00.
 - (iii) L&I fee (if not already part of a building permit fee) – \$4.00 (or as may be required by amendment from time to time by the Pennsylvania Department of Labor and Industry [L&I] or Pennsylvania Legislature).
 - (iv) The administration/application fee, permit review fee, and L&I fee shall be paid upon submission of the application for review.
- f. Temporary structures exceeding 1,200 square feet – The permit fee shall be the total of items 1.f.(i) and (ii) as follows:
- (i) Administration/application fee - \$150.00.
 - (ii) L&I fee – \$4.00 (or as may be required by amendment from time to time by the Pennsylvania Department of Labor and Industry [L&I] or Pennsylvania Legislature).
 - (iii) The administration/application fee and L&I fee shall be paid upon submission of the application for review.

- g. Annual permits (based on calendar year):
- (i) If the estimated construction value (based upon the estimated fair market value) of the alterations is \$20,000 or less, the fee shall be \$105.00, plus \$4.00 (or as may be required by amendment from time to time by the Pennsylvania Department of Labor and Industry [L&I] or Pennsylvania Legislature). The total fee shall be paid upon approval of the permit application, prior to issuance of the permit placard.
 - (ii) If the estimated construction value (based upon the estimated fair market value) of the alterations exceeds \$20,000 annually, there shall be an additional fee of \$2.00 per one thousand dollars of the estimated construction value that exceeds \$20,000. This additional fee shall be paid at the end of the year.
- h. Amendment/modification to an active building permit – The fee shall be the total of items 1.h.(i) and (ii) as follows:
- (i) Administration/application fee - \$25.00.
 - (ii) Permit review/inspection fee, calculated as follows:
 - If the estimated construction value (based upon the estimated fair market value) of the amendment/modification is \$8,000 or less, the fee shall be \$25.00 per hour of review (1 hour minimum).
 - If the estimated construction value (based upon the estimated fair market value) of the amendment/modification exceeds \$8,000, fees shall be calculated in accordance with items 1.a.(ii) and (iii) or 1.b.(ii) and (iii).
 - (iii) The administration/application fee shall be paid upon submission of the application for review; the permit review/inspection fee shall be paid upon approval of the permit amendment.
 - (iv) When the Township uses 3rd party resources for permit review and/or inspection related to the permit amendment/modification, that cost will be billed directly to the applicant by the 3rd party agency.
2. Permits for Demolition and Moving of Buildings under Chapter 85 of the Code of Ordinances – The permit fee shall be the total of items 2.a., b., and c. as follows:
- a. Administration/application fee – \$26.00.

- b. Review/inspection fee – 2.8 cents per square foot, computed by including the area of each floor level including basements, porches, patios, penthouses, carports, decks, entryways, breezeways or other enclosed, partially enclosed, or open portions of the structure as measured from the outside face of the exterior walls or floors.
 - c. L&I fee – \$4.00 (or as may be required by amendment from time to time by the Pennsylvania Department of Labor and Industry [L&I] or Pennsylvania Legislature).
 - d. The administration/application fee shall be paid upon submission of the application for review; the review/inspection fee and L&I fee shall be paid upon approval of the permit application, prior to issuance of the permit placard.
 - e. If demolition or moving commences prior to a permit being issued, the permit fees listed above in items 2.a. and b. may be doubled.
3. Miscellaneous Fees Regarding Building/Demolition Permits under Chapter 85 of the Code of Ordinances
- a. Permit extensions – \$25.00 administration fee for each occurrence.
 - b. Reissuance of permit placard and/or inspection card – \$25.00 for each occurrence.
 - c. If a major modification is made to a plan set once the review has been started, an additional fee may be charged at a rate of \$25.00 per hour of permit review (1 hour minimum).
 - d. If multiple inspections are required for the same element of the project, the Township may assess a 'per inspection' fee not to exceed \$63.00 per inspection.
 - e. Inspections requested to occur before 8:00 AM or after 5:00 PM during weekdays or anytime on weekends or holidays are subject to a fee of \$50.00 per hour (3 hours minimum), plus the inspector's travel time if occurring on weekends or holidays.
 - f. Temporary certificate of occupancy – \$25.00 administration fee, plus \$75.00 inspection fee.
 - g. If construction commences prior to a permit being issued, the permit fees identified in this schedule may be doubled.

