

HERSHEY PUBLIC LIBRARY
Board of Directors Meeting

MINUTES

May 21, 2015

ATTENDANCE

Present: Barbara Ellis, Library Director; Julie Isaacson, President; Glennys Button, Marilyn Carter, Marc Moyer, Matthew Weir

Endowment Trust: Ted Farrar, Chairman of ET

Absent: Jennifer Grenoble, Leigh -Anne Dornberger

CALL TO ORDER

Julie Isaacson, president, called the meeting to order at 7 pm

APPROVAL April 21, 2015 MINUTES

Motion: A motion was made by Matt Weir and seconded by Marc Moyer, to approve the April 21, 2015 minutes. Motion approved.

BUSINESS ITEMS

Item I. Consideration of Funding for Front Door Replacement

In the 2015 Capital Budget, \$10,000 was appropriated for replacement of humidifier units. Because of the need to have the lobby doors replaced because of the difficulty in locking them. The locks become loose and sets off the burglar alarm system. The Friends are developing a design plan for the lobby. This will depend on the replacement of the doors.

After consulting with the Township Manager, Jim Negley, Barbara was advised that the \$10,000 could be used for door replacement with the approval of the Library Board

Motion: A motion was made by Matt Weir seconded by Marc Moyer that the Library Board approve to reappropriate \$10,000 in the library's Capital Budget for replacement of the front doors of the library. (originally appropriated for the humidifier units).

Barbara Ellis will get other estimates for the door.

Item II. Report of Community Survey Committee

Barbara Ellis, Julie Isaacson and Marilyn Carter are working on the Community Survey Results. They will be preparing a document to be shared with the board.

Item III. Strategic Plan –document for publication

After reviewing the 2015-2017 Strategic Plan, there were many suggestions and discussion of the document. It was decided to review the Plan and consider it again at the June meeting. Barbara Ellis will amend the document for presentation at the next meeting, May 16.

Item IV. Consideration of Lighting Plan for Room #2 gallery hallway

The Hershey Area Art Association has developed a proposal to install tract lighting in the gallery hallway leading to Room #2. The Association will cover the cost of the lighting project. After discussion, Marc Moyer recommended that someone from the Library be involved in the planning of the project. The board agreed.

Motion: A motion was made by Marc Moyer, seconded by Matt Weir, to approve the Hershey Area Art Association's lighting project for the hallway leading to Meeting Room #2. Motion approved

FINANCIAL REPORT – none available

COMMUNICATIONS

Katherine has prepared a letter addressed to the Enoch Pratt Free Library in Baltimore, Maryland recognizing their efforts to remain open and be a "safe haven" during the unrest there in April

Shared letter sent to Ferguson Library commending the library upon staying open and providing a refuge for patrons. We sent 4 children's book and cookbook. This was initiated and carried through by Bonnie Rhoads, reference assistant. Following the upheaval in Ferguson, MO last year, we did this, and recently received a heartfelt thank you from that library's administration.

DIRECTOR'S REPORT

Highlights from report:

- **Roy Vanderhoef, the Library Maintenance Employee has resigned, leaving that position vacant at the library.**
- **Update on the Strategic Plan & the Community Survey**
- **Front Door Replacement**

REPORT OF REPRESENTATIVES

Friends –

Endowment Trust- Ted Farrar

Ted informed the board that the newly appointed Chairman of Distribution Committee is Glennys Button. The Endowment Trust is poised to begin spending money resulting from ET investments. RFID has been approved. Several other projects are under consideration.

adAdjournment

Motion: A motion to adjourn the meeting was made by Marc Moyer, seconded by Matt Weir. The meeting adjourned at 8:15.

Next Meeting

The next meeting of the Library Board of Directors will be Tuesday, June 16, at the Hershey Public Library.

Submitted by:
Joy Burrell, Recorder