

**TOWNSHIP OF DERRY
BOARD OF SUPERVISORS MEETING**

Tuesday, April 14, 2015
600 Clearwater Road, Hershey, Pennsylvania 17033

CALL TO ORDER

The April 14, 2015 Township of Derry Board of Supervisors meeting was called to order at 7:00 p.m. by John W. Foley, Jr., Chairman.

ROLL CALL

Supervisors Present:

Sandy A. Ballard
Justin C. Engle, Secretary
John W. Foley, Jr., Chairman
Marc A. Moyer, Vice-Chairman
Matthew A. Weir

Also Present:

Matt Bonanno, HRG Engineer
Thomas Clark, Director of Public Works
Bob DiLello, Fire Company
Jill Henry, Assistant Township Manager
Matt J. Mandia, Director of Parks and Recreation
Lt. Garth Warner, Police Department
Terry M. Weinhold, Manager of Accounts Payable & Accounts Receivable
Brandon Williams, Assistant Director of Community Development
Jon Yost, Solicitor
Brenda Van Deursen, Recording Secretary

Public Present: Anne Newman, Pat Krebs, Emmy T., Greg Koussis, Rich Shreve, Elvira Ebling, Tom Gifford, Don Papson, Tyson Brown, Ed Kaylor, Chris Shelly, Rich Gamble, John Osmolinski, Gregory Rogalski, Elliott Robinson, Andy Duhr, Susan C., Kathy Engle

Chairman Foley advised that all public meetings are recorded for providing accurate minutes.

Chairman Foley announced that the Board of Supervisors met in executive session to discuss land, legal, and personnel matters.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Richard Shreve, East Derry Road, Hershey – Mr. Shreve asked if the Township had considered requiring landlords to register their property and conduct annual inspections. He has an absentee landlord in his neighborhood who has four homes and quite often they are vacant for 2 to 5 years at a time. He is concerned about a fire because two of the homes are within 10 feet of his property. Chairman Foley said the Township is working on a landlord registry, but it is in the early stages.

Chris Shelly, Hummelstown - Mr. Shelly gave the Board information regarding the Milton Hershey roundabout proposal. The information included the latest draft from Alta Planning of

roundabouts, a study that was done for the regional transportation. Also included, are the National Highway Administration guidelines for roundabouts and the National Cooperative Highway research document. It is just an excerpt but he wanted to give some background information on highly recommended practices for safe multi-use roundabouts. The biggest concern he has is that Milton Hershey did not provide adequate safe crossing for pedestrians or cyclists. Chairman Foley added that Supervisor Engle, Chris Brown and he met with representatives from Milton Hershey School as it relates to this.

Patty Krebs, South Londonderry Township – Ms. Krebs, Lebanon Valley Bike Coalition, distributed to the Board a draft portion of the Dauphin County Bicycle Transportation Priorities Map. She highlighted the area where it shows 4 foot shoulders prior to Meadow Lane and at the intersection, the 4-foot shoulders disappear. They support roundabouts and if they are designed correctly and follow the standards that are written, roundabouts can provide safety for pedestrians and bicyclists as well as motorists.

Julie Waldron, 1241 Coolidge Avenue, Hershey – Ms. Waldron shared that she has ridden bike in Hershey for 30 plus years. She would be grateful if the roundabout made it easier for cyclists to use the pathways

APPROVAL OF MINUTES

Chairman Foley called for a motion to approve the Minutes of the March 24, 2015 Board of Supervisors Meeting. Supervisor Ballard made a motion to approve the Minutes. Supervisor Weir seconded. *The motion carried, 5-yes 0-no.*

NEW BUSINESS

A1-17 The Preliminary/Final Subdivision and Land Development Plan for the Milton and Catherine Hershey Conservatory at the Hershey Gardens, Plat No. 1250.

Brandon Williams, Assistant Director of Community Development – The Milton S. Hershey Foundation submitted a subdivision/land development plan for construction of a 16,275 square foot conservatory building. The area of development comprises two separate lots identified on the plans as Lot 6 which is the Rosemont tract and Lot 7 which is the Rose Garden tract. The total lot area is 63.89 acres. The applicant proposes to reconfigure these lots in order to provide parking and stormwater management controls for the proposed building. Presently there are 96 parking spaces on-site to accommodate patrons to the gardens. They propose to construct 47 additional primary spaces and 5 handicap spaces in the new parking area.