4. Zoning Permits under Chapter 225 of the Code of Ordinances

- a. For uses or structures (including demolition) involving one- or two-family residential uses, the zoning permit fee shall be as follows:
 - (i) When a building permit is also required - \$26.00.
 - (ii) When a building permit is not required - \$52.00.
- b. All other zoning permits (excluding sign permits) - \$52.00.
- c. Sign Permits (each sign shall have an individual permit):
 - (i) Installation or alteration of an unlighted sign that is less than 8 square feet per side - \$26.00.
 - (ii) Installation or alteration of an unlighted sign that is 8 square feet or greater per side - \$52.00.
 - (iii) Installation or alteration of a lighted sign - \$105.00.
 - (iv) Signs may also require a building permit. Applicants of signs exceeding 6 feet in height and/or 32 square feet in area shall also provide engineered plans, signed and sealed by a design professional with a Pennsylvania license.
 - (v) When the Township uses 3rd party resources for the review and/or inspection of the electrical aspect of a lighted sign, that cost shall be collected by the Township prior to permit issuance.
- d. If resources are available and a special request is granted to perform an expedited zoning permit review, the fee shall be \$50.00, plus the applicable fee listed above in items 4.a., b., or c.
- e. Amendment to an active zoning permit - \$25.00 administration/application fee.
- f. The fees listed above in items 4.a., b., and e. shall be paid upon approval of the permit application, prior to issuance of the permit placard. Regarding the fees listed above in item 4.c.(i), (ii), and (iii), \$25.00 of the total shall be paid upon submission of the application for review, and the balance of the fee shall be paid upon approval of the permit application, prior to issuance of the permit placard. The fee listed above in item 4.d. shall be paid upon submission of the application for review.

- g. If construction or activity commences prior to a permit being issued, the permit fees identified in this schedule may be doubled.
5. Letter of Verification – Use or Occupancy under Chapter 85 and/or Chapter 225 of the Code of Ordinances
- a. Zoning conformance/violation letter – \$25.00.
 - b. Reissuance of certificate of occupancy – \$25.00.
 - c. Certificate of occupancy for an uncertified structure – \$25.00 per hour of review/inspection time, with a minimum fee of \$50.00.
 - d. Change in occupancy or use – \$25.00 per hour of review/inspection time, with a minimum fee of \$50.00.
6. On-Lot Sewage System Permits and Services under Chapter 161 of the Code of Ordinances
- a. On-lot sewage system testing fees:
 - (i) Soil probes – \$130.00 per lot, per visit, for up to 3 probes per lot; thereafter \$45.00 per probe.
 - (ii) Percolation testing performed by Township SEO (excluding digging of holes):
 - For primary areas - \$300.00 per percolation test for up to 6 holes/tests.
 - For alternate area, if tested at the same time as primary area - \$270.00 per percolation test for up to 6 holes/tests.
 - (iii) Percolation test observation (percolation test performed by certified SEO hired by applicant):
 - For full test observation of primary area test - \$300.00 per percolation test.
 - For full test observation of alternate test, if tested at the same time as primary area - \$270.00 per percolation test.
 - (iv) Percolation test holes (dug upon request of applicant) - \$110.00 per 6-hole test.

- b. On-lot sewage system permits - \$50.00 administration/application fee, plus:
 - (i) For new in-ground bed/trench system - \$260.00 review/inspection fee.
 - (ii) For new pressure in-ground system - \$290.00 review/inspection fee.
 - (iii) For new sandmound or at-grade system - \$310.00 review/inspection fee.
 - (iv) For new drip or spray irrigation system - \$400.00 review/inspection fee.
 - (v) For existing system repair - \$170.00 review/inspection fee.
 - (vi) Additional inspections due to non-conformities - \$100.00 per inspection.
 - (vii) Additional reviews due to non-conformities - \$80.00 per review.
- c. Other fees:
 - (i) Mileage will be charged at the current Department of Environmental Protection-approved rate per mile.
 - (ii) Rate for all other work not included in Items 6.a. and 6.b. above - \$65.00 per hour (1 hour minimum).

7. Subdivision/Land Development Plan Filing Fees under Chapter 185 of the Code of Ordinances

- a. Request for a waiver from filing of a land development or subdivision plan – \$105.00.
- b. Sketch Plan - \$105.00.
 - (i) The applicant may also be required to provide the Township with an escrow fee equal to the estimated cost that the Township determines it is likely to incur by having the Township Engineer and/or professional consultant review the plan. The applicant is required to reimburse the Township for these costs as described in Chapter 185, §185-14. After the applicant has reimbursed the Township for costs incurred, the Township shall return the escrow fee.
- c. Preliminary Plan – \$210.00, plus:
 - (i) For subdivisions: \$21.00 per lot.
 - (ii) For land developments: \$42.00 per disturbed acre.

- (iii) The maximum fee required of any applicant for a preliminary plan shall be \$5,250.00, exclusive of reimbursable plan review fees described in Chapter 185, §185-14.
 - (iv) The applicant shall also provide the Township with an escrow fee equal to the estimated cost that the Township determines it is likely to incur by having the Township Engineer and/or professional consultant review the plan. The applicant is required to reimburse the Township for these costs as described in Chapter 185, §185-14. After the applicant has reimbursed the Township for costs incurred, the Township shall return the escrow fee.
- d. Final Plan – \$210.00, plus:
- (i) For subdivisions: \$21.00 per lot.
 - (ii) For land developments: \$42.00 per disturbed acre.
 - (iii) The maximum fee required of any applicant for a final plan shall be \$5,250.00, exclusive of reimbursable plan review fees described in Chapter 185, §185-14.
 - (iv) The applicant shall also provide the Township with an escrow fee equal to the estimated cost that the Township determines it is likely to incur by having the Township Engineer and/or professional consultant review the plan. The applicant is required to reimburse the Township for these costs as described in Chapter 185, §185-14. After the applicant has reimbursed the Township for costs incurred, the Township shall return the escrow fee.
- e. Combination preliminary and final plan submissions shall include applicable fees for both a preliminary and a final plan. Only one escrow fee will be collected.
- f. In addition to the Township subdivision and/or land development plan filing fee, the applicant shall be responsible for any other fees including, but not limited to, a stormwater management plan review fee; a planning module review fee; and the Derry Township Municipal Authority fee and Dauphin County Planning Commission fee as per their fee schedules.
8. Planning Modules under Chapter 161 and/or Chapter 185 of the Code of Ordinances
- a. Non-Building Waiver or Planning Exception:
 - (i) Public sewer system forms - \$25.00.

