



**Hershey Public Library  
Board of Directors Meeting  
July 19, 2011**

**MINUTES**

**ATTENDANCE**

Members present: Rosemary Marino, President; Barbara Ellis, Library Director; Diana Briselli, Todd Pagliarulo, Anne Reeves

Representative from Friends, Nina Castillo; Representative from Endowment Trust, Ralph Keil

Absent: Michelle Taylor, Kelly Fedeli, John Abel

**CALL TO ORDER**

Rosemary called the meeting to order at 7:00 pm.

**INTRODUCTION:** Trevor Martin, a scout working on fulfilling the requirement to become an Eagle Scout, observed the Library Board Meeting.

**MINUTES**

The Minutes of the May 18<sup>th</sup> meeting of the Hershey Public Library and a statement that the June Library Board meeting was canceled, were e- mailed to the Board for review.

**Motion:** The Minutes of the May 18<sup>th</sup> meeting and the notice that the June Library Board Meeting was cancelled were unanimously approved.

**FINANCIAL REPORT**

The financial report dated June 30, 2010 was distributed by e-mail this month. Barbara reviewed the report utilizing a digitized version projected to a wall screen. Sending the financial report via e-mail will become a practice in order to save making copies and saving paper. It was noted the budget is 52% expensed which signifies that the budget is right on target for the year.

**COMMUNICATION S**

- A letter of resignation from Sujatha Segar was shared.
- A letter accompanied a donation of \$500.00 from a patron, requesting that out of this donation a Kindle be purchased for the prize for the Winter Reading Program, and the remaining amount be used for electronic formats or Ereaders.
- A note of commendation for the services of employee, Barbara Ries.
- A suggestion to provide more handicap parking spaces.
- Some concerns about removing the cow from the library lobby. Suggestion: Put a note in the lobby indicating that the cow has been moved to the Public Works Department.

**DIRECTOR'S REPORT**

Barbara updated the Board on the progress of the renovations being made in the Library. The lobby area and other strategic spots will be painted in the next few weeks. Also the electrician will be making the changes needed for the computers, etc. Shelves are being moved and new ones are expected to be in place within the month.

## REPORTS OF REPRESENTATIVES

### Friends

Nina Castillo reported for the Friends.

- The pre-book sale, puzzles, games, etc will be July 23-31. The Annual Book Sale is August 6th thru 12<sup>th</sup>.
- A recycling station has been completed in the basement by Nate Pfeifer, fulfilling his Eagle Scout requirements.
- The Friends are expecting to recruit 100 members during the book sale.

### Endowment Trust

Ralph Keil reported for the Endowment Trust:

- A committee, including Friends and Endowment Trust representatives included: Steve Ballard, Rich Barley, Ross Shiman, Christina Mihalik, and Ralph Keil. They researched and considered the choice to stay with Bryn Mawr or change Trust companies.  
A decision was made, but not unanimous, to go with Bryn Mawr.

## OLD BUSINESS

### **Strategic Planning**

Suggestions and comments were sent via e-mail directly to Barbara Ellis, prior to the June meeting. The comments were “copied” by the persons submitting to the other board members. Barbara Ellis then compiled the comments to share with the Board. There will be continuing discussions in future Board meetings.

## NEW BUSINESS

### **Approval of Borrowing Policy for Nooks and Kindles at the Hershey Public Library**

The Board reviewed and discussed the Lending Policy and the User Agreement for Nooks and Kindles at the Hershey Public Library. It was decided to add the following:

Add on User Agreement: Copy of a valid driver’s license attached to this agreement

Add on Lending Policy and User Agreement: Subject to Periodic Review

Date:

**Motion:** A motion to approve the E-Reader Lending Policy and the E-Reader User Agreement for Nooks and Kindles at the Hershey Public Library, with the noted changes, was made by Anne Reeves, seconded by Todd Pagliarulo. The motion passed unanimously.

## ADJOURNMENT

**Motion:** A motion to adjourn the meeting was made by Todd Pagliarulo, seconded by Anne Reeves. The motion passed. The meeting adjourned at 8:25 pm.

## NEXT MEETING

The next meeting of the Library Board of Directors will be **Tuesday, August 16, 2011**, 7 p.m. at the Hershey Public Library.

Submitted by

Joy Burrell, Recorder