

**DERRY TOWNSHIP DESIGN REVIEW BOARD
MEETING MINUTES
SEPTEMBER 30, 2013**

The meeting of the Derry Township Design Review Board was called to order at 6:00 p.m. by Chairwoman Joyce St. John in the Board Conference Room of the Derry Township Municipal Complex, 600 Clearwater Road, Hershey, PA.

ROLL CALL

Members Present: Joyce St. John, Chairwoman; Ed Buchan, Vice Chairman; Sandy Ballard, Secretary; Glenn Rowe; Ted Herman

Members Absent: Pam Moore; Brian O'Day

Also Present: Brandon Williams, Assistant Director of Community Development; Jenelle Stumpf, Community Development Secretary

Public attendance: Jim Leonard, Mortgage America; Charles Huth, *The Sun*

APPROVAL OF MINUTES

On a motion made by Vice Chairman Buchan, seconded by Member Herman, and a unanimous vote, the minutes of the August 26, 2013 meeting were approved as presented.

NEW BUSINESS

a. Consideration of replacement of the existing sign on the property located at 226 West Chocolate Avenue (Mortgage America, DRB #343)

Brandon Williams noted that all aspects of the sign message will be carved, and the sign panel material will be high density urethane. Jim Leonard added that he will be utilizing the existing sign posts, which are 4"x4".

Member Herman asked if the licensing information is required to be on the sign. Mr. Leonard responded that it is required. Member Herman thinks the proposed carving will make a better presentation of the phone number.

The motion to issue a Certificate of Appropriateness for the proposal as presented was made by Vice Chairman Buchan, seconded by Member Rowe, and passed unanimously.

OTHER BUSINESS

None.

**DERRY TOWNSHIP DESIGN REVIEW BOARD
MEETING MINUTES
SEPTEMBER 30, 2013**

The meeting adjourned at 6:06 p.m.

Chairwoman