The applicant has provided details for anticipated parking demand on the property including overflow parking for special events, staff parking areas, and anticipated peak hours of operation. Sketches have been submitted to the Township showing temporary parking solutions for overflow events and this would result in a total of 370 spaces when needed during special events. A lot of spaces are in grass cover and our ordinance would permit that for special event parking. They are easily accessed through permanent parking areas. The additional traffic has minimal impact to Hersheypark corridor.

Mr. Williams addressed the location of each of the crosswalks and feels the applicant has tried to adequately address pedestrian connections to the conservatory building.

Discussion:

Supervisor Ballard asked if there will be the required amount of trees planned in the parking area. Mr. Williams pointed out they will plant 7 trees, which meet the standard requirements (one tree for every 8 spaces).

Supervisor Weir asked if there is a walkway all the way over to Front Street. Chairman Foley said it is an existing road. Supervisor Engle asked Mr. Papson to talk about the connectivity for the pedestrian access.

Don Papson, Milton S. Hershey Foundation – It is in the Foundation and Gardens best interest to do as much landscaping to enhance the entryway to make it one of the most beautiful. They want to encourage people to walk to the gardens. If you go up the west side of Hotel Road, you will be able to connect the lower lot to the upper lot and then the upper lot will connect to the hotel through a crosswalk. They want to make this crosswalk at the hotel a really defined walkway. You can cut through the gardens to get to the hotel. Pathways will be wheelchair accessible. He believes they will have the most beautiful and green parking lot in Derry Township. Supervisor Engle complimented them on a great project. Mr. Papson shared that they have raised \$3.3 million dollars of contributions for this project, which is a testament of how many people were excited about the project.

Motion: A motion made by Supervisor Engle and seconded by Supervisor Weir that the Preliminary/Final Subdivision and Land Development Plan for the Milton and Catherine Hershey Conservatory at the Hershey Gardens, Plat No. 1250, is hereby approved subject to the following:

- a. That the applicant reimburses the Township for costs incurred in reviewing the plan no later than May 14, 2015.
- b. That performance security is provided to guarantee the completion of required improvements, and the accompanying agreement is signed no later than October 14, 2015.
- c. That the comments in Township staff's March 31, 2015 report (attached) are addressed no later than October 14, 2015.
- d. That the comments in the March 23, 2015 HRG letter (attached) are addressed no later than October 14, 2015.
- e. That an AutoCAD or DXF compatible digital file of the final plan is provided on a compact disc no later than October 14, 2015.
- f. That the Stormwater Best Management Practices Operation and Maintenance agreement a revised deed or Declaration, listing the stormwater BMPs as a restrictive covenant, are recorded concurrently with the plan.
- g. That the sidewalk agreement is recorded concurrently with the plan.
- h. That accurate deeds for dedication of the right-of-way of Hotel Road and Front Street are recorded concurrently with the plan.

It is further moved that the following waivers are granted from the Subdivision and Land Development Ordinance and the Stormwater Management Ordinance:

- a. From Sections 185-12.D.(2) and 185-13.E.(3) regarding plan scale.
- b. From Sections 185-12.D.(3).(a).[21], [23] and 185-13.E.(4).(a). [19], [20], [21] regarding profiles of existing stormwater, sanitary, gas, and water systems.
- c. From Section 185-34.A.(1) regarding installation of sidewalk along Hotel Road, Front Street, and Sand Beach Road, with the stipulation that the property owner enter into an agreement with the Township no later than October 14, 2015 that would allow the Township to require the installation in the future if deemed necessary.

- d. From Section 185-22.D.(3) regarding minimum required cartway width for Front Street and Sand Beach Road.
- e. From Section 185.22.D.(3) regarding minimum required right-of-way width for Sand Beach Road.
- f. From Sections 185-49 and 185-13.E.(4).(a).[35] regarding limits of wetland study.
- g. From Section 174-17.C.(2) regarding minimum pipe size.

The motion carried, 5-yes 0-no.

B1-7 Consideration of adoption of Ordinance No. 665, amending Chapter 225 (Zoning) of the Code of the Township of Derry regarding the designation, duties, and procedures of the Design Review Board.

Brandon Williams, Assistant Director of Community Development – This ordinance if adopted will implement text amendments to the zoning ordinance regarding changing the designation of the Design Review Board to the Design Advisory Board. This change would take them to an advisory commission. It would also change the membership, terms, procedures, and duties of the Design Advisory Board and the Board of Supervisors' procedures and duties in the approval of the projects within the Chocolate Avenue Preservation Overlay District. A public hearing was held prior to this meeting.

