

Derry Township Department of Community Development
Property Maintenance Code
Complaint Form

Date: _____

Information on Property in Violation:

Address of property in violation _____

Specific location of the violation (Front porch, behind the garage, etc.)

Type of property: Owner/occupied _____ Rental _____ Commercial _____

If rented, owner(s) name and phone number _____

Is the property occupied? Yes _____ No _____ Unknown _____

Complaint Type: (Check all that apply)

- Junk & debris
- High grass/weeds (in excess of 6" tall)
- Storage of motor vehicles (unlicensed, unregistered)
- Exterior maintenance (conditions of structures including fences)
- Sidewalk
- Other

Description of the violation, please be specific: _____

Information on Complaining Party:

Priority will be given to complaints that include the information listed below. This information also will allow us to follow up with you as to the status of this case. The information provided will be kept confidential unless the complaint will be heard at the District Justice Level.

Address _____

Telephone Daytime _____ Cell _____

Permission to view subject property from your property?

Yes _____ No _____ Your property address _____

If the violation would go before the District Justice would you consider being a witness?

Yes _____ No _____

Name _____ Signature _____

Forward by: Fax at (717) 838-7148, email at mweldon@derrytownship.org, mail, or in person.