- (ii) On-lot septic system forms - \$150.00.
 - b. Planning Module components – \$300.00.
9. Stormwater Management Application and Administration Fee under Chapter 174 of the Code of Ordinances
- a. For applications involving up to 4,999 square feet of new impervious area - \$100.00.
 - b. For applications involving more than 4,999 square feet of new impervious area - \$315.00.
 - c. The applicant shall also reimburse the Township for costs that the Township has incurred by the Township Engineer, Township Solicitor, and/or other professional consultant(s) that the Township, in its sole discretion, deems necessary in order to adequately and properly administer the requirements of Chapter 174 and report the findings to the Township.
 - d. The applicant shall also provide the Township with an escrow fee equal to the estimated cost that the Township determines it is likely to incur by having the Township Engineer and/or professional consultant review the plan. The applicant is required to reimburse the Township for these costs as described in Chapter 174, §174-42. After the applicant has reimbursed the Township for costs incurred, the Township shall return the escrow fee.
10. Zoning Amendment Filing Fee under Chapter 225 of the Code of Ordinances – \$930.00.
11. Conditional Use Request Filing Fee under Chapter 225 of the Code of Ordinances – \$525.00.
12. Zoning Hearing Board Fees under Chapter 225 of the Code of Ordinances
- a. Residential applications (one- or two-family dwellings) - \$260.00.
 - b. All other applications - \$450.00.
 - c. Request for continuance by petitioner - \$30.00 per request.

13. Design Advisory Board Filing Fee under Chapter 225 of the Code of Ordinances - \$25.00 when the estimated construction value (based upon the estimated fair market value) of the proposed improvements is \$2,500 or more.
14. UCC Appeals Board Filing Fee under Chapter 85 of the Code of Ordinances
 - a. Ruling by Appeals Board without a hearing - \$105.00.
 - b. Hearing in front of the Appeals Board and ruling - \$315.00.
15. Property Maintenance Appeals Board Filing Fee under Chapter 143 of the Code of Ordinances – \$260.00.
16. Miscellaneous Fees Regarding Property Maintenance Violations under Chapter 143 of the Code of Ordinances
 - a. If multiple inspections are required to verify that a violation has been corrected, the Township may assess a 'per inspection' fee not to exceed \$50.00 per inspection and report.
17. Resources
 - a. Photocopies:
 - (i) Letter (8.5x11") – B/W: \$0.25; color: \$0.50 (plus tax).
 - (ii) Legal (8.5x14") – B/W: \$0.30; color: \$0.60 (plus tax).
 - (iii) Ledger (11x17") – B/W: \$0.40; color: \$0.80 (plus tax).
 - (iv) Large format (24x36") – B/W: \$4.00 (plus tax).
 - b. Certified copies - \$5.00 per document.
 - c. Scanned/faxed documents - \$0.25 per page for 8.5x11", 8.5x14", and 11x17" documents; \$1.00 per page for 24x36" documents (plus tax).
 - d. Blank CD/DVD (for the purpose of transferring scanned information) - \$1.00 (plus tax).
 - e. Zoning Ordinance – \$22.05 (plus tax).
 - f. Subdivision and Land Development Ordinance – \$16.80 (plus tax).
 - g. Stormwater Management Ordinance - \$12.60 (plus tax).

- h. Zoning Map – \$4.20 (plus tax).
- i. 1979 Topographic Map copies (100 scale) - \$10.00 (plus tax).
- j. 1991 Comprehensive Plan - \$40.00 (plus tax).
- k. 2015 Comprehensive Plan - \$60.00 (plus tax).

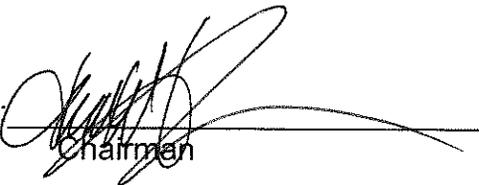
BE IT FURTHER RESOLVED that these schedules shall become effective January 1, 2016, and shall supersede and replace any conflicting fee resolution or ordinance.

RESOLVED THIS 15th day of December, 2015.

BOARD OF SUPERVISORS
TOWNSHIP OF DERRY
DAUPHIN COUNTY, PENNSYLVANIA

ATTEST:

By: 
Secretary

By: 
Chairman

(Seal)