Motion: A motion made by Vice-Chairman Moyer and seconded by Supervisor Ballard that adoption of Ordinance No. 665, amending Chapter 225 (Zoning) of the Code of the Township of Derry regarding the designation, duties, and procedures of the Design Review Board, is hereby approved.

The motion carried, 5-yes 0-no.

C1-7 Acceptance of Memorandum of Understanding (MOU) with Milton Hershey School (MHS) in preparation of constructing two (2) roundabouts, at the intersection of SR322 and Homestead Rd. and another at SR322 and Meadow Lane.

Thomas Clark, Director of Public Works – The MOU is prepared by the Milton Hershey School and reviewed by our solicitor. The document outlines future responsibilities for maintenance by MHS of the improvements to be constructed during this project. All the improvements are contingent upon approval by PennDOT. Once this document is executed, the Board will also be asked to approve a similar MOU between the Township and PennDOT further outlining maintenance responsibilities.

Greg Rogalski, senior engineer for Pennoni Associates, Design Engineer of the Roundabout Project for the Milton Hershey School – During meetings with Supervisors Foley and Engle, there was discussion regarding a couple of modifications to the MOU related to the potential for integrating pedestrian and bicycle facilities at both of the roundabouts. The plans now include six crosswalks. There will be signs alerting motorists to yield to bicycles. Other items discussed were beautification and signage which the school has agreed to include as well.

Chris Brown, Derck & Edson – Mr. Brown mentioned some of the main components discussed were specifically to the road signage and yield signage. There will be multiple signs designed and added to accommodate and to alert motorists of the presence of bicyclists. At the north-south crosswalk at Meadow they asked to have higher visibility material changes to the sign to provide a safer landing zone in the splitter islands so the pedestrians would understand the difference

between the travel lane crosswalk and the safe zone in the center. Between the signage and the upgraded pedestrian crossings it will make the roundabouts much safer.

Supervisor Ballard asked how many crossings would there be. Mr. Rogalski answered that there will be 6 crosswalks for both circles. Mr. Rogalski added that we are in a time crunch and as soon as we get a permit from PennDOT in place and then we would submit a supplemental permit to add these modifications such as the crossings.

Motion: A motion made by Vice-Chairman Moyer and seconded by Supervisor Ballard that acceptance of Memorandum of Understanding (MOU) with Milton Hershey School in preparation of constructing two (2) roundabouts, at the intersection of SR322 and Homestead Rd. and another at SR322 and Meadow Lane, is hereby approved subject to counsel working with the school counsel on some language cleanup. *The motion carried, 5-yes 0-no.*

D1-11 The Preliminary/Final Subdivision Plan for CAMA SDIRA, LLC, Plat No. 1248.

Chairman Foley stated that he has a conflict with this agenda item and recused himself from voting.

Brandon Williams, Assistant Director of Community Development – The property is located at the southwest corner of Mae Street and Ethel Avenue which is adjacent to the north of the Hershey Square shopping center. The property is slightly under three-quarters of an acre and is located in the Village Residential Zoning District. In this plan, the applicant submitted sidewalk construction along Mae Street in accordance with the prior recommendations of the Planning Commission. The development is comprised of two separate lots. The northern lot is presently improved with a single-family dwelling while the southern lot is significantly undersized rendering it incapable of being developed as is. The applicant is proposing to join the southern lot with the northern larger lot and subdivide them into separate lots that are both developable properties.

Both properties will still be nonconforming to current lot area requirements. The end result of this plan will be the creation of two separate lots that are generally consistent with the properties in the residential part of the neighborhood.

The Zoning Hearing Board granted relief from maximum residential density, minimum lot width and depth, and front yard setbacks for the existing lot 1. The applicant has demonstrated that development can comply with the approved relief. The development is consistent with the comprehensive plan vision statement. The applicant will be providing a fee in lieu of dedication of any additional land for open space in accordance with the requirements. Mr. Williams reviewed the waivers.

Supervisor Ballard asked about the 4 foot tree buffer area related to sidewalk installation. Mr. Williams explained it has to be located 4 inches away from the right-of-way. It will meet current requirements.

Motion: A motion made by Supervisor Engle and seconded by Supervisor Ballard that the Preliminary/Final Subdivision Plan for CAMA SDIRA, LLC, Plat No. 1248, is hereby approved subject to the following:

- a. That the applicant reimburses the Township for costs incurred in reviewing the plan no later than May 14, 2015.
- b. That performance security is provided to guarantee the completion of required improvements on each lot either individually or cumulatively, and the accompanying agreement is signed no later than October 14, 2015.
- c. That the plan is revised no later than October 14, 2015 to indicate, in plan view, the type of ADA compliant handicap ramp at the corner of Ethel Avenue and Mae Street, and to provide a detail consistent with PennDOT publication #72M, RC67M, latest edition.
- d. That the plan is sealed by an engineer, certifying its accuracy, no later than October 14, 2015.
- e. That the plan is sealed by a registered surveyor, certifying the accuracy of the plan survey, no later than October 14, 2015.
- f. That the certification of title on the plan, showing the applicant is owner or equitable owner of the land, is signed no later than October 14, 2015.
- g. That the statement on the plan dedicating streets, rights-of-way, and any sites for public uses is signed no later than October 14, 2015.
- h. That all signatures are provided on the stormwater management plan no later than October 14, 2015.
- i. That the seal of the engineer certifying the accuracy of the stormwater management report is provided no later than October 14, 2015.
- j. That the fee in lieu of open space dedication is provided no later than October 14, 2015.
- k. That the executed Stormwater Best Management Practices Operation and Maintenance Agreement is provided no later than October 14, 2015.
- l. That accurate deeds of dedication of the right of way of Mae Street and Ethel Avenue are recorded concurrently with the plan.
- m. That the sidewalk agreement is recorded concurrently with the plan.
- n. That the Stormwater Best Management Practices Operation and Maintenance agreement and a revised deed, listing the stormwater BMPs as a restrictive covenant, are recorded concurrently with the plan.

It is further moved that the following waivers are granted from the Subdivision and Land Development Ordinance and Stormwater Management Ordinance:

- a. From Sections 185-12.D.(3).(a).[21], [23], and 185-13.E.(4).(a).[19], [20], [21] regarding profiles of existing storm sewers, sanitary sewers, and gas and water lines.
- b. From Section 185-22.D.(3) regarding cartway width.
- c. From Section 185-22.E.(5) regarding the installation of curbing.
- d. From Section 185-34.A.(1) as a deferment of the installation of sidewalk along Ethel Avenue, with the stipulation that the landowner enter into an agreement with the Township no later than October 14, 2015 that would allow the Township to require the installation of sidewalk in the future if deemed necessary.
- e. From Sections 185-27.B. and Sections 174-27.D. and F. regarding easements and rights-of-way.
- f. From Section 185-49 regarding performing a wetlands determination.

The motion carried, 4-yes 0-no 1-abstention.

E1-5 Approval of Ordinance No. 664 authorizing the participation of the Township of Derry in the PSATS Unemployment Compensation Group Trust pursuant to the Pennsylvania Intergovernmental Cooperation Law.

Jill Henry, Assistant Township Manager – The Township participates in the Unemployment Compensation Insurance Program through the Pennsylvania State Association. In July, they made some administrative changes to their agreement and approval of the Township’s participation is required. However, these changes do not directly impact the Township.

Motion: A motion made by Supervisor Engle and seconded by Supervisor Ballard that Ordinance No. 664 authorizing the participation of the Township of Derry in the PSATS Unemployment Compensation Group Trust pursuant to the Pennsylvania Intergovernmental Cooperation Law, is hereby approved. *The motion carried, 5-yes 0-no.*

F1-5 Authorization for a civic banner to be located along Route 322 in the area of the “Welcome to Hershey” billboard.

Motion: A motion made by Vice-Chairman Moyer and seconded by Supervisor Ballard that authorization for a civic banner to be located along Route 322 in the area of the “Welcome to Hershey” billboard, is hereby approved. *The motion carried, 5-yes 0-no.*

G1-5 Authorization for a civic banner to be located on The Hershey Company Technical Center building along Route 422, as well as in front of the 14 East Chocolate Avenue building.

Motion: A motion made by Vice-Chairman Moyer and seconded by Supervisor Ballard that authorization for a civic banner to be located on The Hershey Company Technical Center building along Route 422, as well as in front of the 14 East Chocolate Avenue building, is hereby approved. *The motion carried, 5-yes 0-no.*

H1-3 Authorization for a civic banner to be located on the building at 146 West Chocolate Avenue.

Supervisor Engle abstained from voting as he has financial interest in this property.

Motion: A motion made by Vice-Chairman Moyer and seconded by Supervisor Weir that authorization for a civic banner to be located on the building at 146 West Chocolate Avenue, is hereby approved. *The motion carried, 4-yes 0-no, 1 -abstention.*

I1-3 Authorization for a civic banner to be located at the northwest corner of West Chocolate Avenue and North Linden Road.

Motion: A motion made by Vice-Chairman Moyer and seconded by Supervisor Ballard that authorization for a civic banner to be located at the northwest corner of West Chocolate Avenue and North Linden Road, is hereby approved. *The motion carried, 5-yes 0-no.*

J1-2 Consideration for the replacement of the performance security instrument provided for the Preliminary/Final Subdivision Plan for Woodland Hills, Plat No. 1203.

Motion: A motion made by Vice-Chairman Moyer and seconded by Supervisor Ballard that the Board of Supervisors accepts People’s Bank Letter of Credit No. 5000015014 in the amount of \$326,750.13 as performance security for the Preliminary/Final Subdivision Plan for Woodland

Hills, Plat No. 1203; and that the Board authorizes the release of Jonestown Bank & Trust Company Letter of Credit No. 6143039, is hereby approved. *The motion carried, 5-yes 0-no.*

K1-2 Permission to hold fireworks display at Hersheypark on Saturday evening, July 4, 2015.

Motion: A motion made by Vice-Chairman Moyer and seconded by Supervisor Ballard that permission to hold fireworks display at Hersheypark on Saturday evening, July 4, 2015; rain date July 5, 2015, is hereby approved. *The motion carried, 5-yes 0-no.*

L1-1 Authorization to conduct the Annual Memorial Day Parade on Monday, May 25, 2015 at 10:00a.m.

Motion: A motion made by Supervisor Ballard and seconded by Vice-Chairman Moyer that authorization to conduct the Annual Memorial Day Parade on Monday, May 25, 2015 at 10:00a.m., is hereby approved. *The motion carried, 5-yes 0-no.*

M1-2 Request by the East Shore YMCA to hold the Troeg's Hop Dash on Saturday, October 3, 2015, at 9:00 a.m.

Supervisor Ballard asked how long the race would last. Tom Gifford (YMCA) replied that it starts at 9am and the last person should be finishing at 9:45 – 10:00AM.

Supervisor Engle noted YMCA is largely in Harrisburg and does wonderful things. He asked Lt. Warner if it is common for an out of town charity to use Derry Township roads to do races. Lt. Warner said it is not real common. Mr. Gifford said they would welcome local charities to come out and partake in the event. He added that Troegs used to be in downtown Harrisburg and they still have a relationship with some of the owners since they moved to Derry Township.

Supervisor Engle asked if the race is going to be bigger this year. Mr. Gifford said it definitely will be bigger. He would like to have up to 1,000 to 1500 people in it. Any costs will be reimbursed to the Township.

Motion: A motion made by Supervisor Engle and seconded by Supervisor Ballard that a Request by the East Shore YMCA to hold the Troeg's Hop Dash on Saturday, October 3, 2015, at 9:00 a.m., is hereby approved. *The motion carried, 5-yes 0-no.*

N1-2 Adoption of proclamation stating April 24, 2015 is the observance of Arbor Day in Derry Township.

Thomas Clark, Director of Public Works – This proclamation is an annual requirement of the Tree City application that we have had for the past 23 years.

Supervisor Weir announced that on April 25th 45 trees will be planted on Elm Avenue in the Township which will bring the total up to over 250 trees that volunteers and Public Works have planted over the years.

Motion: A motion made by Supervisor Weir and seconded by Supervisor Ballard that adoption of proclamation stating April 24, 2015 is the observance of Arbor Day in Derry Township, is hereby approved. *The motion carried, 5-yes 0-no.*

01-3 Approval of Ordinance No. 667 amending the Code of the Township of Derry (Ordinance No. 553) Chapter 210, Section 210-24. Stop intersections established by establishing an All-Way (3-way) stop sign controlled intersection at the intersection by Bullfrog Valley Road and Wood Road.

Garth Warner, Police Department – The police department received a complaint by a resident regarding the intersection of Bullfrog Valley Road and Wood Road. A traffic study was conducted and upon review they noticed the configuration of the intersection and the proximity of the crossing of the trail actually contributed to one of the crashes. It was determined through the study that an All-Way/3-Way stop would enable the motorists to come to a complete stop before making the turn. Lt. Warner said there will be warning signs for a period of time alerting motorists to the stops.

Motion: A motion made by Supervisor Moyer and seconded by Supervisor Engle that Ordinance No. 667 amending the Code of the Township of Derry (Ordinance No. 553) Chapter 210, Section 210-24. Stop intersections established by establishing an All-Way (3-way) stop sign controlled intersection at the intersection by Bullfrog Valley Road and Wood Road, is hereby approved. *The motion carried, 5-yes 0-no.*

P1-6 Request for a donation to the Bowman Trust for the beautification of Hershey.

Jill Henry, Assistant Township Manager – The Township makes an annual donation of \$2,500 to the Bowman Trust. These dollars are included in the 2015 budget.

Motion: A motion made by Supervisor Ballard and seconded by Supervisor Weir that a request for a donation in the amount of \$2,500 to the Bowman Trust for the beautification of Hershey, is hereby approved. *The motion carried, 5-yes 0-no.*

Q1-2 Appointment of one (1) member to the Board of Library Directors for an unexpired term (unexpired term of Greg Neuhauser, 12/31/15).

Chairman Foley asked the supervisors to vote for one of the three candidates: William Ecenbarger, Dr. Matthew Caples, and Leigh-Anne Dornberger.

VOTED: The Board voted to appoint Leigh-Anne Dornberger to the Board of the Library Directors for an unexpired term.

CORRESPONDENCE/BOARD/COMMITTEE INFORMATION

Supervisor Engle mentioned the possibility of a crosswalk at Areba and Hockersville Road. It is a dangerous intersection and there seems to be residents that have voiced a desire to have crosswalk there, but there is a dangerous hill and visibility is an issue. It may take more than just painting a crosswalk. Mr. Bonanno said he would take a look at it and come back with recommendations.

Supervisor Engle referenced a discussion about the possibility of a crossing at Gramercy Place on Middletown Road including a pedestrian crossing and possibly a traffic light. He believes Mr. Mandia is going to meet with the property owner, but we don't really need to wait for that meeting for HRG to put together a proposal for a traffic light and pedestrian crossing at the intersection. The Board asked Mr. Bonanno to proceed with a proposal.

Supervisor Engle said he understands there is a petition going around for clearing of the bike trail. He does not know what the costs are. Vice-Chairman Moyer said he has been in contact with Mr. Mandia about three months ago to begin undertaking that. Mr. Mandia has been looking at perspective contractors, bonding and insurances issues as well as the costs and the various clearing scenarios.

Supervisor Ballard announced that the Youth Film Festival will be held at the Library on April 26 at 2:00. May 6th is National Bike to School which will include some fun activities and bike safety checks.

Chairman Foley reported they continue to progress with the construction of the fire station.

Supervisor Weir shared that an Emerald Ash Borer insect is attacking Ash trees and wanted to make the public aware. It is a very fast moving insect.

Vice-Chairman Moyer shared that Supervisor Ballard and he had the privilege to present various awards to Girl Scout and Brownie troops. It is truly amazing to see the number of young women with such strength of character.

REPORTS

Lt. Warner – Chief O'Rourke met with the Ministerium and it was a very productive meeting. The police department passed both of their accreditations.

Bob DiLello, Hershey Fire Company – The HVFD is settling into their temporary location.

Thomas Clark, Director of Public Works – Mr. Clark reported they are in the midst of spring cleanup and mulching as well as doing some permanent patching on streets throughout the Township.

Matthew Mandia, Director of Parks & Rec – Mr. Mandia announced that the Annual Fishing Derby is on May 2nd from 8am to 10am at Bullfrog Valley Pond

Chris Brown – The Board of Supervisors and Planning Commission will meet on April 22 for a joint planning session.

Brandon Williams, Assistant Director of Community Development – Community Development will have information at the next meeting regarding the official map identifying future roads and improvements. A public hearing is scheduled for April 28 at 6:00 regarding the permitted front yard area depth in the Village Core zoning district.

Jill Henry, Assistant Township Manager – The re-design of the Township’s website has been completed. They will make updates to the website and it should be launched within the next two weeks.

APPROVAL OF ACCOUNTS PAYABLE (\$280,388.18) AND TWO PAYROLLS (\$601,938.42). Supervisor Ballard moved to approve accounts payable in the amount of \$280,388.18 and two payrolls in the amount of \$601,938.42. Supervisor Weir seconded. ***The motion carried, 5-yes 0-no.***

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one came forward.

ADJOURNMENT

Chairman Foley moved to adjourn the meeting. Supervisor Ballard moved to adjourn the meeting at 8:25 p.m. Vice-Chairman Moyer seconded. ***The motion carried, 5-yes 0-no.***

SUBMITTED BY:

Justin C. Engle
Township Secretary

Brenda Van Deursen
Recording Secretary